



MINUTES
MANHATTAN BICYCLE ADVISORY COMMITTEE
Harmon Room, City Hall
1101 Poyntz Ave, Manhattan, KS 66502
September 15, 2011

Members Present: Dan Scott, Diane Novak, Ben Champion, Dave Colburn, Joe Wright, Joe Edmunds

Members Absent: Brian Hardeman, Michael Wesch, Susanne Kufahl

Staff Present: Joey Lightner, Bicycle Intern; Peter Clark, Design Engineer; Rob Ott, City Engineer

Public Attendance: 2

B. Champion called the meeting to order at 4:38 p.m. on September 15th, 2011

1. Approve minutes from August 2011.
 - a. D. Colburn moved to approve the August 2011 minutes as written. The motion was seconded by J. Edmunds. The motion passed 5-0, J. Wright absent.
2. Staff Reports
 - a. J. Lightner reported on the Moro Street Bike Boulevard study. He stated that a total of 20 observations will be conducted on Moro and adjacent streets to assess bike, pedestrian and driver behavior. The results from this study will be presented at the October Bicycle Advisory Committee and will be compared to a similar study to be conducted next year. P. Clark suggested doing an observation on Bluemont to get a baseline measurement to compare to next year.
 - b. J. Lightner deferred to D. Novak to report on the driver's education posters. She stated that the Riley County Treasurer's Office has been contacted and will continue to follow through with the process. Staff will design and print the poster in the following weeks.
 - c. P. Clark suggested that the Bicycle Advisory Committee invite City of Manhattan department heads to the upcoming meetings to provide input on projects. This will provide an opportunity to receive feedback from senior staff, as well as assess what projects might be improved by adding bike amenities. J. Lightner will invite the Director of Public Works to the October meeting and the Director of Community Planning and Director of Parks and Recreation to the November meeting. B. Champion suggested that all of the advisory boards meet with city staff at one time to get everyone on the same page about upcoming projects. J. Lightner will send the Bicycle Advisory Committee yearly reports from the other committees. These reports can also be found on the City of Manhattan website. Staff will

follow up on the possibility of forming a meeting for all the committees and staff. J. Edmunds asked for feedback on behalf of the Riley County Parks and Recreation Board for the addition to Cico Park. D. Novak suggested wayfinding for people who are visiting. This project will be further discussed at a later time.

3. Wayfinding Project

- a. J. Lightner presented revisions to the wayfinding project. The current version will utilize fewer streets for a pilot wayfinding project to gauge functionality. In addition, a map will be placed on all signs to provide more information to the bike traveling along these corridors. The committee approved the project. J. Lightner will present the final project at the October meeting.

4. Bicycle Master Plan

- a. J. Lightner reported that the 1998 Bicycle Master Plan is not adopted, as per city statute. He stated that the two realistic options for adoption are to update the 1998 plan or write a new Bicycle Master Plan. He then suggested that the committee meet at work session to begin writing a new document. He outlined a time frame for the process. Two planning interns have been recruited to help in the process: Benjamin Chmiel and Mitch Loring. P. Clark suggested enlisting help from Community Planning to provide additional assistance in the process. The committee agreed and will begin meeting on the first Thursday of the month at work session.

5. Bike Week

- a. B. Champion inquired about the plans for bike week in 2012. J. Lightner reported that a non-governmental committee of local community members is being formed to provide assistance for the event. J. Wright inquired about funding for bike week. J. Lightner reported that in 2011, the City of Manhattan contributed approximately \$400 to the events as well as staff and facilities. B. Champion stated he would provide assistance on campus and to contact his bike intern. J. Lightner also reported on the Commuter Challenge from last year and Purple Power Play on Poyntz. He stated that promotional and educational material was distributed in an attempt to raise community awareness of biking.

Meeting adjourned at 5:43 pm

Next meeting: October 20th, 2011