

**Special Alcohol Fund Advisory Committee
City of Manhattan
City Commission Room, City Hall, 1101 Poyntz Avenue
April 26, 2006**

MEMBERS PRESENT: Chair, Julie Govert Walter; Brian London, Doug Chapman, and Captain Robert Buttrey

STAFF PRESENT: Allie Lousch, Administrative Program Coordinator

PUBLIC PRESENT: none

Introduction of members and distribution of applications for funding

Conflict of interest and disclosure form: Julie would like each Committee member to complete and submit a conflict of substantial interest form. If a member has a conflict of interest with an agency, they will be asked to step out of the discussion of that agency

Review of application forms: The request for funding and allocation process was explained.

Allocations Timeline and Calendar Review: Allocation interviews will be held May 30 and 31, in the evening in the City Commission Room. Agency interviews will focus on clarifying applications and last 15 minutes each. Deliberations will be held during the evening of June 1.

Financial Forecast: As of this morning, Finance suggested that the fund has \$300,000 available for allocations.

After the Interviews/Deliberations: After deliberations/recommendations are made, the Committee presents to the City Commission. The information goes first to the Commission.

Measurable Goals: Committee is looking for agencies to develop measurable goals and assessment strategies.

Minutes: Brian London made a motion to approve minutes of earlier meeting. Doug Chapman seconded. Vote. Quorum is in question.

Meeting adjourned at 3:30 p.m.