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MINUTES

Social Services Advisory Board

January 9, 2013 6:00 P.M.

Harmon Room

1101 Poyntz Avenue

Manhattan, Kansas 66502

Members Present: Sarah Blair, Larry Brockson, Sara Fisher, John Ford, Robin Hays, Deborah Madsen, Melodie Pooler, Lindsay Randall, Andrew Rickel

Members Absent (Excused): Valerie Evans

Members Absent (Unexcused): Katie Brayton, Ted Hartke, Katha Hurt, Robert Smith

Staff Present: Robyn O'Connell-Tatum, Shelley Carver

The meeting was called to order at 6:08 p.m.

1. Public Comments

There were no public comments.

2. Additions to agenda

There were no additions to the agenda.

3. Approval of draft minutes for October 3 November 2, 2012 meetings

Minutes were approved as filed.

4. Announcements

The Chair reported that Stacy Cam has resigned her position on the Committee.

5. CDBG Funding Allocations

Shelley Carver, Community Development Block Grant Coordinator, outlined the applications and talked about some of the details of each one. The board had in-depth discussions on the proposals, and explored several funding options. After discussions, it was moved to remove Big Brothers Big Sisters, fully fund both Sunflower CASA proposals, fund MESI at last year's amounts,

fund HCCI at 78% of the requested amount, and fully fund Shepherd's Crossing. If a larger amount of funding is received, the Committee recommended HCCI be allocated additional funds up to their requested amount. Any additional funds received above that amount were recommended to go towards increasing MESI allocations up to their requested amount. The motion was seconded and approved.

6. 2014 Application Changes

The board made a few additional suggestions to the application, which included adding a question to list any partnering social service agencies.

7. Site Visit Report

There were no changes made to the Spring Site Visit report.

8. Appoint Sub-Committee

Sarah Blair, Larry Brockson, Sara Fisher, John Ford, and Lindsay Randall offered to sit on the sub-committee that will meet to review the Applications for completeness on Monday, April 8, 2013 at 7:00 in the City Commission Room.

9. Review By-Laws

The Board reviewed the By-Laws and decided more information was needed. It was mentioned that a February meeting would help fill a gap in the current schedule. The Board moved to table this discussion and hold a special meeting on February 6, 2013. The City Liaison was directed to send the By-Laws, Resolution, and related documents to the Board prior to this special meeting.

10. Review agency services and how they tie into City Core Services

The Board moved to table this information and discuss during the special meeting.

11. Adjournment

The meeting was adjourned at 9:00 p.m.

Next meeting: February 6, 2013, Harmon Room, City Hall, 7 P.M.

Respectfully Submitted by Robyn O'Connell-Tatum