

**MINUTES**  
**CEMETERY ADVISORY BOARD**  
PARKS AND RECREATION OFFICE  
June 15, 2017 - 4:00 P.M.

The following members of the Cemetery Advisory Board were present: Mr. Pat Gormely, Ms. Deborah Saroff, and Mr. Mike Carlson. Also present were Mr. Mike Mohler, Cemetery Sexton; Mr. Casey Smithson, Park Superintendent; and Ms. Tammy Galvan, Administrative Coordinator/HR.

Absent was Mr. Brian Waddington, Mr. Al Hamscher, and Dr. Mickey Reay.

A. MINUTES

It was moved by Ms. Saroff, seconded by Mr. Gormely to approve the March 16, 2017, minutes as amended. On vote, motion carried 3-0.

B. SEXTON'S REPORT

Mr. Mohler stated that 2016 revenue for the current year were as follows: Mr. Mohler stated that revenue for the current year were as follows: Sunrise Cemetery \$25,850 to include sales and burials; Sunset Cemetery \$10,100 to include sales and burials.

C. OLD BUSINESS

None.

D. NEW BUSINESS

This meeting was the annual meeting for election of officers for the Cemetery Advisory Board. Ms. Deborah Saroff made a motion to elect Mr. Al Hamscher as Chairperson and Ms. Deborah Saroff as Vice-Chairperson. Seconded by Mr. Mike Carlson. On vote, motion carried 3-0.

Mr. Mohler updated the board on the Sunrise Cemetery Section survey project and design for Sunrise. Discussion ensued on the columbarium section at Sunrise. Mr. Mohler indicated that individuals are ready to purchase and sell the grave spaces for columbariums.

Mr. Smithson indicated that a firm has been contracted to survey and design the next section of Sunrise Cemetery. The proposed changes to the cemetery would allow the cemetery to provide for the community for the next 15-20 years. The project will get future design surveyed and design the road for completion. Mr. Mike Carlson moved to recommend the acceptance of the survey and design project for Sunrise Cemetery. Seconded by Mr. Pat Gormely. On vote, motion carried 3-0.

Mr. Smithson informed the board that plans to complete Jorgenson Trail connection were progressing. The current fence will be removed and the fence will move South into the Cemetery. The fence relocation will not effect the cemetery roadway or current grave spaces. Mr. Smithson asked the board to provide support of the relocation of fencing. Mr. Mike Carlson recommended support of the relocation of the fence. Seconded by Ms. Deborah Saroff for Mr. Al Hamschler. On vote, motion carried 3-0.

Mr. Mike Carlson asked about vandalism at the cemetery. Mr. Mohler indicated that vandalism has not been a problem for the cemeteries.

E. PUBLIC COMMENT

None.

Meeting adjourned.