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MINUTES

Social Services Advisory Board

January 11, 2012 6:00 P.M.

Harmon Room

1101 Poyntz Avenue

Manhattan, Kansas 66502

Members Present: Larry Brockson, Valerie Evans, Mikeal Hodges, Lindsay Randall, Robert Smith, Andrew Rickel, Gayle Bennett, Mel Pooler, Debbie Madsen, Sarah Blair

Members Absent (Excused): Ted Hartke

Members Absent (Unexcused): Sue Mountford, Katha Hurt, Christopher Renner, Stacy Cam

Staff Present: Pamela Jager, Shelley Carver, Karen Davis, Bernie Hayen

The meeting was called to order at 7:00 p.m.

1. Public Comments

There were no public comments.

2. Additions to agenda

It was discussed that the open meetings act would be added to the agenda after discussions of the CDBG funding applications. It was also suggested that we move to the CDBG applications, and finish the regular agenda after that.

3. CDBG Funding Allocations

Shelley Carver, Community Development Block Grant Coordinator, outlined the applications and talked about some of the details of each one. The board had discussions on the proposals, and asked some questions of Jayme Morris-Hardeman, who was in attendance representing Sunflower CASA. After discussions, it was moved to remove Housing and Credit Counseling, fully fund both Sunflower CASA proposals and USD #383, and then cut the Manhattan Emergency Shelter request by 10.65%. The motion was seconded and approved 10-0.

4. Approval of draft minutes for November 2, 2011

Minutes were approved as filed.

5. Announcements

Gayle stated that she was pleased to see Mel Pooler in attendance, and hoped that she was feeling better. Mel said that she was feeling much better, and thanked everyone for their support.

Gayle also asked the board members to encourage anyone they knew who might be a good candidate to apply for the board, as Christopher Renner would be putting in a resignation due to his class schedule for the upcoming spring semester.

Gayle also let the board know that she had responded to a letter to the editor from Steve Disbrow to explain some of his questions about Social Services.

Bernie Hayen, Finance Director, also reported to the board that on January 29th, there would be a revenue work session to let Commissioners know what could be anticipated in 2013 for revenue projections. Also at this meeting will be discussions of how additional funds could be raised through various utility programs to help support social services.

6. Open Meetings Act

It was discussed by the members because of the electronic communication that was sent out in regards to the 2013 application changes. Gayle said she did not feel that we had yet violated any of the open meetings act, but that email communication was dicey, and wanted to be sure members were not discussing these items electronically. Jayme Morris-Hardeman was in attendance and stated that as a past commissioner, the rule of thumb was that you could receive information electronically, but you were not to respond and spark conversation amongst members. The board decided this would also be a good rule for them to follow as well.

7. 2013 Application Changes

Gayle had emailed the Commission to ask for input to the 2013 funding application. Commissioner Butler responded with a list of potential questions for the application, many of which are already included. Pam provided the board with an updated application that included the Commissioner comments and management input. The board made a few additional suggestions to the application.

8. Appoint Sub-Committee

Debbie brought up that since we did not have a meeting until April, a subcommittee needed to be appointed to review the applications. Gayle, Debbie, Valerie, and Sarah offered to sit on the committee, and will meet on Monday, April 9th 2012 at 7:00 in the Harmon Room.

9. Adjournment

The meeting was adjourned at 8:20 p.m.

Submitted by Pamela Jager