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**SPECIAL ALCOHOL ADVISORY COMMITTEE
REGULAR MEETING
HARMON ROOM
1101 Poyntz Avenue
Manhattan, KS 66502
September 9, 2013
6:00 p.m.**

Members Present: Mitch Beims, Matthew Yates, Meagan Cramer, Josh Runyan, and Chance Lee

Members Absent: Tanya Chengappa

Staff Present: Mandy Singh

1. CALL TO ORDER

Mandy called the regular meeting to order at 6:00 p.m. Mandy welcomed the committee and all of the members introduced themselves.

2. PUBLIC COMMENTS

There were no public comments.

3. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

4. APPROVE MINUTES FROM MAY 15

Josh Runyan moved to approve the minutes from May 15. Chance Lee seconded. Motion passed 5-0-0. There was no further discussion. Minutes were approved as filed.

5. ELECTION OF OFFICERS

Chance Lee moved to elect Josh Runyan as Chairperson. Matthew Yates seconded. Josh Runyan moved to elect Tanya Chengappa as Vice-Chairperson. Chance Lee seconded.

6. DETERMINE SITE VISIT TEAMS & APPROVE YEARLY CALENDAR

The committee asked Mandy to send a standardized budget form with the Fall Site Visit form to the agencies. Fall Site Visit team signup sheet was given to members to sign up for agencies. The committee also reviewed the calendar for the year. Send out agency contact information.

7. ADJOURNMENT

The meeting was adjourned at 6:25 p.m.

The next Special Alcohol Committee Meeting is scheduled for Monday, November 4, 2013.
Respectfully Submitted by Mandy Singh