

**SOCIAL SERVICES ADVISORY BOARD
MINUTES
Wednesday, April 1, 2009**

Members Present: Debbie Madsen, Sue Mountford, Larry Brockson, Jamie Tiemeyer, Gayle Bennett, Mikeal Hodges, Joshua Siders, Chris Renner, Maureen Konz, Barbara Withee, Holly Higgins

Members Absent (Excused): Olivia Becker, Mike Bean, Lyndsey Buseman

Members Absent (Unexcused): Edd Savage

Staff Present: Pamela Schreiber, Budget & Audit Analyst

Guests: None

Debbie Madsen, Chair called the meeting to order at 7:05 p.m.

Public Comments

There were not any public comments.

Additions to this Agenda/Comments

There were not any additions to the agenda. A couple of members made comments on changes to the roster, and it was requested that Pam send out an updated roster.

Approval of March 4, 2009 minutes

There were no changes to the minutes. Sue Mountford moved to approve the minutes. The motion was seconded by Larry Brockson and passed on a vote of 11/0/0.

Announcements

Debbie wanted to let members know to watch their calendars, as the months of April and May will be very busy.

The next meeting of the Social Services Advisory Board will be held on April 29, 2009, in the City Commission Room.

Manhattan Day Care and Learning Center

Pam handed out the 2009 contract for the Day Care. Debbie reported that they had one payment left for 2009, and the additional monies that the City of Manhattan has agreed to subsidize over the next three years. Debbie also explained new changes with their fee structure, and how childcare charges would be handled. Sue expressed concern for those who it may more adversely affect if they were on the bottom of the income bracket. Debbie also touched on the "Raising Riley" grant that could possibly assist with instances such as that. Christopher Renner also commented that they may be looking for stimulus monies for a new facility. Barbara Withee reported that they had been offered space at Meadowlark Hills that would hold approximately 15-20 children. The Christian Church has also offered them space. The Center is searching for property on which to build a structure that will house the day care center and the administrative offices. Additionally the Center hopes to develop additional satellite locations. Several sites were discussed for the Administrative center and additional information will be ready for the next meeting of the Task Force Committee.

Review 2010 Applications

Debbie commented on the 2010 binders and wanted to make sure that each member read through the 2010 applications prior to the public hearings. The public hearings will begin 6:00 p.m. for Board members and sandwiches will be served. The meetings with agencies will then begin at 6:30. Debbie will send out the letter notifying the agencies of their hearing date and time, and the site visit teams.

Assign hearing dates and times for agencies

Jamie wanted to know if there would be additional questions for Manhattan Day Care. Debbie agreed that they could be put on the schedule last in case there was more room for questions. Larry wanted to know if Bruce Snead should be invited to sit in on the public hearing for Manhattan Day Care. The board agreed that they would first conduct the hearing and then present to the Commission. Debbie said that she would be sending the letter out on April 2, 2009. Christopher questioned Manhattan Day Care and wondered if the increase in the amount of the application was reflected by their increase in childcare fees. Barbara explained that they could learn that information on their site visit.

Site Visit Team Assignments

Barbara suggested that all reports should be written and submitted by Friday, April 17, 2009. All submissions should be submitted to Pam at the City. Pam informed the board that for the public hearings on May 6, she would be gone; however another City staff person would sit in her place. Gayle also said that she would be gone possibly on April 29, 2009 and for sure on May 6, 2009.

The first person on the site visit list will be in charge of organizing the meetings. The reports can be written on the bottom of the site visit form. Debbie said the purpose of the site visits is to discuss the 1st quarter of 2009, and the application for 2010.

Adjournment

The Social Services Advisory Board adjourned at 7:40 p.m.

Submitted by Pamela Schreiber and Debbie Madsen