

MINUTES
SPECIAL CITY COMMISSION MEETING
TUESDAY, JANUARY 15, 2013
5:00 P.M.

The Special City Commission Meeting of the City Commission was held at 5:00 p.m. in the City Commission Room. Mayor Loren J. Pepperd and Commissioners John Matta, Wynn Butler, Richard B. Jankovich, and James E. Sherow were present. Also present were the Assistant City Manager Jason Hilgers, Assistant City Manager Lauren Palmer, City Attorney Bill Raymond, City Clerk Gary S. Fees, 4 staff, and approximately 5 interested citizens.

PLEDGE OF ALLEGIANCE

Mayor Pepperd led the Commission in the Pledge of Allegiance.

Mayor Pepperd informed the community that Monday, January 21, 2013, is Martin Luther King Jr. Day of Service and that City Hall offices will be closed. He encouraged people to volunteer with various organizations and to sign-up at the Manhattan Town Center Mall beginning at 9:00 a.m., Monday, January 21, 2013.

SPECIAL MEETING ITEM

AUTHORIZE PAYMENT/RESOLUTION NO. 011513-A – ISSUE TEMPORARY NOTES – AIRPORT LAND ACQUISITION – FEATHER FIELD FARMS, LLC

Peter VanKuren, Airport Manager, presented the item and provided an aerial photo showing the subject property. He then responded to the questions from the Commission and provided additional information regarding the court-appointed appraisers, acquisition costs for the subject property, and outlined the process.

After comments from the Commission, Commissioner Sherow authorized City Administration to pay \$1,520,615.34 to the Riley County Clerk of the District Court and approved Resolution No. 011513-A issuing temporary notes for the acquisition of property owned by Feather Field Farms, LLC, for Airport improvements at the Manhattan Regional Airport. Commissioner Butler seconded the motion. On a roll call vote, motion carried 5-0.

WORK SESSION

PERFORMANCE OF PROJECT REVIEWS - KANSAS PRESERVATION STATUTE K.S.A. 75-2724

Karen Davis, Director of Community Development, presented an overview of the request from the Kansas State Historical Society that the City of Manhattan enter into an agreement with the State Historic Preservation Officer (SHPO) to take on the responsibility of officially reviewing projects affecting historic properties under the Kansas Preservation Statute. She then responded to questions from the Commission regarding eligibility for Certified Local Government (CLG) programs and funds.

Lance Evans, Long Range Senior Planner, responded to questions from the Commission. He provided information on the Historic Resources Board (HRB) and explained the review process and availability of funds.

Karen Davis, Director of Community Development, responded to questions from the Commission regarding the CLG program, responsibilities and time commitment of City staff, and explained the environs review process for properties within 500 feet of a property or district on the State or National Registers.

Lance Evans, Long Range Senior Planner, provided additional information and clarification regarding notification requirements.

Jason Hilgers, Assistant City Manager, responded to questions from the Commission and outlined the review and building permit processes.

Karen Davis, Director of Community Development, provided additional information. She then responded to questions from the Commission regarding the HRB and building permit process.

Kathy Dzewaltowski, President, Manhattan Riley County Preservation Alliance, informed the Commission that the Preservation Alliance supports the recommendation of the Historic Resources Board that the City assume state law review responsibilities as proposed. She stated that the Commission makes appointments to the HRB and this proposed action will keep the decisions locally and will speed up projects quicker, without having to wait for review from the SHPO. She stated that if an application is denied, the applicant can still file an appeal with the City Commission, as is the process currently. She then responded to questions from the Commission.

Karen Davis, Director of Community Development, responded to questions from the Commission and provided additional information regarding the application review and approval process.

Dixie West, Vice Chair, Historic Resources Board (HRB), provided additional information regarding the request and recommendation of the HRB.

WORK SESSION (CONTINUED)

PERFORMANCE OF PROJECT REVIEWS - KANSAS PRESERVATION
STATUTE K.S.A. 75-2724 (CONTINUED)

After additional discussion and comments from the Commission, there was a consensus of support to place the proposed Agreement on a future legislative meeting for action.

ADJOURNMENT

At 5:30 p.m., the Commission adjourned.



Gary S. Fees, MMC, City Clerk