

MINUTES
SPECIAL CITY COMMISSION MEETING
TUESDAY, JULY 26, 2011
5:00 P.M.

The Special Meeting of the City Commission was held at 5:00 p.m. in the City Commission Room. Mayor James E. Sherow and Commissioners Loren J. Pepperd, John Matta, Wynn Butler, and Richard B. Jankovich were present. Also present were Airport Advisory Board Members Richard Hayter, David Rogers, Roger Sink, Ben Brent, Karen Rogers, and Jeff Hancock. Also present were the City Manager Ron R. Fehr, Assistant City Manager Jason Hilgers, Assistant City Manager Lauren Palmer, City Attorney Bill Frost, City Clerk Gary S. Fees, 6 staff, and approximately 16 interested citizens.

PLEDGE OF ALLEGIANCE

Mayor Sherow led the Commission in the Pledge of Allegiance.

WORK SESSION

AIRPORT PASSENGER TERMINAL AREA PLAN

Peter Van Kuren, Airport Director, introduced the item.

Lisa Kinsman, Deputy Project Manager, Mead & Hunt, presented members of the consulting team and provided information on the Terminal Area Plan, workflow, and members of the Planning Advisory Committee.

Ron McNeill, Senior Air Service Consultant, Mead & Hunt, presented the Manhattan catchment area, Manhattan Regional Airport (MHK) passenger activity, top 10 Manhattan destinations, American Airlines ranking of domestic airports, and air service evaluation throughout the United States. He then responded to questions from the Commission regarding fares and passengers.

Lisa Kinsman, Deputy Project Manager, Mead & Hunt, presented forecasts of aviation activity for MHK and stated that the Federal Aviation Administration (FAA) will be adjusting its forecasts upward. She also presented historic and future projections on the number of passengers boarding an aircraft at MHK.

WORK SESSION (*CONTINUED*)

AIRPORT PASSENGER TERMINAL AREA PLAN (*CONTINUED*)

Matt Dubbe, Architect, Mead & Hunt, presented user and tenant comments received about the Manhattan Regional Airport, facility needs for the terminal and for additional parking, and alternatives to meet current parking needs and parking needs for 2030. He then responded to questions regarding funding eligibility with FAA, the need for additional concession and food options, access to amenities, parking considerations at no or low costs, and passenger analysis.

Peter VanKuren, Airport Director, responded to questions and provided additional information on the item.

Matt Dubbe, Architect, Mead & Hunt, responded to additional questions regarding the projections and availability of hanger space.

Lisa Kinsman, Deputy Project Manager, Mead & Hunt, responded to questions on specified locations for a Fixed Based Operator and presented an overview on the Master Plan Update Project schedule. She stated that FAA personnel are currently on furlough and that she would be working with them when they are back.

Peter Van Kuren, Airport Director, provided additional information on the item and the projected growth for 2030. He stated that there will be a City Commission Work Session on September 13, 2011, to further discuss the Terminal Area Plan, facility needs, and the financing plan and eligibility of FAA funds.

After additional discussion and comments by the City Commission and the Airport Advisory Board members, Ron McNeill, Senior Air Service Consultant, and Lisa Kinsman, Deputy Project Manager, Mead & Hunt, responded to additional questions and thanked the Commission and Airport Advisory Board members for their time and input.

The Commission took a brief recess.

LEVEE CERTIFICATION UPDATE

Rob Ott, City Engineer, introduced the item and provided background information.

Joe File, Project Manager, AMEC Earth and Environment, Inc., presented accreditation requirements, Provisional Accredited Levees (PAL), phased certification approach, certification requirements, Phase II findings, levee system and levee system freeboard area, additional maintenance items for short- and long-term considerations, Phase III findings and timeline, and Federal Emergency Management Agency (FEMA) compliance and cost estimates. He then responded to questions from the Commission.

WORK SESSION (CONTINUED)

LEVEE CERTIFICATION UPDATE (CONTINUED)

Rob Ott, City Engineer, and Joe File, Project Manager, AMEC Earth and Environment, Inc., provided additional information on the item and responded to questions from the Commission regarding generators at the pump stations, original and projected costs of the levee system, certification requirements, and projected timeline.

EXECUTIVE SESSION

At 7:07 p.m., Commissioner Jankovich moved to recess into Executive Session until 7:40 p.m., for the purpose of discussions with the City Attorney regarding pending legal matters that need to be confidential and that are deemed privileged in the Attorney-Client relationship. Commissioner Butler seconded the motion. On a roll call vote, motion carried 5-0.

At 7:40 p.m., the Commission reconvened with Mayor Sherow and Commissioners Pepperd, Matta, Butler, and Jankovich in attendance.

ADJOURNMENT

Mayor Sherow moved to adjourn the meeting. Commissioner Butler seconded the motion. On vote, motion carried 5-0.

At 7:41 p.m., the Commission adjourned.



Gary S. Fees, MMC, City Clerk