

**SOCIAL SERVICES ADVISORY BOARD
MINUTES
Wednesday, February 04, 2009**

Members Present: Debbie Madsen, Sue Mountford, Maureen Konz, Larry Brockson, Jamie Tiemeyer, Lyndsey Buseman, Barbara Withee, Mike Bean, Edd Savage, Olivia Becker, Holly Higgins

Members Absent (Excused): Gayle Bennett, Chris Renner, Mikeal Hodges

Members Absent (Unexcused): Joshua Siders

Staff Present: Pamela Schreiber and Bernie Hayen, Finance

Guests: Brian Williams, Assistant to City Manager

Public Comments

None

Additions to this Agenda/Comments

City Commissioner Snead sent an e-mail solicitation to Board Chair, Debbie Madsen for an SSAB Board member to sit on a steering committee for the Manhattan Day Care and Learning Center. Debbie added this item so that a member could be appointed.

Approval of November 5, 2008 minutes

Changes to the minutes included: Olivia Becker was in attendance and Barbara Withee was an excused absence. Olivia Becker moved to approve the minutes. The motion was seconded by Maureen Konz and passed on a vote of 11/0/0.

Announcements

At the December City Commission meeting \$100,000 was approved over three years time for the Manhattan Day Care and Learning Center from the City of Manhattan. Another \$200,000 will be contributed by philanthropic organizations, private donations, and an increase in day care fees. The center will report quarterly to the SSAB board. Bernie read a letter the board asking for the SSAB Board member to sit upon the steering committee for the Manhattan Day Care and Learning Center.

Debbie also reported on other issues that were developing with childcare in the community.

City Ethics Policy - Brian Williams, Assistant to the City

Brian explained to the board how the ethics committee developed and evolved the current code of ethics policy. The process was ongoing throughout the last year, with the resolution being adopted on October 21, 2008. Board members were given the opportunity to provide feedback, and discuss the logistics of the adopted ethics policy. In closing, Brian further clarified that he would encourage board members to continue discussing the policy, and gaining advice from the Board liaison for any further counsel that may be needed.

2010 Application and Hearing Dates

Debbie announced that the next meeting regular meeting would be held on March 4, 2009. Guest speaker will be Lynda Bachelor, Project Director for the School of Leadership Studies.

Appointment of subcommittee to review 2010 applications

The subcommittee will meet on March 30, 2009 to review the applications for completeness and compile packets for board review. Committee members will be Debbie Madsen, Christopher Renner, and Jamie Tiemeyer.

Appointment of SSAB member to Manhattan Day Care and Learning Center Steering Committee

The suggestion was to have a member of SSAB serve on the steering committee. Barbara volunteered to sit on the steering committee. Olivia made a motion, and Larry seconded. Motion was carried 11/0/0. Debbie will make contact with Bruce so Barbara can begin receiving information.

Discussion with Bernie Hayen, Director of Finance

Debbie explained to Bernie that the board would like some guidance on the amount of flexibility the board has when and if agencies come to them for additional funding. Bernie briefly explained to the board the city budget, and expanded upon the general fund, in which social services agencies are funded from. While Bernie explained that the budget can be amended to allow for more expenditures, the city budget may also face its own difficult time with the upcoming budget year, and the current budget for 2010. While there are limitations, Bernie encouraged each board member to look seriously at the needs of agencies, make necessary recommendations, and be prepared to give details on the needs of agencies in the community. Bernie also explained the Special Alcohol funding situation, and the possibility of more agencies seeking the Social Services advisory board for funding options in the future.

Debbie inquired about changing the agency request form to include two different level of funding for agencies. One would be the bare minimum that agencies could function with, and one would include a figure that agencies would desire to be funded. Bernie also agreed that this would be a good idea.

Barbara inquired about the position of the board, are they an advocate for the city or an advocate for the agencies that they serve? Bernie explained that the city should be defined as the advocate for the community at large, and so the board should serve to advocate for the agencies that they serve.

Next meeting

The next meeting of the Social Services Advisory Board will be held on March 4, 2009, in the Harmon Room.

Edd Savage also wanted all members to pass along information for the Kansas Mission of Mercy (KMOM). On February 20-21, 2009 there will be a free dental clinic for all of those who do not have dental insurance. More information can be found at www.ksdentalfoundation.org.

Adjournment

The Social Services Advisory Board adjourned at 8:45 p.m.

Submitted by Pamela Schreiber and Debbie Madsen