

**RILEY COUNTY LAW ENFORCEMENT AGENCY  
SPECIAL LAW BOARD MEETING  
County Commission Chambers  
115 N. 4<sup>th</sup> Street  
Manhattan, KS  
April 9, 2015 5:30 p.m.  
Minutes**

**Members Present:** Craig Beardsley Robert Boyd  
Wynn Butler Karen McCulloh (arrived at 5:34 p.m.)  
Usha Reddi Ron Wells  
Barry Wilkerson

**Absent:** Captain Hooper

**Staff Present:** Director Schoen Assistant Director Doehling  
Captain Fink Captain Hegarty  
Captain Kyle Captain Moldrup

**I. Establish Quorum:** By Chairman Boyd at 5:30 p.m.

**II. Pledge of Allegiance:** Led by Director Schoen.

**III. General Agenda:** Chairman Boyd explained that the primary purpose of the Special Law Board Meeting is to discuss the vision, philosophy and operations of the Riley County Law Enforcement Agency. To his knowledge there does not exist a document which outlines the procedures of the agency. He stated that the Riley County Police Department has been blessed with strong leadership, and has adopted a methodology of operations which he believes to be acceptable to the community and the Law Board. It is hoped that during this work session the Board will discuss the vision and mission of the agency, identify characteristics that the Board desires in their efforts, as well as administrative procedures concerning the operation of the Law Board (i.e. how to get a topic on the agenda, etc.). He added that he does not expect the Board to make a decision at this time, but rather identify the framework on where they wish to go. The procedures, once identified, may be adopted at a future Law Board Meeting.

**A. Public Comment:** None.

**B. Board Member Comments:** None.

**C. RCPD Vision/Mission/Value Statement- (Work Session):** The Board discussed in length the Riley County Police Department's mission statement, commitment to Intelligence Led Policing (ILP), fair and impartial policing, training, technology and innovation. The Board agreed that the Department's mission statement "To reduce crime and improve the quality of life for the citizens we serve" meets the needs of the community. The Board had no desire to modify the mission statement, and supported ILP as the Department's policing philosophy. Further, the Board was in support of the Department's continued dedication to train employees on fair and impartial policing and unconditional respect.

**D. Riley County Law Enforcement Agency Procedures/Policies- (Work Session):**

After considerable discussion, it was decided that any member of the Board may make a request to the RCPD Director or Law Board Chairman that an item be added to the regular meeting agenda, with no one individual possessing veto power. The Director may clarify with the requester whether information is needed from the police department in order to prepare for the discussion at the regular meeting. If added, the item may be discussed, but it cannot be acted upon; however, it may appear on the following month's agenda as an action item. The Board may vote to remove an item from the general agenda as part of the "additions or deletions" section of the meeting.

In an effort to allow for increased public attendance and participation, as well as to better accommodate members of the Board who work outside of the city limits, Butler suggested that the monthly meeting of the Riley County Law Enforcement Agency be held at 5:00 p.m. on the third Monday of each month. The Board was amenable to the change. However, they requested RCPD Administration research the matter further, determine what meeting rooms are available and be ready to discuss the topic further at the April 20, 2015 Law Board Meeting.

Reddi expressed a desire to move the Law Board's annual review of the Director's contract to the month of December. Wilkerson voiced his preference to schedule a Special Law Board Meeting each year for the review of said contract. Riley County Police Department Attorney Michael Gillespie will draft an addendum to the Director's contract to be discussed during executive session at the April meeting.

**E. Executive Session:** An executive session was not needed.

**F. Adjournment:** The April 9, 2015 Special Law Board Meeting adjourned at 7:36 p.m.