

# Municipal Audit Committee

## *Minutes*

- The March 13, 2015, meeting of the Municipal Audit Committee was called to order by the Chair, Dr. Eric Higgins at 2:05PM. Committee member Adam Glendening was unable to attend. Others attending: Hillary Badger, Assistant Director of Finance; Rina Neal, City Controller; Russell E. Shipley, Sink, Gordon & Associates LLP.
- Item One – Minutes
  - The minutes of August 12, 2014, were approved as presented. *(Motion/second by Jankovich/Bloodgood).*
- Item Two – New Business
  - The committee discussed the proposals received for Professional Assistance in preparing the Annual Financial Statements. The proposal from Berberich Trahan and Company was approved for the 2014 Financial Statements, with a four year annual renewal option. *(Motion/second by Jankovich/Bloodgood).*
  - The committee reviewed the 2014 Annual Grant Review.
- Item Three – Next Meeting Date
  - The next meeting date will be with the auditors after site visits have been completed.
- Item Four – Adjournment
  - The March 13<sup>th</sup> meeting of the Municipal Audit Committee was adjourned at 3:01PM. *(Motion/second by Bloodgood/Jankovich).*