

SOCIAL SERVICES ADVISORY BOARD
WEDNESDAY, October 4, 2006

Members Present: Geri Simon, Jeff Chapman, Dawn Anderson, Bill Meredith, Tony English, Maureen Konz, Yvonne Lacy, Chris Renner, Gerry Walton, Barbara Withee

Members Absent: Mark Samarai, Kent Hampton, Mikeal Hodges, Kevin Page, Jennifer Salmans

Staff Present: Melanie Landis, Finance Operations Accountant (Finance Department)

Public Comments

There were no public comments.

Additions to the Agenda

None.

Approval of minutes of the September 6, 2006 meeting

The September 6, 2006 minutes were approved. Chris Renner made the motion for approval and Barbara Withee seconded the motion. Motion carried 8/0/0.

Fall Site Visits

Fall site visits should be completed and reports submitted to Melanie Landis by October 25, 2006. Labels are available at City Hall if any agency should need them for the letter acknowledging receipt of City funds.

Update on Manhattan Daycare

The Board of Directors and Legal Counsel for Manhattan Day Care appeared before the Board to give a brief update on the status of their agency. They are working to solicit donations from individuals which is allowable during the United Way campaign. They are working to secure \$60,000 in donations over the next six months. One person has come forward to front the money until all can be collected. There had been several opening in their daycares which are now filled. An ad has been placed for Directorship of which they will be very careful to fill. The Social Services Advisory Board elected to release the fourth quarter payment to the Manhattan Day Care.

Salvation Army

Captain Buttrey and Junell Norris attended the meeting to give some explanation as to how things were transitioning at the Salvation Army. They gave insight to the new case management system they are using called MacLink. They recommend that other agencies use this system if possible in order for agencies to share case information. The third quarter report was presented. Detailed information will be discussed with the site visit team regarding the recent complaints received against the Salvation Army.

Reports to be received per 2006 contracts

The Board discussed requesting the reports currently being received for the upcoming contract year:

Salvation Army (quarterly)

Manhattan Day Care (monthly)

Annual SSAB Report

A copy of last year's annual report was distributed for the Board to review. We will complete the 2006 annual report at the November 1 meeting. If not all information is available, there may be a meeting scheduled for the first week in December to complete. The City Manager's Office would like to have the report available for one of the December Commission packets.

Next Meeting: November 1, 2006 - City Commission Room, City Hall 7:00 pm

The Social Services Advisory Board adjourned at 8:35 p.m.

Submitted by Melanie Landis, SSAB Liaison/Finance Operations Accountant, Finance