

**SOCIAL SERVICES ADVISORY BOARD
MINUTES**

Wednesday, October 7, 2009 7:00 p.m.

City Commission Room
1101 Poyntz Avenue
Manhattan, Kansas 66502

Members Present: Debbie Madsen, Chris Renner, Lyndsey Buseman, Meagan Florie, Sue Mountford, Gayle Bennett, Barbara Withee, Larry Brockson, Sarah Blair

Members Absent (Excused): Mike Bean, Mikeal Hodges, Josh Siders

Members Absent (Unexcused): Holly Higgins

Staff Present: Pamela Jager, Budget & Audit Analyst

Member Changes

Sarah Blair, who was unable to attend the meeting in September, was introduced to the board. Also at the meeting was Lindsay Randall, who is on the City Commission agenda to be appointed as a new member. Her official appointment will be on October 13, 2009. Debbie also announced that Julie Hostetler had chosen to resign from the Board due to conflicts of interest that arise from her husband's insurance agency.

Public Comments

None

Additions to this Agenda/Comments

None

Approval of September 9, 2009 Minutes

There were no changes to the minutes. Chris Renner moved to approve the minutes. The motion was seconded by Sue Mountford and passed on a vote of 9/0/0.

Announcements

Debbie announced that she attended the Groundbreaking for the KSU Child Development Center. It is expected that the center will be open by next summer.

MDCLC – Quarterly Report & Update from Task Force Meeting

Barbara Withee gave a brief update from the task force meeting that she attended for the Manhattan Day Care and Learning Center. She reported on the hiring of Deanell French, who will serve as the Executive Director. It is suspected that they will hire another person to lead the fundraising efforts for their new facility that will be located near the Farrar Corporation in the business park located off of McCall Road.

Pam told the Board that she had contacted Deanell regarding the quarterly report.

Fall site visit team assignments

Debbie went through the site visit teams and Gayle offered to assist with the site visit for Manhattan Emergency Shelter in place of Julie and Sarah offered to assist with the Shepherd's Crossing site visit in place of Julie. Pam told the Board that she would send out the site visit forms to everyone right away and requested that they be turned into her by October 30, 2009. Copies of all site visit reports will be given out at the November 2nd meeting.

Review/revise site visit forms

There were not any revisions or suggestions of changes on the form. Debbie also reminded the Board to be thinking about bullet points for the report that is due to the City Commission in December.

Next meeting

The next meeting will be held on October 7, 2009 in the City Commission Room, City Hall at 7:00 p.m.

Adjournment

The Social Services Advisory Board adjourned at 7:40 p.m.

Submitted by Pamela Jager and Debbie Madsen