

SOCIAL SERVICES ADVISORY BOARD

WEDNESDAY, SEPTEMBER 3, 2008

Members Present: Maureen Konz, Barbara Withee, Sue Mountford, Larry Brockson, Debbie Madsen, Gayle Bennett

Members Absent (Excused): Mikeal Hodges, Chris Renner

Members Absent (Unexcused): Edd Savage

Staff Present: Melanie Landis, Finance

Public Comments

None

Additions to this Agenda/Comments

None

Approval of May 21 and June 4, 2008 minutes

An addition to the May 21 deliberation minutes will be made. It should be noted that Gayle Bennett did abstain from the vote on funding for Shepherd's Crossing. Additionally, Sue Mountford did abstain from the discussion and vote on funding for the Northview Child care program.

Gayle Bennett moved to approve the amended May 21st minutes. The motion was seconded and passed on a vote of 5/0/0.

Larry Brockson moved to approve the June 4th minutes. The motion was seconded and passed on a vote of 5/0/0.

Announcements

- 1) Contracts – Debbie reminded the board of the additional requirements for agencies discussed at the June meeting. Barbara Withee made a motion to add a mid-year report requirement to the KSU Child Development Center. The motion was seconded and passed on a vote of 6/0/0. Melanie and Debbie will draft a mid-year report and email to the Board for revisions to be approved at the October meeting.
- 2) New Members – Debbie informed the Board that no new members had yet been assigned to SSAB. We have received applications for the open positions and hope to have those new members with us for the October meeting. There are currently 8 positions to be filled with two of them being returning members. Orientation for new members will be held 30 minutes before the October scheduled meeting.
- 3) Transportation – Debbie discussed City Management's decision to continue the transportation funding through the SSAB line item in the City budget. After discussion, Debbie Madsen will send a letter to the Mayor and Commissioners requesting a formal decision be made to either, 1) remove transportation from SSAB and give it a separate line item in the City budget; or 2) continue it under social services.

Purpose of site visits

The Board discussed the purpose of both the fall and spring site visits and the confusion with the two. Debbie explained that the fall site visit is intended to obtain information about the current year funding. The spring site visit is intended to hear any concerns and focus on the new application for the upcoming year's funding. In the instance of our current calendar, the fall site visits in October will focus on 2008

funding and the spring site visits in April will focus on 2010 funding applications. The board discussed changing the name of the spring site visit to application review instead of site visit.

The board reviewed the current fall site visit and recommended some wording changes. Melanie will make the changes which will then be approved at the October meeting.

2008-2009 Calendar review

Two date changes were made based on commission room availability. The dates of May 13th and May 20th will now become May 11th and May 28th. In addition, the June 3 meeting will be moved back to June 11th in order to give Debbie time to prepare the power point presentation. Changes to the calendar will be distributed at the October meeting.

List of fall site visit agencies

Debbie distributed a listing of all agencies for which there will be fall site visits conducted. Members are to email Debbie with their top 3 or 4 choices of agencies and Debbie will assign site visit team at the October meeting. With so many new members, most all teams will be comprised of an experienced member and a new member.

Adjournment

Gayle Bennett made the motion for adjournment. It was seconded by Sue Mountford and passed on a vote of 5/0/0. The Social Services Advisory Board adjourned at 8:00 p.m.

Submitted by Melanie Landis, Finance Operations Accountant