



MINUTES
MANHATTAN REGIONAL AIRPORT ADVISORY BOARD
City Commission Room – City Hall
1101 Poyntz Avenue, Manhattan, Kansas 66502
February 12, 2018

MEMBERS PRESENT: Dave Rogers, Karen Rogers, Rich Jankovich, Roger Sink, Doug Vogelsang, Carl Reed, Robert Boyd

ALSO PRESENT: Jesse R. Romo, Airport Director; Brandon Keazer, Assistant Airport Director; Kim Boice, Office Manager;

WELCOME AND INTRODUCTIONS: Following introductory discussion, Dave Rogers called the meeting to order once a quorum was established.

APPROVAL OF MINUTES: The Board Members approved the Minutes of the Airport Advisory Board Meeting held on January 8, 2018

AMEND CODE OF ORDINANCE:

Section 7-37 Management and Control- States that the airport is under the control of the airport director, and that the airport director shall manage and control the airport in accordance with city policies, city ordinances, federal laws, rules, regulations and grant assurances. Some changes would allow airport staff to make changes to an agreement without needing approval from City Management and City Commission. This change will reduce staff time when making minor changes to agreements.

Section 7-82 Parking- The parking ordinance is extremely outdated and refers to the parking lot next to the old stone hangar as the terminal parking lot. Enforcing the parking ordinance as it currently is makes it very difficult to enforce. The changes will establish parking zones, which is important due to the complete security program, because unattended vehicles are not permitted in front of the terminal. This will also allow for designated airport staff the ability to issue citations for violations of airport ordinances.

PARKING LOT PROJECT: In November of 2016, the Airport Advisory Board and the City Commission were looking at two different parking lot options for increasing the capacity. The Airport Advisory Board had recommended the \$4.9 Million option, giving MHK a total of 968 parking stalls. City Commission recommended the \$4.5 Million option giving MHK a total of 781 parking stalls.

Since that time Airport Security program became a priority and American Airlines started flying larger aircraft to DFW which increased enplanements. More enplanements mean more passengers are utilizing our airport, and that is causing some issues with parking. At times MHK is running out of available parking.

On November 1, 2017 a joint meeting was held between the Airport Advisory Board and City Commission. At that time Jesse reviewed previous parking plans and financing options. A walk through of the parking lot proceeded the meeting to review the deterioration and capacity issues.

Olsson Associations has submitted a proposal for the design of the parking lot. This agreement will be presented to City Commission on February 20 to request approval.

The Airport Advisory Board fully supports moving forward with the parking project.

PROJECT UPDATES:

Terminal Office Space- Negotiations continue with TSA/GSA regarding space requirements, once negotiations are complete then construction will begin.

Pylon Sign- The County has approved the permit, and construction should begin soon.

Master Plan Update- The scope has been approved and is currently under review.

ARFF- The new truck has arrived and will be put in service once training is complete.

SCHEDULE OF NEXT MEETING:

The next regular meeting will be held on March 12, 2018 at 11:00 a.m. in the City Commission Room at City Hall, 1101 Poyntz Avenue.