

Municipal Audit Committee Minutes

Municipal Audit Committee (MAC)		
2.10.2011	2:00PM	City Hall -- Regier Room
Meeting called by:	City Staff	
Type of meeting	Organizational Meeting	
City Staff Liaison	Bernie Hayen, Director of Finance	
Attendees	Bob Strawn, City Commissioner; Jane Bloodgood, Member; Adam Glendening, Member; Michelle Crow, Varney's & Associates; April Selfridge, Varney's & Associates; Libby Peterson, City Controller.	
Organizational Issues		
20 minutes	Bernie Hayen	
Discussion	Mr. Hayen explained the materials handed out at this initial meeting of the MAC which included a manual for audit committees by the AICPA and the small handbooks from the Governmental Finance Officers Association (GFOA). Michelle and April from Varney's were introduced to the committee and each of them will play a more visible role in the future. Mr. Hayen also introduced Libby Peterson, City Controller, to the group plus Rina Neal, Operations Officer, and Emily Campbell, Budget Officer. These three staff members will not attend future meetings of the MAC, but will be available for questions by committee members at any time.	
Conclusions	None expected.	
Action Items	Person	Deadline
None necessary.	-----	-----
Other Matters		
10 minutes	Bob Strawn, Jane Bloodgood, Adam Glendening	
Discussion	Commissioner Strawn raised a question to the members regarding the addition of a third citizen-at-large to the committee. There was agreement that such an addition (preferably from Kansas State University) is warranted. All three MAC members indicated that they would prefer Mr. Hayen attend all future meetings of the committee.	
Conclusions	Mr. Hayen indicated that he would be glad to move a revised resolution forward to the City Manager and the Mayor and to attend each meeting of the MAC.	
Action Items	Person	Deadline
Rewrite City Resolution to expand MAC membership	Bernie Hayen	Immediate
Adjourn		
-----	Bernie Hayen	
Discussion (None)	Next meeting of the Municipal Audit Committee will be on March 18 (Friday) at 2:00PM. Location will be at City Hall, Regier Room.	
Conclusions	Agreed to adjourn at 2:35PM	