

**RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Avenue
Manhattan, KS
December 20, 2010 12:00 p.m.
Minutes**

<u>Members Present:</u>	Barry Wilkerson Connie Casper	Mike Kearns Jim Sherow
<u>Absent:</u>	Jayme Morris-Hardeman Gail Urban	Karen McCulloh Captain Grubbs
<u>Staff Present:</u>	Director Schoen Captain Hegarty Captain Nelson	Assistant Director Doehling Captain Hooper Captain Moldrup

I. Establish Quorum: By Secretary Wilkerson at 12:02 p.m.

II. Pledge of Allegiance: Led by Director Schoen.

III. Consent Agenda:

- A. Approval of Minutes
 - a) November 8, 2010 Special Law Board Meeting
 - b) November 15, 2010 Law Board Meeting
- B. Approve 2010 Expenditures
 - a) 2010 Budget Expenditures
 - b) Juvenile Transports
 - c) Seizure Expenditures
- C. County Inmate Medical, Facilities, Maintenance & Repairs Expenditures

Kearns moved to approve the consent agenda as presented. Sherow seconded the motion. The motion passed 4-0.

IV. General Agenda:

D. Additions or Deletions: None.

E. Public Comment: None.

F. Promotion Announcement: Director Schoen and Assistant Director Doehling announced the following promotions:

- Police Officer Scott Hajek promoted to Sergeant
- Police Officer Brad Jager promoted to Sergeant
- Correction Officer Jayme Klym promoted to Sergeant
- Police Officer Brian London promoted to Sergeant
- Sergeant Tim Schuck promoted to Lieutenant

On behalf of the Riley County Law Board, Wilkerson congratulated those who were promoted to the position of sergeant and lieutenant and thanked them for a job well done.

G. RCLEA Meeting Schedule: It was resolved that the monthly meeting of the Riley County Law Enforcement Agency will be held in the City Commission Chambers at 12:00 noon on the third Monday of each month, provided that if Monday is a legal holiday or on a holiday specified by the agency, the regular meeting shall be held on the following day at the same hour. The schedule does not preclude meetings from being changed.

Kearns moved to approve Resolution 11-01, RCLEA Meeting Schedule as presented. Sherow seconded the motion. The motion passed 4-0.

H. Ka-Comm., Inc. Maintenance Agreement: Director Schoen explained that the Ka-Comm., Inc. Maintenance Agreement is renewed annually. The contract covers labor costs to repair Department hand-held radios, high-band repeaters and jail repeaters. The Department did not bid this service due to the fact that Ka-Comm., Inc. is the only company in the local area that is capable of providing this type of maintenance support. The closest firm capable of providing support, other than Ka-Comm., is in Topeka; however, it is not feasible for the Department to drive vehicles requiring radio maintenance to that location. There is a modest increase in the proposed 2011 maintenance agreement over the 2010 agreement. Director Schoen recommended the Board approve the agreement with Ka-Comm., Inc. for 2011.

Casper moved to approve the 2011 maintenance agreement between the Riley County Police Department and Ka-Comm., Inc. Kearns seconded the motion. The motion passed 4-0.

I. 2010 Metropolitan Crime Rate Rankings: Director Schoen explained that Manhattan was recently upgraded to the status of a metropolitan area and the city will be showing up on lists that it hadn't previously. One such list is the 2010 Metropolitan Crime Rate Rankings which was included in the Law Board packet. Highlighted within the document are what Director Schoen deems to be peers of Manhattan. The document was provided to give the Board an idea of where Manhattan falls in comparison to other areas with respect to part 1 crimes. He cautioned that the index is not to be used as the sole determiner of where the community falls in crime rankings as crime levels are affected by many different factors.

J. 2010 Year End Budget Update: Director Schoen said that traditionally the Law Board has used year end carry-over funds for planning upcoming budgets. It is currently projected that the Department will end FY 2010 with approximately \$700,000 in carry-over funds. The figure takes into account \$125,000 that was held out of the 2010 budget to fund the hiring of 11 correction officers to staff the expanded portion of the jail in 2011. The Department made a concerted effort in 2010 to be fiscally responsible. This is one of the largest returns the

Department has had in a number of years. In an effort to make things easier for the City and County with respect to budgeting for 2012, Schoen felt it was only responsible of the Department to do its part.

K. Possible Action of 2011 Sworn Contract: Fraternal Order of Police (FOP), Lodge #17 President Steve Gregoire briefed the Board on the recent election among its membership. He explained that the membership voted 39-3 in favor of approving the 2011 Memorandum of Agreement between the Riley County Law Enforcement Agency, together with the Riley County Police Department and Fraternal Order of Police, Lodge #17 (sworn members).

Schoen added that discussion will take place in executive session concerning the 2011 Sworn Contract to allow the Board the opportunity to address any questions they may have with legal counsel. He suggested the vote by the Board be taken following executive session.

L. Executive Session: At 12:18 p.m. Kearns moved to go into executive session for the purpose of discussing attorney client privilege, non-elected personnel matters and FOP contract negotiation issues not to exceed 25 minutes. Casper seconded the motion. The motion passed 4-0.

At 12:43 p.m. Kearns moved to return from executive session. Casper seconded the motion. The motion passed 4-0.

Kearns moved to approve the settlement of the Public Employee Relations Board (PERB) complaint, and authorize the Chair of the Law Board to sign the settlement agreement. Sherow seconded the motion. The motion passed 4-0.

M. Affirmation or Revocation of Discipline: Sherow moved to affirm the Director's disciplinary actions. Casper seconded the motion. The motion passed 4-0.

Sherow moved to approve the 2011 FOP Memorandum of Agreement between the Riley County Law Enforcement Agency, together with the Riley County Police Department and the Fraternal Order of Police, Lodge #17. Kearns seconded the motion. The motion passed 4-0.

Members of the Law Board thanked FOP President Steve Gregoire for all his hard work and support over the past month.

N. Director's Evaluation: Director Schoen explained that he intends to provide members of the Board with information that will assist them in completing his evaluation. The Director's evaluation will appear on the January 18, 2011 Law Board Meeting agenda. He noted that January meetings are typically busy. Should the Board be unable to address the matter of his evaluation at the January meeting, it can reappear on the February or March agenda. He stated his preference to address it as soon as possible as there will be a change in membership on the Law Board.

Wilkerson extended his appreciation to Mike Kearns, Connie Casper and Gail Urban for their service on the Law Board. He stated that it has been a privilege to serve with them and their input has been invaluable.

Kearns wished the Board, members of the Riley County Police Department and public a very happy holiday.

O. Adjournment: Sherow moved to adjourn the meeting. Casper seconded the motion. The motion passed 4-0. The December 20, 2010 Law Board meeting adjourned at 12:50 p.m.