

AMENDED MINUTES
CEMETERY ADVISORY BOARD
REGULAR MEETING
CEMETERY OFFICE CONFERENCE ROOM
January 29, 2015 - 3:00 P.M.

The following members of the Cemetery Advisory Board were present: Ms. Deborah Saroff, Mr. Lawrence Pollack, Mr. Brian Waddington, Mr. Pat Gormely, Mr. Mike Carlson, and Mr. Larry Fry. Also, present were Mr. Mike Mohler, Cemetery Sexton and Ms. Chrissy Kramer, Administrative Assistant.

Visitor: Mr. Wynn Butler, Mayor, City of Manhattan.

Ms. Saroff called the meeting to order. She requested that the advisory board have a moment of silence in honor of Stephan Konz, an advisory board member, who recently passed away.

MINUTES

It was moved by Mr. Pollock, seconded by Mr. Gormely to approve the October minutes. On vote, motion carried 6-0.

SEXTON'S REPORT

Mr. Mohler stated that revenue for cemeteries were as follows: Sunrise Cemetery \$54,375 to include sales and burials; Sunset Cemetery \$16,450 for burials only. Discussions began about limits for Sunrise Cemetery burial options.

OLD BUSNIESS

Ms. Saroff asked if there were any updates regarding the singing tower. Mr. Mohler has not been in touch with anyone recently but believes problems will be fixed after previous discussions. Mr. Mohler has almost completed leaf removal from the cemeteries. There were approximately 160 loads of leaves removed. Discussions began about what happens with the leaves after they are picked up.

NEW BUSINESS

Ms. Saroff asked about the selection of a new committee member. Mr. Butler, City of Manhattan Mayor, stated that someone has been appointed to the committee and information will be forwarded. Mr. Fry announced that he is turning in his resignation effective immediately due to his retirement.

COLUMBARIUM

Mr. Mohler provided the panel with a draft of rules and regulations that may help decide how to set up an individual columbarium. Mr. Mohler gave the board a drawing of the potential area in Sunrise Cemetery. Discussions began about the pricing and Mr. Mohler suggested a \$550 lot charge for double burials up to 4 burials. The foundation would be preset and will look similar to a sidewalk making it easy for maintenance and mowing purposes. The urn placement charge is \$300. The monument will not be provided by the City. The cost to lay out lots in the section 1-19 would be approximately \$4000. Ms. Saroff asked the board if they were comfortable with making a recommendation or a motion to send to the City Commission for approval. After further discussions, Ms. Saroff made a motion to present the prepared Rules and Regulations for a Sunrise Cemetery individual columbarium section to the City Commission to move forward and be adopted. On vote, motion carried 6-0.

CIP PROJECTS

Mr. Mohler placed a 2015 Capital Improvement Project for a mower similar to the mower purchased last year.

Other projects include the expansion of cemetery roads in 2017, work on the coach house in Sunset Cemetery and work on the cemetery offices in Sunrise Cemetery. It was mentioned that a chairperson will need to be selected at the next meeting.

Meeting adjourned.