

**SOCIAL SERVICES ADVISORY BOARD  
MINUTES**

**Thursday, May 28, 2009 6:00 p.m.**

City Commission Room  
1101 Poyntz Avenue  
Manhattan, Kansas 66502

**Members Present:** Debbie Madsen, Sue Mountford, Barbara Withee, Jamie Tiemeyer, Mikeal Hodges, Chris Renner, Maureen Konz

**Members Absent (Excused):** Lyndsey Buseman, Larry Brockson, Holly Higgins, Gayle Bennett, Mike Bean

**Members Absent (Unexcused):** Edd Savage, Josh Siders

**Staff Present:** Pamela Schreiber, Budget & Audit Analyst

The meeting was called to order at 6:45 p.m.

**Public Comments**

None

**Additions to this Agenda/Comments**

Debbie added that the Board would need to address the agencies that had additional requests on how to expend their funds for 2009. These agencies include Shepherd's Crossing, Kansas Legal Services, and K-State Child Development Center.

**Approval of April 1, April 29, May 6, and May 13, 2009 minutes**

There were no changes to the minutes. Chris Renner moved to approve the minutes. The motion was seconded by Sue Mountford and passed on a vote of 7/0/0.

**Announcements**

There were not any announcements.

**Board Member Update**

Debbie announced that Olivia Becker had resigned effective immediately due to the relocation of her family. Debbie also reported that there are by-laws regarding unexcused absences of board members. Debbie has asked Mayor Strawn to remove Edd Savage from the Board due to excessive unexcused absences.

### **Agency Changes – Addition to Agenda**

Debbie explained the request from Shepherd's Crossing to broaden their qualifications for 2009 to match the qualifications in their 2010 application. They requested that an additional financial qualifier be extended to those families and individuals receiving section 8 vouchers for government rental assistance and those families registered with Flint Hills Breadbasket. Barbara Whitee moved to accept the request for broader qualifications to serve the population. Chris Renner seconded. The motion was passed 7/0/0. Debbie explained that she would contact Shepherd's Crossing.

Debbie also began the discussion on Kansas Legal Services broadening their legal service requirements to serve "general legal services" to indigent. This would allow KLS to follow through with clients and help them with legal matters that they normally had to step away from before. Sue moved to allow KLS to broaden their criteria of the population that they serve to allow follow through of specific client needs. Chris seconded. The motion was passed 7/0/0.

Debbie informed the Board that the K-State Child Development Center asked to broaden their 2009 SSAB requirements because they have received another grant that subsidizes lower income families. They suggested two options: Option 1 - allow SSAB funds to be used with other subsidies. Option 2 - increase the income level for SSAB eligibility to use SSAB funds for families not receiving other subsidies. Barbara Whitee moved to accept the Option 1 request from K-State Child Development Center with the continued stipulation that the parent must live and/or work in the City of Manhattan. Christopher Renner seconded. The motion was passed 7/0/0.

### **2010 Funding**

The Board began their funding deliberations and had discussions regarding each agency on the amount of funding request, the expansion of services, and the need of the agency based upon cuts from other funding sources that the agencies have.

The total increase for 2010 funding allocation recommendations is 4.6 percent higher than the 2009 budgeted allocations. The Board is comfortable with this increase and feels they have sufficient reasons to suggest the increase to the City Commission. The Board did not allocate the requested amount to KSU Child Development Center due to the fact that they were going to be paying staff for a training program and not funding childcare assistance. The Board also did not recommend to the Commission the additional \$45,000 that Riley County aTa Bus was requesting. The additional request from aTa bus was for drivers for the new buses that they plan to use on fixed route system. The Board did not feel that the fixed route system met the criteria of social service needs.

There were also stipulations placed upon KSU Child Development Center that the funds were only to be used for toddler and infant slots and that the parents must be working or residing in the City of Manhattan.

Debbie will draft letters to all agencies requesting 2010 funding explaining the Board's recommendation and alerting those agencies of the work session date for outside agencies.

**Next meeting**

The next meeting of the Social Services Advisory Board will be held on June 3, 2009, in the City Commission Room.

**Adjournment**

The Social Services Advisory Board adjourned at 9:20 p.m.

*Submitted by Pamela Schreiber and Debbie Madsen*