

**SPECIAL ALCOHOL ADVISORY COMMITTEE
REGULAR MEETING
CITY COMMISSION ROOM
1101 Poyntz Avenue
Manhattan, KS 66502
February 9, 2009
5:00 p.m.**

Members Present: Christine Robinson
Yvonne Lacy
Elaine Johannes
Doug Chapman
Bria Taddiken
Camelia Owens
Julie Voelker
Larry Brockson
Penny Peirce

Members Absent: None

Staff Present: Pamela Schreiber, Budget & Audit Analyst

Orientation was completed for all new board members including: Camelia Owens, Julie Voelker, Larry Brockson, and Penny Peirce.

I. CALL TO ORDER

Pam called the regular meeting to order at 5:35 p.m.

II. PUBLIC COMMENTS

There was no public present for comments.

III. ETHICS TRAINING PROVIDED BY BRIAN WILLIAMS

Brian explained to the board how the ethics committee developed and evolved the current code of ethics policy. The process was ongoing throughout the last year, with the resolution being adopted on October 21, 2008. Board members were given the opportunity to provide feedback, and discuss the logistics of the adopted ethics policy. In closing, Brian further clarified that he would encourage board members to continue discussing the policy, and gaining advice from the Board liaison for any further counsel that may be needed. Elaine Johannes joined the meeting at 5:45 p.m.

IV. ELECTION OF BOARD CHAIR AND VICE CHAIR

Yvonne Lacy nominated Elaine Johannes as Board Chair for the 2010 funding year. Elaine stated that she would accept, but would not be able to make it to meetings that began at 5:30 p.m. It was unanimously decided that 6:00 p.m. meetings would work

better. Elaine's nomination to Board Chair was seconded by Chris Robinson and passed with a vote of 9-0. Elaine then moved to appoint Yvonne Lacy as Vice Chair. Doug Chapman seconded and the motion passed with a 9-0 vote.

V. APPROVE MINUTES

It was moved and seconded to approve the minutes from November 5, 2008. There was no further discussion. Minutes were approved as filed.

VI. FUNDING DISCUSSION FOR 2009-2010

Pam briefed the Board on what the funding situation may be for the upcoming 2010 funding year. Elaine wanted to know what collaborations could be done between the Social Services Advisory Board and the Special Alcohol Advisory Board. As Pam indicated, the special alcohol monies are very different from the monies that are allocated to social service agencies. This will be an option that can be further studied by the finance department. The board also decided to keep the application funding calendar as it is, with the stipulation that agencies will only be receiving the funds if they are allocated to the city by the state.

VII. REVIEW APPLICATION

The board was comfortable with the application, with a couple of minor suggestions. The first was to ensure it was clear that the 2010 application was solely dependent on the money being received by the city. Elaine also presented an application from the City of Lawrence that required agencies to let the board know if their services were prevention, treatment, intervention, or coordination. Yvonne also suggested that some of the instructions should be in larger print so that it could be easily read by all agencies.

VIII. ASSIGN SPRING SITE VISIT TEAMS

Each member signed up for an agency that they would like to visit for the new spring site visit. Pamela will revise the form and make sure each member gets a copy. Pam will also make sure there is a form provided for the site visit.

IX. BY LAWS

Pam presented that the bylaws are ready for approval by the city commission, when the commission schedule allows.

X. ADJOURN

It was moved and seconded to adjourn the meeting at 6:55 p.m.