

**RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Avenue
Manhattan, KS
July 17, 2017 12:00 p.m.
Minutes**

Members Present: Craig Beardsley Mike Dodson
Usha Reddi Marvin Rodriguez
Ben Wilson Barry Wilkerson (arrived at 12:10 p.m.)

Absent: Assistant Director Doehling BeEtta Stoney

Staff Present: Director Schoen Captain Fink
Captain Hegarty Captain Hooper
Captain Kyle Captain Moldrup (arrived at 12:55 p.m.)

I. Establish Quorum: By Chairman Beardsley at 12:00 p.m.

II. Pledge of Allegiance: Led by Director Schoen.

III. Consent Agenda:

- A. Approve June 19, 2017 Law Board Meeting Minutes
- B. Approve 2017 Expenditures/Credits
- C. Juvenile Transport Reimbursement
- D. County Inmate Medical, Facilities, Maintenance & Repairs Expenditures- (*Review*)
- E. Riley County Jail Average Daily Inmate Population- (*Review*)

Dodson moved to approve the Consent Agenda as presented. Reddi seconded the motion. On vote, motion carried 5-0.

IV. General Agenda:

F. Additions or Deletions: None.

G. Public Comment: None.

H. Fraternal Order of Police Lodge #17 Comments: Brian Johnson, President, Fraternal Order of Police (FOP) Lodge #17, voiced the Lodge's support of Resolution No. 17-03 Appeal Hearing Procedures. Those involved in the process of finalizing the procedures engaged in a very open and genuine dialogue. He encouraged the Riley County Law Enforcement Agency (Law Board) to approve the resolution.

I. Board Member Comments: Reddi thanked the Riley County Police Department (RCPD), Manhattan Fire and Emergency Medical Services staff for organizing and providing active violence training to Manhattan-Ogden USD 383 staff at Marlatt Elementary School.

Schoen commented that the abovementioned agencies worked jointly to develop procedures for the active violence training. This is the second time the training has been provided to the school district. The Riley County Police Department recently engaged in discussions with the Kansas State University Police Department (KSUPD) regarding the training. The university police department plans to conduct a smaller scale training exercise on campus within six to eight months, in which RCPD may participate. Planning is underway to provide active violence training at the Manhattan High School West Campus during the summer of 2018. The Department intends to involve KSUPD in the training to ensure that all agencies are on the same page and everyone has some familiarity with each other's procedures.

J. Promotion Announcement: Director Schoen and Captain Fink announced the promotion of Police Officer Nathan Boeckman to the position of Police Sergeant. Boeckman was accompanied by his wife, Amy who assisted Director Schoen with the pinning.

K. Commendation Award & KACP Gold Unit Award for Exceptional Police Service: Director Schoen presented Emergency Response Unit Tactical Team Members Lieutenants Greg Steere, Brad Jager, Sergeants Scott Hagemeister, Dan Bortnick, Brandon Tapp, Nathan Boeckman, Officers Brek Jager, Joe Ehrlich, Steve Miller, Jayson Hubbard, Jake Wilson, Detective Spencer Parsons; Hostage Negotiation Team Member Officer Sonia Gregoire; and Emergency Medical Services Lieutenants Nathan Dixon and Samuel Spillman with a Commendation Award & the Kansas Association of Chiefs of Police Gold Unit Award for Exceptional Police Service for their role in December 2015 and April 2016 when responding to armed barricaded situations involving shots being fired and subjects threatening to do harm to themselves. They demonstrated a commitment to recurring training, teamwork, restraint, and leadership as evidenced by the fact that the subjects involved were taken into custody without the use of deadly force.

L. Community Advisory Board Member Recognition Edward McNamara: On behalf of the Riley County Law Enforcement Agency, Riley County Police Department and Community Advisory Board, Director Schoen presented Edward McNamara with a plaque in recognition of his dedication and service to the citizens of Riley County, Kansas and men and women of RCPD.

M. Resolution: Board Meeting Procedures: Chairman Beardsley and Wilson noted a few formatting corrections to be made to Resolution No. 17-02.

After comments from the Board, Dodson suggested, and the Board agreed, to include procedures which allow for members of the public to request a topic be placed on the General Agenda for Board consideration. It would be the decision of the Law Board whether the topic merits consideration or action at a future meeting.

Dodson inquired about the Departments practice regarding when to publish agendas for Law Board Meetings.

Schoen responded that the agenda is made available to the public the Wednesday or Thursday prior to the regularly scheduled Law Board Meeting. Though not a requirement, the public is notified, at a minimum, two business days prior to the regular meeting. Only special meetings of the Board require forty-eight hours' notice be provided to the public.

Linda Morse, Mayor Pro Tem, City of Manhattan, noted one correction to Resolution No. 17-02. Under Process Order, General Agenda, it should read, "~~Prior to~~ *Following the* presentation of each General Agenda item a call for Public Comment will be made."

Beardsley will revise the resolution and include wording to state that the majority of the entire Law Board membership (four members) must adopt a motion, not the number of members who are present.

Reddi moved to approve Resolution No. 17-02 establishing procedures for the conduct of Law Board Meetings, as amended. Dodson seconded the motion. On vote, motion carried 5-0.

N. Resolution: Appeal Hearing Procedures: Provided to the Board was Resolution No. 17-03 establishing procedures for employee suspension and termination Appeal Hearings. Wilkerson examined similar procedures from other jurisdictions and boards to include the City of Manhattan, Kansas State University, Jonson County and Sedgwick County. When drafting the procedures, input was received from Chairman Beardsley, Director Brad Schoen and FOP President Brian Johnson.

Dodson inquired about the process for selecting a Hearing Officer for Appeal Hearings.

Schoen explained that in December 2016, the Law Board appointed Secretary Wilkerson as the Hearing Officer for appeals of employee suspensions and terminations for 2017.

Wilkerson voiced his belief that the Hearing Officer should be a member of the Law Board. However, the position does not have to be filled by the County Attorney. He recalled a previous Appeal Hearing in which the Chairman of the Law Board served as the Hearing Officer.

Dodson suggested the annual appointment of a Law Board member (to be made in January) to serve as the Hearing Officer for the year.

Wilson noted a few grammatical errors in Resolution No. 17-03.

The Board briefly discussed the Department's internal grievance procedures.

Wilkerson agreed to make the recommended changes and redistribute the document to the Law Board, RCPD and attorneys.

Dodson moved to approve Resolution No. 17-03 establishing procedures for employee suspension and termination Appeal Hearings, as amended. Wilson seconded the motion. On vote, motion carried 6-0.

O. Executive Session: At 12:50 p.m. Reddi moved to recess into Executive Session until 1:10 p.m. for the purpose of discussing non-elected personnel matters and attorney client privilege. Wilkerson seconded the motion. On vote, motion carried 6-0.

At 1:10 p.m. the open meeting reconvened.

P. Adjournment: Wilkerson moved to adjourn the meeting. Reddi seconded the motion. On vote, motion carried 6-0.

The July 17, 2017 Law Board Meeting adjourned at 1:10 p.m.