

Minutes

17 November 2017

9:00 a.m.

City Commission Room, City Hall, 1101 Poyntz Avenue

1. MEETING OPENING

1.1. Hardeman called the meeting to order at 9:00 a.m.

1.2. Roll Call

Present: Dave Colburn, Joe Edmunds, Brian Hardeman, Julie Hettinger, Adam Inman, Seth Scobee

Absent: Paul Benne, Brent Chamberlain, Karen Hawes, Jonathan Eden, Jared Tremblay

Staff: Mark Lee, Traffic Engineer; Wyatt Thompson, Assistant Director of Parks and Recreation; Ben Chmiel, Planner II; Doug May, Planner; John Adam, Senior Planner & Cmte. Liaison

Public: students; Jennifer Nielsen, Bicycle & Pedestrian Coordinator-elect

1.3. Public Comments. None.

1.4. Minutes of the 10/20/2017 meeting. Edmunds moved to approve; Scobee seconded. Passed 6–0–0.

2. OLD BUSINESS

There was none.

3. REPORTS & UPDATES

3.1. **Public Works:** Lee reported that FHRTA grant money would be used to construct bulb-outs on Fremont Street at North Manhattan Avenue and North 14th Street to shorten the crossing distance. The project will also include rain gardens and a concrete pad for the ATA Bus stop on Fremont Street.

3.2. **Community Development:** Adam introduced Jennifer Nielsen, the newly hired Bicycle and Pedestrian Coordinator.

- 3.3. **Parks & Recreation:** Thompson said with the successful passage of the Quality of Life Recreation and Trails Sales Tax (0.25%) ballot question he would be working with the committee for their recommendations on prioritizing projects.

4. NEW BUSINESS

- 4.1. **Annual Report.** Adam introduced the draft annual report. The committee suggested adding the MPO's Bike Safety & Awareness Program grant, the new methods of data collection, including the bicycle and pedestrian counters, the GPS tracking of Green Apple Bike no. 601 earlier in the year, and the bicycle and pedestrian counts conducted in September. The committee added updating the Bicycle Master Plan as a goal for the coming year. They approved of staff's suggestion to create a clear and regular process for the city to consider future tactical urbanism projects. Hettinger noted that there had been suggestion made earlier in the year to have evening meetings quarterly so more of the public could attend. That will be a discussion item next month. Edmunds moved to approve the Annual Report as modified; Hettinger seconded. Motion passed 6-0-0.

5. ELECTION OF OFFICERS

- 5.1. Hardeman opened the discussion for nominations. When asked, Colburn said he would be willing to serve as chair although he hoped all the "hats" he wore in the community would not give an impression of undue influence. Inman moved to nominate Colburn as chair and Chamberlain as vice-chair; Edmunds seconded. Motion passed 6-0-0.

6. ADJOURNMENT

Colburn asked staff how the timings on the pedestrian crossings on Denison Avenue were working out. Lee said they appeared to work well. There followed discussion about angles of crossing and the problematic crossings at Thurston and Vattier Streets at North Manhattan Avenue.

Hardeman encouraged Colburn, in his position as chair, to bring long-range planning back on the agenda, and to assess if built projects are performing as expected and what can be improved. Thompson commented that thinking ties in with the prioritization advice he wants from the committee.

- 6.1. Meeting adjourned at 10:14 a.m.
- 6.2. Next meeting: 12/15/2017