

**RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Avenue
Manhattan, KS
September 16, 2013 12:00 p.m.
Minutes**

Members Present:

John Matta	Dave Lewis
Richard Jankovich	Wynn Butler
Ron Wells	Barry Wilkerson
Robert Boyd	

Absent:

Staff Present:

Director Schoen	Assistant Director Doehling
Captain Hegarty	Captain Hooper
Captain Moldrup	Captain Nelson
Captain Fink	

I. Establish Quorum: By Chairman Matta at 12:00 p.m.

II. Pledge of Allegiance: Led by Director Schoen

III. Consent Agenda:

- A. Approve August 19, 2013 Law Board Meeting Minutes
- B. Approve 2013 Expenditures
 - a) Juvenile Transports
 - b) Seizure Expenditures
 - c) Edward Byrne Justice Assistance Grant (JAG)
 - d) 2013 Budget Expenditures/Credits
- C. County Inmate Medical, Facilities, Maintenance & Repairs Expenditures- (*Review*)
- D. Riley County Jail Average Daily Inmate Population- (*Review*)

Lewis moved to approve the consent agenda as presented. Jankovich seconded the motion. On a roll call vote, motion carried 7-0.

IV. General Agenda:

E. Additions or Deletions: None.

F. Public Comment: None.

G. Community Advisory Board Update: Riley County Police Department Community Advisory Board (CAB) Chairman Trent Armbrust briefed the Law Board on CAB activities to date. He reported that in July, RCPD Officer Derek Cid and Officer Jayme Dickson spoke to the CAB about the Department's ongoing efforts to engage the growing Hispanic community.

Armbrust stated that according to the 2010 U.S. Census, the estimated Hispanic population of Manhattan, Kansas was 3,000 residents, which did not take into account those who were undocumented. Armbrust explained that the Hispanic population fear victimization from not only those in their community, but also law enforcement. Due to this fear, they are less likely to report crimes to the police, and more likely to turn to vigilante justice. The CAB is working on identifying leaders within the Hispanic community to talk to about their concerns, and hopefully foster a relationship between RCPD and the community.

At the August meeting guest speaker Bob Shannon, Superintendent for Manhattan –Ogden USD 383 briefed the CAB on the 2013 legislature that amended the anti-bullying statute broadening the definition of bullying to include parents. Shannon also discussed recent updates to the school district's driving policies.

At the September meeting the CAB intended to continue discussions concerning the Hispanic community; however, due to a personal matter the guest speaker was unable to attend. Alternatively, the Board discussed various other topics to include Aggieville, enforcement of the cellphone ordinance, and the jurisdictional boundaries of the Kansas State Police Department and RCPD.

The Board thanked Armbrust for the update.

H. RCPD Website: Public Information Officer Matthew Droge announced that on September 5, 2013 the Riley County Police Department launched their new website (www.rileycountypolice.org). The website, designed by New Boston Creative Group in Manhattan, offers press releases, news articles, daily police activity log, and news feeds that will help to better inform the public of crimes in their area. The website also includes a crime mapping link, employment page, and relocation information for out of state applicants, to name a few. Droge noted that the majority of images on the website have alternative text to ensure that no information is lost by those utilizing a screen reader due to visual impairment. Additionally, there are two locations on the home page where the user can translate the website from English to Spanish.

I. Grace Strategic Services, Inc. Employee Engagement Survey: Ted Davis, Founder and President of Grace Strategic Services, Inc. (GSSI) briefed the Board on the results of the Actively Engaged Employee Survey conducted for RCPD in 2013. He explained that the survey measures the degree to which employees connect with their work and feel committed to the organization and its goals. A total of 214 employees were invited to take the survey and of those, 136 responses were received.

The results of the survey revealed that the Riley County Police Department is a healthy organization. However, there are a few areas that may need attention. Davis stated that actions to improve in these areas would make a good organization even better. These areas include enhancing a supportive work environment, division level teamwork and the level of trust throughout the Department. GSSI also recommended that the Department develop a leadership model, examine and update career tracks for each career field in RCPD, and review the IT sustainment plans and develop action plans for updates.

The Board thanked Davis for his work on the survey.

J. Executive Session: At 12:32 p.m. Lewis moved to go into executive session for the purpose of discussing non-elected personnel matters not to exceed 5 minutes. Jankovich seconded the motion. On a roll call vote, motion carried 7-0.

At 12:37 p.m. the open meeting reconvened.

K. Affirmation or Revocation of Discipline: Lewis moved to affirm the Director's disciplinary actions. Jankovich seconded the motion. On a roll call vote, motion carried 7-0.

L. Adjournment: Jankovich moved to adjourn the meeting. Wilkerson seconded the motion. On a roll call vote, motion carried 7-0. The September 16, 2013 Law Board Meeting adjourned at 12:38 p.m.