

MINUTES
CEMETERY ADVISORY BOARD
REGULAR MEETING
CEMETERY OFFICE CONFERENCE ROOM
June 18, 2015 - 3:00 P.M.

The following members of the Cemetery Advisory Board were present: Ms. Deborah Saroff, Mr. Mike Carlson, Mr. Lawrence Pollack, Mr. Pat Gormely, and Mr. Gil Cloud. Also present were Mr. Mike Mohler, Cemetery Sexton; Mr. Casey Smithson, Park Superintendent; Ms. Tammy Galvan, Administrative Coordinator/HR; Ms. Katie Jackson, Assistant City Attorney; and Mitchell May, Guest.

Absent were Mr. Brian Waddington and Dr. Mickey Reay.

A. MINUTES

It was moved by Mr. Pollock, seconded by Mr. Cloud to approve the March 26, 2015, minutes as amended. On vote, motion carried 5-0.

B. SEXTON'S REPORT

Mr. Mohler stated that revenue for cemeteries were as follows: Sunrise Cemetery \$29,050 to include sales and burials; Sunset Cemetery \$6,450 for burials only.

C. OLD BUSINESS

Individual above ground columbarium: Board reviewed the Sunrise map for Section K-0 that is being recommended as the above ground individual columbarium section. Mr. Carlson brought up the change of height allowance from 42 inches to 48 inches.

D. NEW BUSINESS

Ordinance changes discussion: Ms. Jackson was in attendance to discuss changes to the ordinances regulating the cemetery. Ms. Jackson discussed the proposed framework that the City Attorney's Office would like to see adopted including the ordinance and separate administrative rules. Ms. Saroff had queried about structure of approval of administrative rules and regulations section. Ms. Jackson advised that City Administration will have the authority to change those at any time on recommendation of the Cemetery Sexton. Any changes involving fee structure will still have to be submitted as a resolution to the City Commission for approval. Ms. Jackson recommended adopting a new ordinance with separate administrative rules and regulations. Mr. Cloud made a motion to adopt the new framework for Cemetery Regulations to include revision of Chapter 9 and addition of administrative rules and regulations for cemetery operations, it was seconded by Mr. Pollack. On vote 5-0, motion carried.

Firing Range: The board discussed the public meeting that was occurring on June 18, 2015, to discuss a possible firing range in the vicinity of the Sunrise Cemetery. Board felt it was far enough distance from the cemetery to not be obtrusive to services. No formal stance on the range approval, no need to be present at the meeting that evening.

Meeting adjourned.