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MINUTES
Social Services Advisory Board
October 3, 2012 7:00 P.M.
City Commission Room
1101 Poyntz Avenue
Manhattan, Kansas 66502

New Member Orientation was provided for Robin Hays at 6:30 p.m.

Members Present: Sara Fisher, Debbie Madsen, Larry Brockson, Andrew Rickel, Robin Hays, John Ford, Mel Pooler, Sarah Blair, Valerie Evans

Members Absent (Excused): Lindsay Randall, Katha Hurt, Katie Brayton

Members Absent (Unexcused): Robert Smith, Ted Hartke, Stacy Cam

Staff Present: Pamela Jager

1. Introduce new members

Robin Hays was welcomed to the committee by everyone introducing themselves.

2. Public Comments

Geri Simon was present, but did not have any comments.

3. Additions to agenda

There were no additions to the agenda.

4. Approval of draft minutes for September 5, 2012

John made a motion to approve the minutes as filed. The motion was seconded and approved 8-0. At this time Sarah Blair joined the meeting.

5. Announcements

There were not any board announcements from the chair or the members.

6. Meeting Update with Commissioner Butler

Sarah started discussion with the Board on how SSAB might play a future role in working to inform the public of the donation campaigns. The board discussed that they still felt they needed to be provided with clear direction on what their charter was in regards to some of the new programs such as the donations. Pam told the board that a November 13, 2012 work session will be dedicated to discussing the Social Services Advisory Board, Special Alcohol Committee, and the Municipal Band.

7. Review / Revise Site Visit Form

Sara Fisher asked what the purpose of the form was. Sara also asked what the “definition of poverty” question was actually asking. Pam said that the board had added the question to be sure all agencies were reporting which poverty guidelines they used. There were no changes to the site visit form at this time. Pam said that the agencies would receive the site visit form from Pam, and then they will submit the form to the site visit team, who will then prepare a write-up and submit to Pam.

8. Fall Site Visit Team Assignments

There was one site visit member change.

9. Adjournment

The meeting was adjourned at 8:05 p.m.

Submitted by Pamela Jager