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**SPECIAL ALCOHOL ADVISORY COMMITTEE
REGULAR MEETING NOVEMBER 4, 2013
HARMON ROOM
1101 Poyntz Avenue
Manhattan, KS 66502
6:00 p.m.**

Members Present: Chance Lee, Tanya Chengappa, Katie Bunker, Mitch Beims, Meagan Cramer, Joshua Runyan

Members Absent (Excused): Matthew Yates

Staff Present: Mandy Singh

1. CALL TO ORDER

Mandy Singh called the regular meeting to order at 6:03 p.m. Members briefly introduced themselves.

2. PUBLIC COMMENTS

There were no public available for comments.

4. APPROVE MINUTES FROM SEPTEMBER 10

Meagan Cramer moved to approve the minutes from September 10. Chance Lee seconded. There was no further discussion.

6. DISCUSS SITE VISITS

Each member gave a brief report on the site visit that they conducted for the agencies in October. Chance mentioned that the agencies asked for a more streamline method of reporting to the City. All the documents and site visits requirements are burdening the agencies.

7. ADJOURN

The meeting was adjourned at 6:35 p.m. The next Special Alcohol Committee Meeting is scheduled for February 10, 2014.

Respectfully Submitted by Mandy Singh