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MINUTES

Social Services Advisory Board

February 4, 2015 6:30 P.M.

City Commission Room

1101 Poyntz Avenue

Manhattan, Kansas 66502

Members Present: John Ball, Michael Gassmann, John Ford, Sara Fisher, John Mixer, Barbara Stewart, Barbara Murphy, Sarah Blair, Stan Ward, Patrick McLaughlin, Chuck Henderson

Members Absent (Excused): Robin Fronk, John Pecoraro

Members Absent (Unexcused): Jerred McKee

Staff Present: Hillary Badger, Debbie Nuss

The meeting was called to order at 6:35 p.m.

1. Public Comments

There were no public comments.

2. Announcements

There were community events discussed among members regarding Harvesters, MESI, and Fort Riley.

3. Community Needs Assessment Update

The Project Coordinator, Debbie Nuss, from the Riley County Senior Center gave a presentation to the board regarding the recent Riley County Community Needs Assessment.

4. Families in Transition

Board Member, Stan Ward, updated the board about the Families in Transition program through the Unified School District #383. There are 248 students out of 6,300 the program serves. The program has to relocate by mid-March. Stan spoke with Eddie Estes, Park and Recreation Director, about potential unused city spaces, approximately 2,000 square feet of space is needed. The Chair asked for a motion in favor of sending a letter to the city commission about available city space, and potential MOU between the city and USD 383. John Ford made a motion for the Chair and Stan Ward to draft a letter addressed to the city commission. Patrick McLaughlin seconded the motion and approved 11-0.

5. Approval of minutes for January 7, 2015 meeting

Chuck Henderson made a motion to approve the minutes as filed. The motion was seconded by John Ford and approved with a vote of 10 and 1 abstained.

6. Review and Approve the 2014 SSAB Annual Report

John Ford made a motion to approve the 2014 SSAB Annual Report to file with the City Commission. The motion was seconded by Chuck Henderson and approved 11-0.

7. Appoint Sub-Committee to review applications for 2016 funding year

John Ford, John Ball, Sarah Blair, Michael Gassmann volunteered to be appointed to the sub-committee. Patrick McLaughlin made a motion to approve the sub-committee. John Ford seconded the motion and approved 11-0.

8. Review Site Visit Form

Chuck Henderson made a motion to approve the Site Visit Form with amendments. Sarah Blair seconded the motion and approved 10-1. Chuck Henderson made a motion to establish a sub-committee (Michael Gassmann, Sara Fisher, Sarah Blair, and John Ford) to review site visit forms. Barbara Murphy seconded the motion and approved 11-0.

9. Adjournment

The meeting was adjourned at 8:45 p.m.

Submitted by Hillary Badger