

APPROVED MINUTES
Special Alcohol Fund Advisory Committee Meeting
City of Manhattan City Commission Room, City Hall, 1101 Poyntz Avenue
February 15, 2007

MEMBERS PRESENT: Julie Govert Walter, Chair; Doug Chapman, Dennis Cook, Amy Gross, Elaine Johannes, and Matthew Schindler

STAFF PRESENT: Allie Lousch, Administrative Program Coordinator

MEMBERS ABSENT: Captain Robert Buttrey, Mary DeLuccie, and Brian London

PUBLIC PRESENT: none

Committee members assembled accountability reports and updates for their notebooks.

The meeting was called to order at 7:15 p.m.

***Minutes:** Doug Chapman moved to accept the October 10, 2006, meeting minutes. Matthew Schindler seconded. After discussion, the Committee voted to pass motion.*

Letter from USD 383

Committee received and reviewed a letter from USD 383 Prevention Coordinator, Kari Quiton-Beard, in response to the Committee's earlier discussion of asking USD 383 to conduct the Community That Cares (CTC) survey annually. Letter explained the efficacy of administering the CTC bi-annually.

December 2006 Outcomes and Assessment Workshop

Amy discussed the results of the online survey regarding the December Outcomes and Assessment Workshop; seven (7) of 14 workshop recipients responded.

Respondents indicated an appreciation of the networking opportunity and the opportunity to help agency staff to learn to write objectives. Respondents indicated an interest in future workshops covering the following topics: mission/vision statements, the (youth) prevention needs and concerns in the community, board roles and responsibilities; and collaboration among agencies. Respondents also suggested that future workshops deal directly with social service agency outcomes, etc. (Notes: Small sample size limits survey conclusions.)

Committee discussed the possibility of hosting future networking opportunities among social service agencies.

Agency Site Visits

Pending site visits are due by March 1.

Committee discussed ways to maximize the usefulness of site visits including the best time during the funding cycle to schedule site visits.

Mid-year site visits:

Amy Gross moved that Committee members will conduct site visits between July 15 (after the mid-year reports are due and post-allocation proceedings) and November 1 with reports due to the liaison no later November 15. Doug Chapman seconded the motion. After further discussion, the Committee voted to accept the motion.

Conditions for pre-allocation site visit:

Doug Chapman moved that any organization not funded in the previous funding year will host a pre-allocation site visit. Dennis Cook seconded the motion. Committee voted to accept the motion.

Calendar Planning

The next meeting is scheduled for Wednesday, March 7, 7:00 p.m., Harmon Room, City Hall

Meeting adjourned at 8:45 p.m.