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**SPECIAL ALCOHOL ADVISORY COMMITTEE
REGULAR MEETING
CITY COMMISSION ROOM
1101 Poyntz Avenue
Manhattan, KS 66502
April 11, 2011
6:00 p.m.**

Members Present: Camelia Owens, Yvonne Lacy, Penny Peirce, Maureen Konz, Larry Brockson, Elaine Johannes, Stacy Cam

Members Absent: Christine Robinson, Gayle Spencer

Staff Present: Pamela Jager, Budget & Audit Analyst

1. CALL TO ORDER

Elaine called the regular meeting to order at 6:00 p.m.

2. PUBLIC COMMENTS

There were no public available for comments.

Yvonne thanked Elaine for the presentation she did for the Commission in regards to Fake Patty's Day.

3. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

4. APPROVE MINUTES FROM FEBRUARY 17, 2011

It was moved and seconded to approve the minutes as presented. There was no further discussion. Minutes were approved as filed.

5. DISCUSS SITE VISITS & TEAM ASSIGNMENTS

Elaine reminded the committee members of the site visit teams, and the site visits will be due by May 3, 2011.

At this time Gayle Spencer joined the meeting.

Yvonne asked all members to write as much detail in their portion of the report as possible. Elaine commended Penny for her great job in providing detailed reports for the rest of the committee, and asked her to provide input on how she complete the site visits. Penny explained her process

for taking notes and making agency directors feel at ease so that they were more willing to share as much information as possible.

Camelia asked about getting another list of agency contact information and Pam said she could send it out again to everyone. Elaine reminded everyone that there were several appointments that expire in June, 2011.

6. REVIEW OF 2012 APPLICATIONS

Elaine asked committee members to be paying attention to the applications and looking for anything that might stand out as unusual. The committee talked about some of the agencies, and more specific questions that could be addressed to them.

7. FINALIZE PUBLIC HEARING SCHEDULE

The committee agreed upon the schedule and did not have any issues with any of the dates.

8. ADJOURN

The meeting was adjourned at 6:40 p.m.

The next Special Alcohol Committee Meeting is scheduled for Thursday, May 5, 2011.

Submitted by Pamela Jager