

CITY COMMISSION AGENDA MEMO
May 27, 2008

FROM: Bernie Hayen, Director of Finance
MEETING: June 3, 2008
SUBJECT: 2008 Merchant Guard Agency Application
PRESENTER: Bernie Hayen, Director of Finance

BACKGROUND

The City of Manhattan's Code of Ordinances requires that a license be obtained for any Merchant Guard Agencies. License fees are as follows: Merchant Guard Agencies are \$250.00

DISCUSSION

The attached application has met all requirements and all fees have been paid. This is a new license.

FINANCING

Not applicable.

ALTERNATIVE

It appears the Commission has the following alternative concerning the issue at hand. The Commission may:

1. Approve the attached application for Merchant Guard Agency License.

RECOMMENDATION

City Administration recommends approval of the attached application for Merchant Guard Agency License.

POSSIBLE MOTION

Approve a Merchant Guard Agency License for calendar year 2008 for Chenega Security and Protection Services, LLC, 19980 Highland Vista Drive, Suite 100, Ashburn, Virginia.

BH/blb
2008 Annual (1)

Enclosure:

1. Chenega Security and Protection Services, LLC Application

MERCHANT PATROL AGENCY APPLICATION

Code of Ordinances Section 27-16

Name of Agency CUENEGA SECURITY AND PROTECTION SERVICES, LLC
PAUL A. RAGGIO, OWNER

(If an individual is proposed licensee, give full legal and D/B/A name. If partnership is proposed licensee, give partnership name and the name of all partners. If a corporation is proposed license, give corporate name.)

Agency Address SUITE 100, 19980 HIGHLAND VISTA DR.
ASHBURN, VA 20147

Agency Telephone Number 571-291-7600

Name of Person Making Application PAUL A. RAGGIO

Agency is:

- Individual
Partnership
Corporation

GO TO PAGE 3, SECTION I
GO TO PAGE 4, SECTION II
GO TO PAGE 5, SECTION III

Explain the nature and type of service to be offered: ARMED SECURITY SERVICES

List locations of where the service is provided: Federal Building in Manhattan
(Social Security Administration)



It is our policy to provide individuals with disabilities an equal opportunity to participate in, and enjoy the benefits of our services, programs, and activities. In order for us to provide a suitable accommodation, we ask that you request what assistance is desired by contacting the **Customer Service Office, 1101 Poyntz Avenue, or call 587-2480** or the TDD Kansas Relay Center at 1-800-766-3777. We are here to assist you in the registration/application process as well.

List names of businesses you expect to provide service to (use a separate sheet of paper if necessary): Social Security Administration U.S. Government

Approximately how many employees will you have? 1

Number of vehicles to be used? 0

Description of vehicles used to conduct business: (use a separate sheet of paper if necessary):

Are any of your employees authorized or required to carry a gun? Yes No

**If so, you are required to insure that they comply with City of Manhattan ordinance, Section 27-21. If you provide the weapon, please provide the information below.*

Make Beretta Model 92F Caliber 9mm SN To be determined

Make _____ Model _____ Caliber _____ SN _____

Make _____ Model _____ Caliber _____ SN _____

Make _____ Model _____ Caliber _____ SN _____

ATTACH COPY OF LIABILITY INSURANCE: \$100,000 bodily injury and property damage, \$300,000 aggregate.

ATTACH COPY OF SECURITY BOND: \$10,000.00

SECTION I - INDIVIDUAL

Full Name	PAUL A. RAGGIO				
Driver's License Number		State	VA	Expires	07-10-2010
Applicant's Residence Address	13740 BRIDLEWOOD DR. GAINESVILLE, VA 20155-2903				
How Long Have You Resided at this Address	7 years				
Applicant's Residential Telephone Number	703-754-3834				
List Previous Addresses for the Last Three Years:					
Applicant's Age	53	DOB	7/10/55	Social Security Number	

New applicants must attach three (3) letters from persons not related to you and who have knowledge you for at least one (1) year, certifying your good character and business responsibility

THESE MUST ACCOMPANY THIS APPLICATION.

List name and addresses of previous employment for the past 5 years:

(GO TO QUESTION #1 AND COMPLETE REMAINDER OF APPLICATION)

SECTION II - PARTNERSHIP

(Complete for each partner)

Full Name					
Driver's License Number			State		Expires
Applicant's Residence Address					
How Long Have You Resided at this Address					
Applicant's Residential Telephone Number					
List Previous Addresses for the Last Three Years:					
Applicant's Age		DOB		Social Security Number	

Full Name					
Driver's License Number			State		Expires
Applicant's Residence Address					
How Long Have You Resided at this Address					
Applicant's Residential Telephone Number					
List Previous Addresses for the Last Three Years:					
Applicant's Age		DOB		Social Security Number	

Set forth the Partnership State and Federal Tax Identification Numbers:

(GO TO QUESTION #1 AND COMPLETE REMAINDER OF APPLICATION)

SECTION III - CORPORATION

Name of corporation or association and where incorporated:

State and Federal Tax Identification Numbers:

Please complete for each officer, shareholder, or member of such corporation or association (use another sheet if necessary)

Full Name			
Residence Address			
Social Security Number		Date of Birth	
Office/Position			

Full Name			
Residence Address			
Social Security Number		Date of Birth	
Office/Position			

(GO TO QUESTION #1 AND COMPLETE REMAINDER OF APPLICATION)

QUESTON #1-4 MUST BE ANSWERED IN REGARD TO ALL INDIVIDUALS, ALL MEMBERS OF A PARTNERSHIP, ALL OFFICERS, SHAREHOLDERS OR MEMBERS OF CORPORATIONS OR ASSOCIATIONS WHICH ARE APPLYING FOR A MERCHANT PATROL AGENCY LICENSE.

PLEASE MAKE COPIES OF THIS PAGE FOR ALL ADDITIONAL INDIVIDUALS.

1. Have you ever been refused a security Yes No If yes, give details below:
bond?

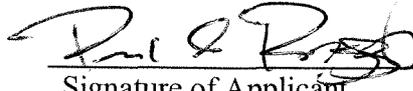
2. Have you ever had a security bond Yes No If yes, give details below:
revoked?

3. Have you ever been convicted of or plead guilty to a felony, misdemeanor or municipal ordinance in the last 10 years? Yes No If yes to any of the aforementioned, please give details, including charge, penalty, date and place.

4. Have you ever had a judgment or conviction for fraud, deceit, or misrepresentation entered against you in the last 10 years? Yes No If yes to any of the aforementioned, please give details, including charge, penalty, date and place.

PAUL A. RAGGIO

Name of Applicant



Signature of Applicant

PRESIDENT/OWNER

Office or Position of Applicant if

Applicant is a Corporation or Association

VERIFICATION AND WAIVER MUST BE SIGNED BY ALL INDIVIDUALS, ALL MEMBERS OF A PARTNERSHIP, ALL OFFICERS, SHAREHOLDERS OR MEMBERS OF CORPORATIONS OR ASSOCIATIONS WHICH ARE APPLYING FOR A MERCHANT PATROL AGENCY LICENSE.

PLEASE MAKE COPIES OF THIS PAGE FOR ALL ADDITIONAL INDIVIDUALS.

VERIFICATION

I, PAUL A. RAGGIO, verify under penalty of perjury that the foregoing is true and correct, and that I am a citizen of the United States of America.

Executed on 29 APRIL 08 (date)

Paul A. Raggio
Signature

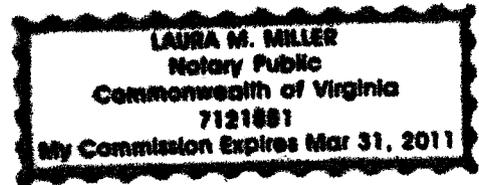
State of VIRGINIA

County of LOUDBON

} ss.

Signed and affirmed before me on April 29, 2008
Date

by Paul A. Raggio (name of signer).



L.M.
Signature of Notary

(Seal, if any)

My commission expires March 31, 2011.

WAIVER

(To be completed by all individual applicants)

I, PAUL A. RAGGIO, authorize the Riley County Police Department to discuss all criminal history information pertaining to me that they have in their possession, or obtain from other law enforcement agencies, to the City of Manhattan.

Paul A. Raggio
Applicant's Signature

FOR OFFICE USE ONLY

RCPD see attached Date Approved 5/22/08
City Commission Approved _____ Disapproved _____
Insurance Certificate Yes _____ No _____
Security Bond Yes _____ No _____

Application Date 5/21/08
Fee (Section 19-37) \$250.00 250.00
Receipt Number
Check Check # 2028 Cash Credit Card

Revised 9/27/2001



RILEY COUNTY POLICE DEPARTMENT

1001 S. Seth Child Road
Manhattan, KS 66502-3115
(785) 537-2112

Website: www.rileycountypolice.org

Email Address: RCPD@rileycountypolice.org

Bradley J. Schoen
Director



May 22, 2008

City Clerk
City of Manhattan
1101 Poyntz Avenue
Manhattan, KS 66502

Application for:	MERCHANT GUARD APPLICATION
Name of Applicant:	PAUL RAGGIO
Name of Business:	CHENEGA SECURITY AND PROTECTION SERVICES
Business Address:	SUITE 100, 19980 HIGHLAND VISTA DR. ASHBURN, VA 20147

**In accordance with Manhattan City
Ordinances concerning licensing, the
following is indicated.**

Background History Indicates: NONE.

Drivers License History Indicates: NONE.

Respectfully,

Capt. Hank Nelson
Support Services Division Commander
Riley County Police Department

PERFORMANCE BOND

Bond 08909365

KNOW ALL BY THESE PRESENTS, That we, Chenega Security & Protection Services, LLC

(hereinafter called the Principal), as Principal, and Fidelity and Deposit Company of Maryland

, a corporation duly organized under the laws of the State of

Maryland (hereinafter called the Surety), as Surety, are held and firmly bound unto

the City of Manhattan, Kansas

, (hereinafter called the Obligee), in the sum of Ten Thousand Dollars And

Zero Cents (\$ 10,000.00) Dollars

for the payment of which sum well and truly to be made, we, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Sealed with our seals and dated this 5th day of May, 2008.

WHEREAS, said Principal has entered into a Contract with said Obligee, dated _____,

for Merchant Patrol Agency Bond, effective 05/05/2008 until 05/052009 to renewed by a continuation certificate

annually, however this bond may be cancelled by the Surety at any time by giving Thirty (30) days written notice.
in accordance with the terms and conditions of said Contract, which is hereby referred to and made a part hereof as if fully set forth herein;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That if the above bounden Principal shall well and truly keep, do and perform each and every, all and singular, the matters and things in said contract set forth and specified to be by said Principal kept, done and performed, at the times and in the manner in said contract specified, or shall pay over, make good and reimburse to the above named Obligee, all loss and damage which said Obligee may sustain by reason of failure or default on the part of said Principal so to do, then this obligation shall be null and void; otherwise shall remain in full force and effect. This bond is executed pursuant to Code of Ordinances Section Ord. No. 3501, § 9, 7-5-77.

Chenega Security & Protection Services, LLC
Principal

By Paul Q. Rugh

Fidelity and Deposit Company of Maryland

By Kristy M. Konte
Kristy M. Konte Attorney-in-Fact

Power of Attorney
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

KNOW ALL MEN BY THESE PRESENTS: That the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, a corporation of the State of Maryland, by WILLIAM J. MILLS, Vice President, and ERIC D. BARNES, Assistant Secretary, in pursuance of authority granted by Article VI, Section 2, of the By-Laws of said Company, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, does hereby nominate, constitute and appoint **Carl F. BRADY, JR., Betty A. COX, James K. BRADY, Susan SPINDLER, Kris W. BURNETT, Kelly Michael LAYMAN, Laura M. SCHUBERT, Kristy M. KONTE and Kirk C. LEADBETTER** all of Anchorage, Alaska, EACH its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its office in Baltimore, Md., in their own proper persons. This power of attorney revokes that issued on behalf of Carl F. BRADY, JR., Betty A. COX, James K. BRADY, Susan SPINDLER, E. Kent ECKHOFF, Kris W. BURNETT, Kelly Michael LAYMAN, Laura M. SCHUBERT, Kristy M. KONTE, Kirk C. LEADBETTER, dated January 18, 2007.

The said Assistant Secretary does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article VI, Section 2, of the By-Laws of said Company, and is now in force.

IN WITNESS WHEREOF, the said Vice-President and Assistant Secretary have hereunto subscribed their names and affixed the Corporate Seal of the said FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 21st day of March, A.D. 2008.

ATTEST:

FIDELITY AND DEPOSIT COMPANY OF MARYLAND



Eric D. Barnes

Eric D. Barnes

Assistant Secretary

By:

William J. Mills

William J. Mills

Vice President

State of Maryland }
City of Baltimore } ss:

On this 21st day of March, A.D. 2008, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, came WILLIAM J. MILLS, Vice President, and ERIC D. BARNES, Assistant Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and they each acknowledged the execution of the same, and being by me duly sworn, severally and each for himself depose and saith, that they are the said officers of the Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and that the said Corporate Seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Constance A. Dunn

Constance A. Dunn

Notary Public

My Commission Expires: July 14, 2011



*Professional and Responsive Service;
Maintaining the Highest Standards;
Protecting the Communities We Serve!*

MEMORANDUM FOR: City of Manhattan Police Department, Manhattan, Kansas

SUBJECT: Character Reference

1. The purpose of this letter is to support and verify the character, competency, honesty and integrity of Paul A. Raggio in support of his petition for Chenega Security and Protection Services, LLC to become licensed as a private detective company in Manhattan, Kansas.
2. I have known Mr. Raggio since 2003.
3. I have read his petition and can verify that each of the statements is true.
4. I am not related to Mr. Raggio either by blood or by marriage.
5. The point of contact for this memorandum is the undersigned.

A handwritten signature in black ink, appearing to read 'Charles Alvarez'.

Charles Alvarez
Vice President, Security Services
Chenega Security and Protection Services, LLC
19980 Highland Vista Dr. Suite 100
Ashburn, VA 20147
O: (571) 291-7621
F: (703) 729-5035



*Professional and Responsive Service;
Maintaining the Highest Standards;
Protecting the Communities We Serve!*

MEMORANDUM FOR: City of Manhattan Police Department, Manhattan, Kansas

SUBJECT: Character Reference

1. The purpose of this letter is to support and verify the character, competency, honesty and integrity of Paul A. Raggio in support of his petition for Chenega Security and Protection Services, LLC to become licensed as a private detective company in Manhattan, Kansas.
2. I have known Mr. Raggio since 1999.
3. I have read his petition and can verify that each of the statements is true.
4. I am not related to Mr. Raggio either by blood or by marriage.
5. The point of contact for this memorandum is the undersigned.

Samuel J. Hernandez
Director of Army Programs
Chenega Security and Protection Services, LLC
19980 Highland Vista Dr. Suite 100
Ashburn, VA 20147
O: (571) 291-7622
F: (703) 729-5035



MEMORANDUM FOR: City of Manhattan Police Department, Manhattan, Kansas

SUBJECT: Character Reference

1. The purpose of this letter is to support and verify the character, competency, honesty and integrity of Paul A. Raggio in support of his petition for Chenega Security and Protection Services, LLC to become licensed as a private detective company in Manhattan, Kansas.
2. I have known Mr. Raggio since 1989.
3. I have read his petition and can verify that each of the statements is true.
4. I am not related to Mr. Raggio either by blood or by marriage.
5. The point of contact for this memorandum is the undersigned.

Dan Barry
Director of Operations
Chenega Security and Protection Services, LLC
19980 Highland Vista Dr. Suite 100
Ashburn, VA 20147
O: (571) 291-7619
F: (703) 729-5035

MARSH

CERTIFICATE OF INSURANCE

CERTIFICATE NUMBER
SEA-000827622-08

PRODUCER
Marsh USA Inc.
1031 W. 4th Avenue
Suite 400
Anchorage, AK 99501

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER OTHER THAN THOSE PROVIDED IN THE POLICY. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES DESCRIBED HEREIN.

COMPANIES AFFORDING COVERAGE

COMPANY
A EVANSTON INSURANCE COMPANY

COMPANY
B ZURICH AMERICAN INSURANCE COMPANY

COMPANY
C COLONY INSURANCE COMPANY

COMPANY
D ILLINOIS UNION INSURANCE COMPANY

100994-ds-GAUWO-07/08

INSURED
Chenega Security & Protection Services
3000 C Street, Suite 301
Anchorage, AK 99503

COVERAGES 3

This certificate supersedes and replaces any previously issued certificate for the policy period noted below.
THIS IS TO CERTIFY THAT POLICIES OF INSURANCE DESCRIBED HEREIN HAVE BEEN ISSUED TO THE INSURED NAMED HEREIN FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THE CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, CONDITIONS AND EXCLUSIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	07PKG01595	09/30/07	05/01/09	GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> Retention: \$100,000				FIRE DAMAGE (Any one fire) \$ 50,000
					MED EXP (Any one person) \$ 5,000
B	AUTOMOBILE LIABILITY	BAP3784742-03	09/30/07	05/01/09	COMBINED SINGLE LIMIT \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE \$
	<input type="checkbox"/> HIRED AUTOS				
	<input type="checkbox"/> NON-OWNED AUTOS				
	<input checked="" type="checkbox"/> Deductible: \$100,000				
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY: \$
					EACH ACCIDENT \$
					AGGREGATE \$
C	EXCESS LIABILITY	AR6460154A	09/30/07	05/01/09	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> UMBRELLA FORM				AGGREGATE \$ 5,000,000
	<input checked="" type="checkbox"/> OTHER THAN UMBRELLA FORM				\$
B 3	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	WC3784741-03	09/30/07	05/01/09	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
		WC3784863-01 (MA) (Retro)	09/30/07	05/01/09	EL EACH ACCIDENT \$ 1,000,000
	THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE: <input checked="" type="checkbox"/> INCL <input type="checkbox"/> EXCL				EL DISEASE-POLICY LIMIT \$ 1,000,000
	OTHER				EL DISEASE-EACH EMPLOYEE \$ 1,000,000
J E	Leased/ Borrowed/ Hired/ Equip	D35958186002	09/30/07	05/01/08	Limit 500,000
	Pollution Liability	CPL921476101	09/30/07	05/01/09	Each Occurrence 3,000,000 Aggregate 6,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS
Evidence of Insurance

CERTIFICATE HOLDER

Evidence of Insurance

CANCELLATION

SHOULD ANY OF THE POLICIES DESCRIBED HEREIN BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE INSURER AFFORDING COVERAGE WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED HEREIN, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER AFFORDING COVERAGE, ITS AGENTS OR REPRESENTATIVES, OR THE ISSUER OF THIS CERTIFICATE.

MARSH USA INC.

BY: Kent Eckhoff

MM1(3/02)

VALID AS OF: 09/28/07

Kent Eckhoff

ADDITIONAL INFORMATION

SEA-000827622-08

DATE (MM/DD/YY)

09/28/07

PRODUCER

Marsh USA Inc.
1031 W. 4th Avenue
Suite 400
Anchorage, AK 99501

100994-ds-GAUWO-07/08

COMPANIES AFFORDING COVERAGE

COMPANY

E STEADFAST INSURANCE COMPANY (ZURICH)

COMPANY

F

COMPANY

G

COMPANY

H

INSURED

Chenega Security & Protection Services
3000 C Street, Suite 301
Anchorage, AK 99503

TEXT

This is evidence of procured and developed under the Alaska Surplus Lines Law, AS 21.34. It is not covered by the Alaska Insurance Guaranty Association Act, AS 21.80. This Insurance was placed through the following Surplus Lines Brokers: Worldwide Facilities, Inc., ACE/Westchester and Zurich. Applies to Companies A, C, D and E.

CERTIFICATE HOLDER

Evidence of Insurance

MARSH USA INC. BY

Kent Eckhoff

