

**SOCIAL SERVICES ADVISORY BOARD  
DRAFT MINUTES  
WEDNESDAY, January 2, 2007**

**Members Present:** Geri Simon, Jeff Chapman, Dawn Anderson, Kent Hampton, Yvonne Lacy, Bill Meredith, Gerry Walton, Tony English, Chris Renner, Barbara Withee,

**Members Absent:** Mikeal Hodges, Maureen Konz, Jennifer Salmans

**Staff Present:** Melanie Landis, Operations Accountant/SSAB liaison (Finance Department)

**Public Comments**

There were no public comments.

**Additions to the Agenda**

There were no additions to the agenda.

**Approval of minutes of the December 6, 2006 meeting**

Chris Renner made the motion for approval and Yvonne Lacy seconded the motion. Motion carried 10/0/0.

**Salvation Army report**

Captain Buttrey was present to discuss the fourth quarter report. Of the \$35,000 allocated to Salvation Army in 2006, the amount of funds spent was \$29,679.57. The 2006 un-used funds are to be returned to the City and deposited to the City's General Fund. There was on-going discussion about the needs within the community and the ideas as to why the funds were not fully spent on utility and rental assistance. The Board and Captain Buttrey agreed that there is a need in Manhattan for these types of assistance and that the un-used funds, in 2006, was a result of the agency office being moved several times and staff turnover. As a result, the Board decided to recommend to the City Commission that the Salvation Army be funded at the original request amount of \$40,000 (\$20,000 rental assistance/\$20,000 utility assistance). Captain Buttrey was also asked to provide to the Board the set of criteria used to accept/reject rent and utility assistance applications. The 2007 contract is on the Commission agenda for January 9, 2007.

**Next Meeting: March 7, 2007 – Commission Room, City Hall, 7:00 pm**

The Social Services Advisory Board adjourned at 8:15 p.m.

Submitted by Melanie Landis, SSAB Liaison/Finance Operations Accountant