

**RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Avenue
Manhattan, KS
May 19, 2014 12:00 p.m.
Minutes**

Members Present: John Matta Dave Lewis
 Richard Jankovich Barry Wilkerson
 Ron Wells Robert Boyd

Absent: Wynn Butler Director Schoen

Staff Present: Assistant Director Doehling Captain Hooper
 Captain Hegarty Captain Moldrup
 Captain Nelson Captain Fink

I. Establish Quorum: By Chairman Matta at 12:00 p.m.

II. Pledge of Allegiance: Led by Chairman Matta.

III. Consent Agenda:

- A.** Approve April 21, 2014 Law Board Meeting Minutes
- B.** Approve 2014 Budget Expenditures/Credits
- C.** Juvenile Transport Reimbursement
- D.** County Inmate Medical, Facilities, Maintenance & Repairs Expenditures- (*Review*)
- E.** Riley County Jail Average Daily Inmate Population- (*Review*)
- F.** 1st Quarter Reports- (*Review*)
 - a) 82.1.4 Crime Statistics
 - b) 61.1.1 Traffic Accident & Enforcement Analysis
 - c) 84.1.8 Seizure & Forfeiture Report

Lewis moved to approve the consent agenda as presented. Jankovich seconded the motion. On a roll call vote, motion carried 6-0.

IV. General Agenda:

G. Additions or Deletions: Assistant Director Doehling explained that General Order 2013-036 Special Events was originally presented to the Board for consideration at the March 24, 2014 Law Board Meeting. At the meeting, Attorney Michael Gillespie requested additional time to review the general order prior to the Board taking action. Doehling said it was his intention to have the Board review the general order at the meeting today; however, given that this change to policy has the potential to effect individuals/organizations who host special events in Manhattan and Riley County, it was removed from the agenda to allow the Department ample time to get notice out to interested parties who may wish to provide input. The general order will be readdressed at the June 16, 2014 Law Board Meeting.

H. Public Comment: None.

Chairman Matta requested that future Law Board Meeting agendas contain a section for members of the Board to provide comment.

Jankovich briefed the Board on the progress of scheduling the first Citizen Forum intended to make the Law Board and Riley County Police Department Community Advisory Board (CAB) available to the public. Jankovich is scheduled to meet with a representative of the CAB on Thursday, May 22, 2014 to establish meeting parameters, timeframes and potential locations.

Assistant Director Doehling recently attended a County Commission Meeting at which time he and the Commissioners discussed current concerns at Pillsbury Crossing. Lewis received a message from a constituent who resides in the area regarding traffic issues and impaired driving. The individual wished to know if the Department is attempting to address these issues by having officers patrol the area.

Captain Moldrup explained that there has been an unusual increase in activity at Pillsbury Crossing. The Riley County Police Department has a special reaction team consisting of three officers and one supervisor that will begin focusing on enforcement in that area. Additionally, the Department has once again contracted with the Kansas Department of Wildlife, Parks and Tourism to assign officers to that location on an overtime basis to enforce all applicable state and county civil and criminal laws.

I. Edward Byrne Memorial Justice Assistance Grant & Public Hearing: Assistant Director Doehling explained that Edward Byrne Memorial Justice Assistance Grant (JAG) funds have been awarded to Riley County for a number of years. The Department has applied for the grants on behalf of the County each year and received various allocations. This year Riley County has been allocated \$20,792 with an application deadline of June 10, 2014. There is no matching fund requirement. The Department intends to apply the grant allocation, should the application be approved, toward improvements in the area of information technology. The funds will assist in an effort to either upgrade the Department's current computer systems to the Windows 7 operating system, implement a Windows 7 compatible virtual server system, or combination of the two approaches.

The Board of County Commissioners is set to review the application on May 22, 2014 and conduct the required public hearing on the matter. Doehling requested the Law Board authorize the Department to proceed with the application process through the 2014 Edward Byrne Memorial Justice Assistance Grant program, and to accept and utilize the funds should the application be approved and the funds awarded.

Chairman Matta opened the public hearing on the 2014 Edward Byrne Memorial Justice Assistance Grant. No comments were received.

Chairman Matta closed the public hearing.

Lewis moved to approve the Department's application for the 2014 Edward Byrne Memorial Justice Assistance Grant. Wilkerson seconded the motion. On a roll call vote, motion carried 6-0.

J. Contract for Service Country Stampede L.L.C.: Captain Hegarty briefed the Board on the proposed contract between the Riley County Law Enforcement Agency, Riley County Police

Department, and Country Stampede, L.L.C. The contract proposes Country Stampede, L.L.C. reimburse RCPD for expenses to deploy manpower and equipment associated with providing security and traffic control at the event. Hegarty stated that the Department has provided this service for a number of years. He recommended the Board authorize the Chair to sign the contract.

Wilkerson moved to authorize Chairman Matta to sign the agreement between the Riley County Law Enforcement Agency, Riley County Police Department, and Country Stampede, L.L.C. Wells seconded the motion. The motion passed 6-0

K. RCPD Follow-up to Law Board Requests:

- a) Routine Reports on Alcohol Enforcement
- b) Review of Department Policies Concerning Officer Discretion
- c) Law Board Coordination with Community Advisory Board to Establish Open Door Meetings

The follow-up items listed above were the result of discussions that took place at the May 1, 2014 Law Board Meeting. Assistant Director Doehling addressed the first two items, as the third was previously addressed by Commissioner Jankovich. Doehling explained that the RCPD Criminal Intelligence Unit has been instructed to develop a report on alcohol enforcement to be presented to the Law Board on a semiannual basis.

Lewis requested the report contain a monthly breakdown as well as the annual statistics.

Doehling agreed that the report could be structured as requested. Doehling went on to state that a review of Department policies and procedures concerning officer discretion was conducted. Director Schoen discussed the matter with the midnight shift supervisors who oversee the officers who work in the Aggieville area. In turn, the supervisors met with their officers. Doehling said that he does not believe there is a need to modify the current process or policy regarding officer discretion. It is necessary to afford officers a certain level of discretion during the course of their duties.

Jankovich noted that he believes there are business owners who appreciate that there is some discretion used by police officers. The only alternative would be to have no discretion.

L. Executive Session: At 12:15 p.m. Boyd moved to go into executive session for the purpose of discussing non-elected personnel matters and attorney client privilege not to exceed 10 minutes. Wilkerson seconded the motion. On a roll call vote, motion carried 6-0.

At 12:25 p.m. the open meeting reconvened.

M. Affirmation or Revocation of Discipline: Wilkerson moved to affirm the Director's disciplinary actions. Jankovich seconded the motion. On a roll call vote, motion carried 6-0.

N. Adjournment: Boyd moved to adjourn the meeting. Wilkerson seconded the motion. On a roll call vote, motion carried 6-0. The May 19, 2014 Law Board Meeting adjourned at 12:25 p.m.