



# CODE SERVICES

a division of the

## MANHATTAN FIRE DEPARTMENT

Scott French, Director of Fire Services • Brad Claussen, Building Official

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### Housing Appeals Board Minutes

HEARING DATE: July 19th, 2017

LOCATION: MFD Admin. Conference Room. 2000 Denison Ave.

MEMBERS PRESENT: Bill Muir, Mark Bachamp, Allyn Weddle

STAFF PRESENT: Rick Berry - Sr. Code/Zoning Officer, Brad Claussen – Building Official

The annual board meeting was called to order at 10:25 AM by Chairman Muir. Members reviewed the minutes from the June 14<sup>th</sup>, 2017 meeting and they were approved by a 3-0 vote.

The election of board officers was the next agenda item:  
Mark Bachamp nominated Bill Muir as Board Chairman, Allyn Weddle seconded the nomination. Bill Muir was elected by a 3-0 vote.  
Allyn Weddle nominated Mark Bachamp as Vice-Chairman and Bill Muir seconded the nomination. Mark Bachamp was elected by a 3-0 vote.

Building Official Brad Claussen reviewed Section 111.1 as amended of the 2015 International Property Maintenance Code. General discussion occurred and it was agreed that any proposed changes to this section would be brought back to the board prior to being presented to the City Commission.

Allyn Weddle moved to adjourn and Mark Bachamp seconded. Meeting was adjourned by a 3-0 vote at 10:50 AM.

Respectfully Submitted,  
Rick Berry - Board Secretary