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MINUTES

Social Services Advisory Board

February 6, 2013 7:00 P.M.

Harmon Room

1101 Poyntz Avenue

Manhattan, Kansas 66502

Members Present: Sarah Blair, Larry Brockson, Valerie Evans, Sara Fisher, John Ford, Teddy Hartke, Robin Hays, Debbie Madsen, Mel Pooler, Lindsay Randall, Andrew Rickel

Members Absent (Excused): Katha Hurt

Staff Present: Robyn O'Connell-Tatum

The meeting was called to order at 7:03 p.m.

1. Public Comments

Jami Ramsey, Director of Senior Service Center, shared with the committee her future plans for a community needs assessment. She is looking for non-monetary support and encouragement by the committee in writing a letter indicating the Committee is interested. Sarah Blair mentioned her intent to add this to the Additions to agenda.

2. Additions to agenda

Discussion about Senior Service Center needs assessment was held. Debora Madsen moved to provide encouragement for possible future community needs assessment. Sara Fischer seconded. Motion approved.

3. Approval of minutes for January 9, 2013 meeting

The minutes were approved as filed.

4. Announcements

Robyn O'Connell-Tatum asked the board members to encourage anyone they knew who might be a good candidate to apply for the board, as Katie Brayton and Robert Smith will no longer be serving on the Committee.

5. Review By-Laws for changes

The board discussed the current By-Laws. Sara Fisher moved that no changes be made to the By-Laws at this time. Valerie Evans seconded. Motion passed unanimously.

6. Review agency services and how they tie into City Core Services

The committee discussed creating a rubric that can be used help prioritize the needs in regards to funding allocations and reviewed criteria to use.

7. Discuss changes to Website

The committee discussed online information available to the public in regards to members' information. The annual reports submitted to the City Commission will be posted on the Website beginning with the 2012 annual report.

8. Adjournment

The meeting was adjourned at 8:42 p.m.

Respectfully Submitted by Robyn O'Connell-Tatum