

**RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Avenue
Manhattan, KS
May 18, 2009 12:00 p.m.
Minutes**

Members Present: Bruce Snead Al Johnson
Mike Kearns Connie Casper
Jayme Morris-Hardeman

Absent: Barry Wilkerson Gail Urban

Staff Present: Director Schoen AD Doehling
Captain Hegarty Captain Hooper
Captain Nelson Captain Grubbs
Captain Moldrup

I. Swear in Law Board Member: Jolene Campbell, Deputy County Clerk swore in Jayme Morris-Hardeman as the new Law Board member to fill the unexpired At-Large term of Mark Hatesohl. Her term will expire December 31, 2010.

II. Quorum Established: By Chairman Bruce Snead at 12:00 p.m.

III. Pledge of Allegiance: Led by Director Schoen.

IV. Consent Agenda:

- A. Approval of Minutes
 - a) April 20, 2009 Law Board Meeting
 - b) May 4, 2009 Special Law Board Meeting/Budget Work Session
- B. Approve 2009 Expenditures
 - a) 2009 Budget Expenditures
 - b) Facilities, Maintenance & Repairs Expenditures
 - c) Juvenile Transports
 - d) Seizure Expenditures
- C. County Inmate Medical Expenditures-*(Review)*
- D. 1st Quarter Reports-*(Review)*
 - a) 82.1.4 Crime Statistics
 - b) 61.1.1 B & E Traffic Accident & Enforcement Analysis
 - c) 84.1.8 Seizure & Forfeiture Report

Kearns moved to approve consent agenda items A and B as presented. Johnson seconded the motion. The motion passed 5-0.

V. General Agenda:

E. Additions or Deletions: None.

F. Public Comment: None.

G. Special Acknowledgement: Chairman Snead and Director Schoen will present Mark Hatesohl with a plaque for his service on the Riley County Law Enforcement Agency Board at a subsequent Law Board meeting.

H. Promotion Announcement: Director Schoen announced the following promotions:

- Lieutenant Kurt Moldrup promoted to Captain
- Sergeant Mark French promoted to Lieutenant
- Officer Daryl Ascher promoted to Sergeant

I. Award Announcement: Director Schoen recognized Officer Brian Sheaves as the recipient of the Kansas Association of Chiefs of Police Silver Award for his efforts and dedication to duty while providing life saving assistance on March 31, 2008. Officer Sheaves' quick thinking and determined action prevented a female subject from potentially taking her own life.

Director Schoen presented Officer Sam Hamilton with the RCPD Distinguished Service Award in recognition of his heroism and dedication to duty on January 15, 2009 while responding to a call of a residential fire in Zeandale Kansas. Officer Hamilton was able to locate an elderly man trapped inside the residence and escort him out of the home to safety.

J. Executive Session: At 12:20 p.m. Kearns moved to go into executive session for the purpose of discussing attorney client privilege, non-elected personnel matters and FOP contract negotiation issues not to exceed 20 minutes. Johnson seconded the motion. The motion passed 5-0.

At 12:40 p.m. Kearns moved to return from executive session. Johnson seconded the motion. The motion passed 5-0.

K. Jail Expansion Update: Captain Moldrup provided a brief update on the progress of the Riley County jail expansion. Moldrup reported that construction is on schedule and the Department is very pleased with the work provided by McPherson Construction.

The issue of a secondary emergency egress point from the Riley County Law Enforcement Center has been a concern for the Department since moving to the new building. Johnson wished to inform members of the Board that the county continues to try to obtain property along the highway near the Clarion Hotel for a secondary access road. Johnson will provide more information as it becomes available.

L. Jail Confinement Hand Rails: Director Schoen explained that during the construction of the Riley County law Enforcement Center, the jail confinement areas or pods were designed and built with approximately 4.5 feet hand rails on the second floor of all confinement areas. Since the construction of the pods, the jail has experienced several incidents which have presented a hazard to the staff and inmates because of the insufficient height of the hand rails, to include inmate suicide attempts. Schoen feels it is a facility issue and recommends the rails be extended to a height which would preclude them from being a hazard to staff and inmates. He requested the Law Board draft a letter to the Board of County Commissioners for possible action.

Kearns moved to authorize the Board to draft a letter to be forwarded to the Board of County Commissioners. Morris-Hardeman seconded the motion. The motion passed 5-0.

M. Approve 2010 Budget for Publication: Chairman Snead explained to the Board that the objective is to establish a maximum budget for publication with the understanding that the budget can be reduced, but not increased at the subsequent June meeting.

At the May 4, 2009 Special Law Board Meeting it was the consensus of the Board to consider amended Budget Proposal-Draft 2C to include an estimated 13.52% increase in health insurance, the addition of one airport officer, and 11 correction officers to be hired in the last quarter of 2010. The amended proposal resulted in an overall increase of 7.619% over the 2009 approved budget.

Included in the May 18, 2009 Law Board packet is the 2010 Budget Proposal-Draft 3 which is intended to replace draft 2C. The only difference between the two budget proposals is that the overall increase for draft 3 is 0.8% less than that of 2C. Assistant Director Doehling explained the reason for the reduction is due to the recent change in personnel. Budget Proposal-Draft 3 reflects the changes in personnel and includes recent promotions within the Department. The changes resulted in a fairly decent decrease.

Johnson asked what the overall percentage increase is for budget proposal draft 3.

Doehling responded that it is an increase of 6.823% over the approved 2009 budget.

Johnson asked what the percentage would be if the Department reduced the ad valorem requirement by the carryover amount.

Doehling said he did not have that number at this time.

Johnson asked what the carryover amount was for 2008.

Schoen said the carryover was approximately \$271,000 which is about 1.8% of the proposed budget. The overall proposed budget increase of 6.823% can be reduced by approximately 1.8% when taking the carryover into account.

Morris-Hardeman said it is her understanding that the main reason for the increase in personnel costs for 2010 is due to the implementation of the McGrath Salary & Benefits Survey. She asked if it was the goal of the survey to bring employees up around the 80th or 90th percentile.

Schoen said McGrath surveyed a number of communities predetermined to be similar to the community that RCPD serves. The target is to bring employees to the 50th percentile.

Morris-Hardeman simply wanted everyone to know the reason behind the proposed budget increase. The officers do an excellent job and they should be compensated appropriately. She feels that the increase is reasonable.

Snead opened for public comment and received none.

Casper moved to approve the 2010 Budget Proposal-Draft 3 for publication. Johnson seconded the motion. The motion passed 5-0.

N. Affirmation or Revocation of Discipline: Kearns moved to affirm the Director's disciplinary actions. Johnson seconded the motion. The motion passed 5-0.

O. Adjournment: Johnson moved to adjourn the meeting. Morris-Hardeman seconded the motion. The motion passed 5-0. The May 18, 2009 Law Board meeting adjourned at 12:50 p.m.