

2011

City of Manhattan



annual
report

City Commission

2011-2012



Mayor
Jim Sherow

Mayor Pro-Tem
Loren Peppard

Commissioner
John Matta

Commissioner
Wynn Butler

Commissioner
Rich Jankovich

City Commission Legislative meetings are generally conducted the first and third Tuesday of each month at 7:00 p.m., preceded by a Discussion/Briefing Session at 5:30 p.m. Commission Work Sessions are held the second and fourth Tuesday of each month at 5:00 p.m. These meetings are held in the City Commission Room, City Hall, 1101 Poyntz Avenue. Commission meetings are broadcast live on local Cox Communications, Cable Channel 3. The meetings are also viewable on the City's website, www.cityofmhk.com/tv.

The Manhattan City Commission receives mail at: City Hall, 1101 Poyntz Avenue, Manhattan, Kansas, 66502, or via email at City_Commission@cityofmhk.com.

How the City Operates

The City operates under a Commission-Manager form of government. The City Commission has five members who are elected at-large on a non-partisan basis. The Commission determines all matters of policy, adopts the annual budget, and appoints the City Manager to serve as the chief administrative officer of the City. The City Manager is directly responsible for the day-to-day operation of the City organization. The City is comprised of nine departments: Airport, City Manager's Office, Community Development, Finance, Fire, Human Resources, Legal, Parks and Recreation, and Public Works.

A message from the

City Manager



The 2011 calendar year continued the significant growth and enhancement of the City of Manhattan. Construction started on Fire Stations No. Three and No. Five, construction continued on the Water and Wastewater Treatment Plant expansions and well field improvements, and Manhattan Regional Airport obtained a second American Eagle regional jet service to Chicago. In addition to the steps taken to prepare for the continued growth of Manhattan's population, many quality of life initiatives began or continued throughout the year.

As work continued on the Downtown Redevelopment project, the cornerstone ceremony for the Flint Hills Discovery Center marked the completion of the building as exhibit fabrication and installation continued. The grand opening of the Flint Hills Discovery Center is planned for April 2012. The formal completion and dedication of the Hilton Garden Inn and Manhattan Conference Center with the adjacent parking structure was achieved in 2011 along with South 3rd Street and its streetscaping and lighting. The intersections of 3rd and Pierre Streets and 3rd and Leavenworth Streets were opened, reconnecting the North and South Redevelopment areas to downtown, and Blue Earth Plaza was completed.

The remodeled CiCo swimming pool and new Northview swimming pool both reopened in 2011. In combination, City Park, CiCo, and Northview swimming pools served almost 105,000 swimming customers in the 2011 season. Construction of the Zoo Education Center and Gibbons exhibit also began in 2011. The Zoo Education Center will house an interactive distance learning lab, expanded education offerings, a year-round gift shop and ticket booth, and provide an unique venue for private events.

As part of the City's continued sustainability efforts, a \$1.3 million project was implemented for energy efficiency improvements such as lighting retrofits and HVAC upgrades. The City of Manhattan and Kansas State University also won the Take Charge Energy Challenge resulting in a \$100,000 grant for energy savings projects.

I look forward to the successes of the City of Manhattan in the coming year and continue to believe our future is bright, opportunities many, and our progress continuing.

A handwritten signature in black ink that reads "Ron R. Fehr". The signature is written in a cursive, flowing style.

Ron R. Fehr

Major Projects in 2011

- Construction began on Fire Station No. Five. With a cost of approximately \$2.5 million, the station will also bring twelve new jobs to the community. Fire Station No. Three was also relocated at an estimated cost of \$2.1 million.
- Building construction of the Flint Hills Discovery Center completed on schedule and under budget. Additional staff was hired, installation of exhibits began, fundraising efforts started, and preparation for the 2012 launch of a membership program was implemented. The Flint Hills Discovery Center will open its doors to the public on Saturday, April 14, 2012.



- Announced the addition of a second flight to Chicago O'Hare International Airport with American Eagle that commenced in November 2011.
- Generated a record year for passenger enplanements and deplanements, with over 100,000 people passing through the Manhattan Regional Airport Terminal.
- Work continues on the Zoo Education Facility with an anticipated Grand Opening date in June 2012.
- Began construction on the John Woodard Memorial Gibbons Exhibit, utilizing \$175,000 donation from the Woodard Trust. Tallgrass Brewing Co. & Friends of Sunset Zoo's Brew at the Zoo event also raised \$4,000 in support of the project.
- Completed construction and successful openings of new Northview Pool and remodeled CiCo Pool as approved by voters.

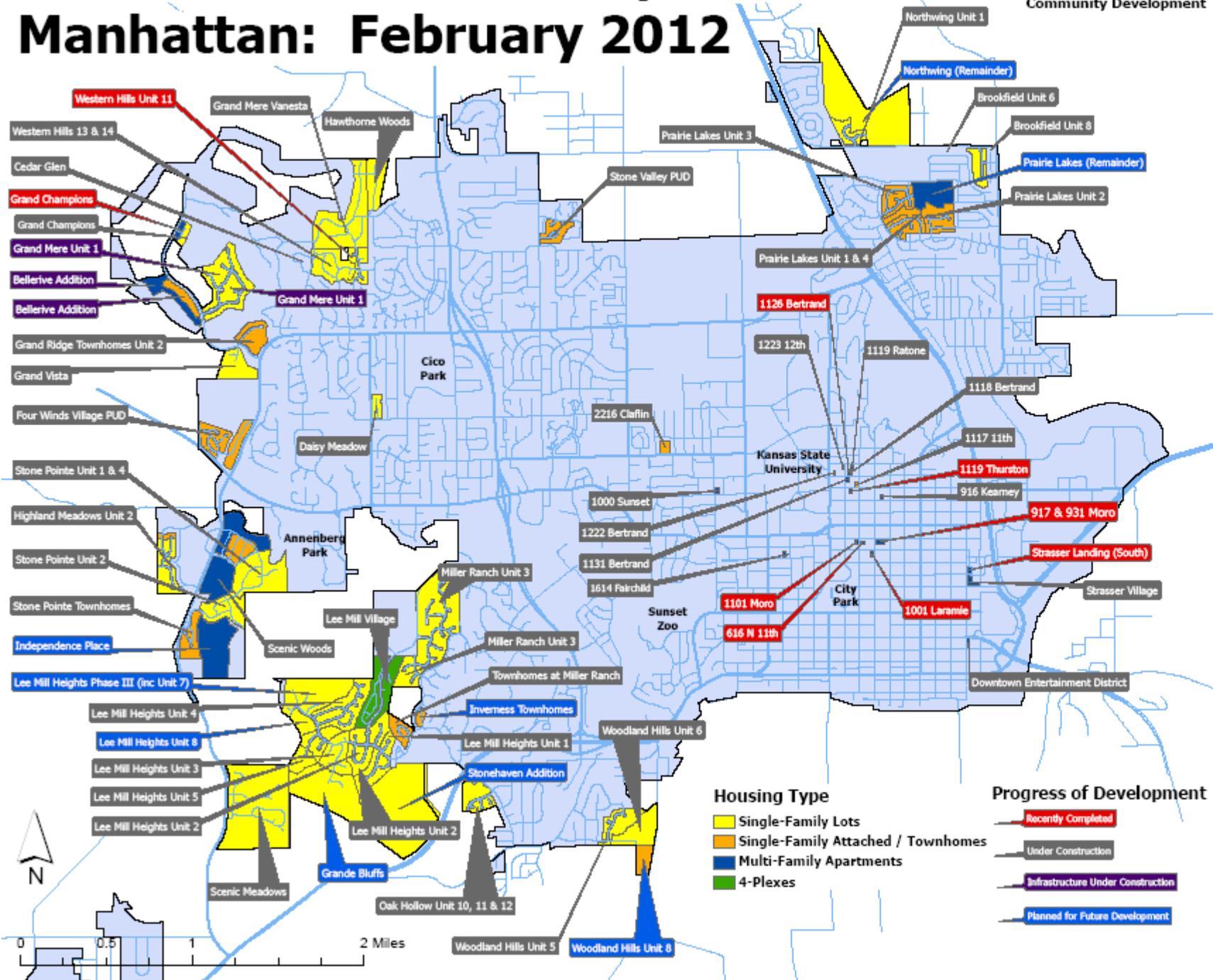


Major Projects in 2011

- Manhattan and Kansas State University successfully competed against Lawrence and the University of Kansas in the Take Charge Energy Challenge. The result was a \$100,000 grant for energy savings projects for the City of Manhattan and on the K-State campus.
- The Public Works department, engineering division completed work on five subdivisions and began work on seven subdivisions in 2011. They also worked on nine transportation projects, 13 utility related projects, and provided design service for 14 projects in the community.
- Completion of new Partner City Flag Plaza in City Park, generating private funds and donated resources by the Partner City Advisory Committee and community members.
- Completed and facilitated adoption of the Gateway to Manhattan Plan update identifying a new urban service area along the K-177 Corridor.
- The Wildcat Creek Working Group was formed to recommend ways to improve flooding prevention and management in this watershed through the Corps of Engineers' Silver Jacket pilot project and the development of the Wildcat Creek Floodplain Management Plan.
- A Housing Round Table event was held in December in an effort to improve upon Manhattan's housing options. Over 150 community leaders participated, including bankers, realtors, homebuilders, developers, and other stakeholders in the local housing market.
- Worked with staff from CivicPlus to redesign the City website. A new domain name, www.cityofmhc.com, was introduced at the same time as the newly designed website.



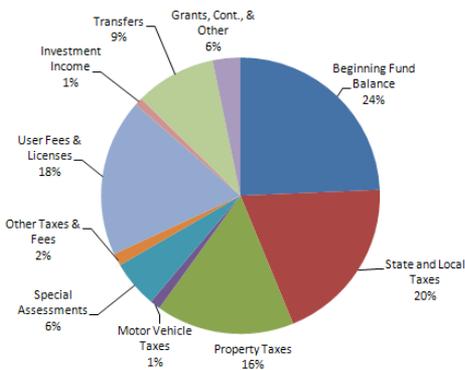
New Residential Development in Manhattan: February 2012



Revenues and Expenses

City Budget

Primary Government Sources of Revenue



Revenues by Source	2010	2011
	Actual	Actual
Beginning Fund Balance	\$ 25,924,180	\$ 27,667,008
State and Local Taxes	19,870,164	22,206,018
Property Taxes	15,892,564	18,278,525
Motor Vehicle Taxes	1,268,561	1,359,303
Special Assessments	5,945,868	6,289,052
Other Taxes & Fees	1,653,769	1,652,076
User Fees & Licenses	18,253,941	20,919,777
Investment Income	1,089,515	1,043,693
Transfers	11,450,069	10,697,081
Grants, Contributions, & Other Rev.	2,391,671	3,669,543
Total Revenues	\$ 103,740,302	\$ 113,782,076

State & Local Sales Taxes: Includes city/county sales taxes, and franchise fees

Property Taxes: Includes ad valorem, delinquent taxes, and PILOT's

User Fees & Licenses: Includes licenses & permits, services & sales, program revenue, utility sales, and fines

Investment Income: Includes land rent, farm income, and miscellaneous investment income

Transfers: Includes transfers for utility administrative services, sales tax, debt service, etc.

Grants, Contributions, & Other Revenue: Includes contributions, grants, and miscellaneous revenue

Fiscal Year

A fiscal year (FY) is the 12-month budget cycle; Manhattan's fiscal year mirrors the calendar year.

General Fund

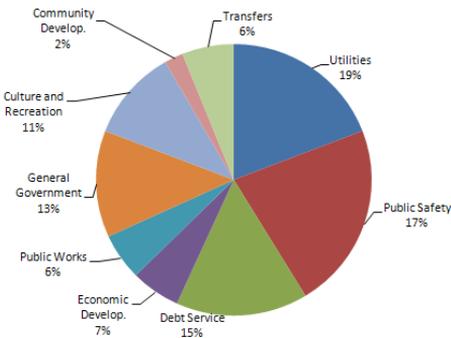
When the City's budget is mentioned, it usually is referencing the general fund. The general fund is a combination of property, sales, and utility user taxes that are unrestricted. The property transfer tax also goes into the general fund.

Revenues and Expenses

Special Funds

The balance of the City’s budget is made up of special funds (restricted funds), which are revenues that are already dedicated to specific projects. Examples include federal transportation funds, state public health funds, and the parks tax. Just because the revenue is dedicated doesn’t mean it’s guaranteed: special funds also shrink in tough economic times.

Primary Government Functional Expenses



Expenditures by Governmental Function	2010 Actual	2011 Actual
Utilities	\$ 13,154,852	\$ 15,503,445
Public Safety	17,544,612	17,954,771
Debt Service	11,348,042	12,542,751
Economic Development	4,350,991	4,710,730
Public Works	4,424,272	4,510,111
General Government	10,012,327	10,285,509
Culture and Recreation	8,320,900	8,790,170
Community Development	1,631,825	1,801,329
Transfers	5,285,473	4,923,013
Total Expenditures	\$ 76,073,294	\$ 81,021,830

Utilities: Includes Water, Wastewater, and Stormwater operations

Public Safety: Includes Fire Operations, Administration, Technical Services, Building Maintenance, Fire Equipment Reserve, Fire Pension K. P. & F., and R.C.P.D

Debt Service: Includes all long-term debt payments

Economic Development: Includes General Improvement, Industrial Promotion, Economic Development Opportunity Fund, CIP Reserves, and Downtown Redevelopment T.I.F.

Public Works: Includes Admin., Streets, Engineering, Traffic, and Special Street & Highway

General Government: Includes General Government, Finance, Human Resources, Airport, Court, General Services, Outside Services, City University Fund, Employee Benefits, Special Alcohol Programs and Riley County Health Dept.

Culture & Recreation: Parks & Recreation, Zoo, Pools, Library, and Library Employee Benefits

Community Development: Administration & Planning, Business Districts, and Tourism & Convention Fund

Transfers: Includes transfers from Sales Tax to General Fund & Special Revenue Funds

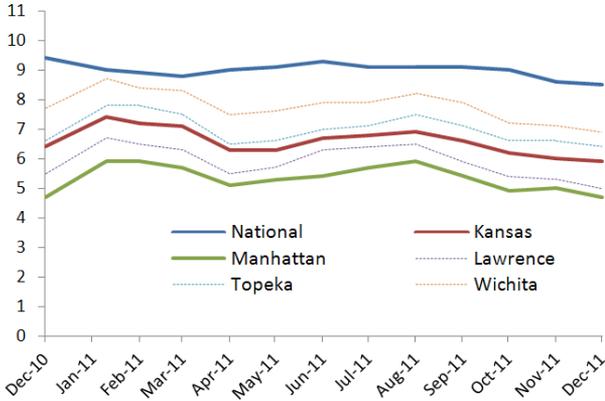
Check out the City’s Budget Information Center website

<http://cityofmanhattan.info/>

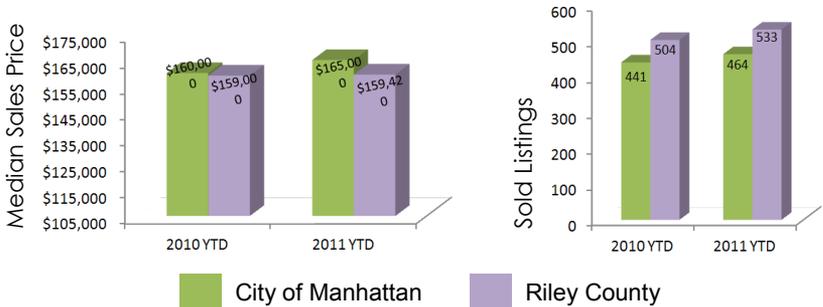
2011 Indicators

Economic Snapshot

Unemployment Rate



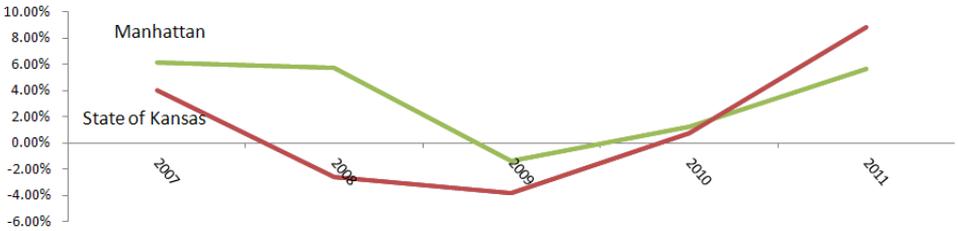
City of Manhattan/Riley County Valid Residential Sales



2011 Indicators

Economic Snapshot

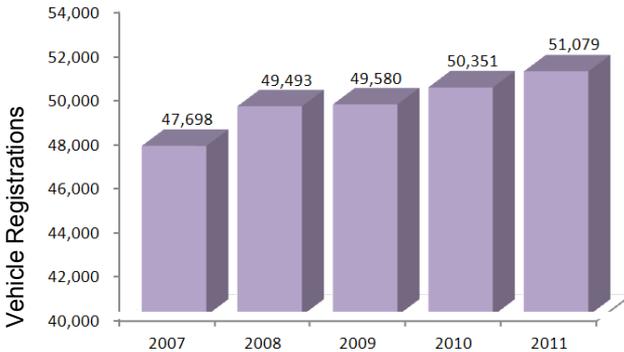
Sales Tax Increase/Decrease 2007-2011



Source: www.ksrevenue.org

**It should be noted that the state additional one cent sales tax went into effect as of July 1, 2010.*

Growth Indicators



Monthly Economic Snapshots are available on the City's Website, www.cityofmhk.com

The mission of the City of Manhattan is to sustain order and protect public safety, promote public health, preserve the built environment, and enhance economic vitality. The City supports a regional community in which individuals and families develop and thrive.

www.manhattanannualreport.com

For the latest updates and meeting schedules for the City of Manhattan, view our website at www.cityofmnhk.com

We want to hear from you! For additional information, please contact:
Gary Fees, City Clerk/Communications Manager at (785) 587-2404 or
fees@cityofmnhk.com