

Minutes

21 September 2018

9:00 a.m.

City Commission Room, City Hall, 1101 Poyntz Avenue

1. MEETING OPENING

1.1. Edmunds called the meeting to order at 9:03 a.m.

1.2. Roll Call

Present: Paul Benne, David Colburn, Joseph Edmunds, Karen Hawes (arrived 9:05), Julie Hettinger (departed 10:10), Carol Sevin, Brian Hardeman, Adam Inman, Jared Tremblay

Absent: David Colburn, Ron Orchard, Seth Scobee

Staff: John Adam, Senior Planner & Cmte. Liaison; Samantha Estabrook, Bicycle and Pedestrian Coordinator; Alfonso Leyva, Park Planner; Wyatt Thompson, Assistant Director of Parks & Rec.

Public: 1

- 1.3. Public Comments: Amber Burton expressed safety concerns for the contraflow bike lane on N. Manhattan Avenue, the private property which is impeding the pedestrian and cyclist access at N. Manhattan Avenue and Moro Street, and the narrow bike lanes on 11th Street. Burton was hit on 18 September 2018 when traveling north-bound on 11th Street and a south-bound vehicle failed to yield and struck her while attempting to turn left onto Leavenworth Avenue. Burton indicated she does not feel safe cycling in Manhattan with our current infrastructure and driver education.
- 1.4. Minutes of the 07-20-2018 meeting. Hettinger moved to approve; Hawes seconded. Passed 7-0-0.



2. OLD BUSINESS

- 2.1. **Warner Park Master Plan.** Leyva presented a conceptual design for Warner Park based upon the feedback received on the previous two conceptual designs.

3. REPORTS & UPDATES

- 3.1. **Public Works**
- 3.2. **Parks & Recreation**

Leyva updated the board on the progress of Old Blue River Trail which is anticipated to be complete at the end of the calendar year.

Thompson updated the board on the 6 recent Trail Talk Thursdays.

He updated the board and sought input on the trail prioritization schema that is being development to identify projects for the 2 million dollars of sales tax for trails. The board expressed concerns about small length projects with small costs not receiving enough points to be prioritized.

- 3.3. **Community Development**

Adam announced the RFPs for the Bicycle & Pedestrian System Plan are due today and the selection process will begin.

He informed the board of city staff's intention of generating a new Safe Routes to School project list with the SRTS Committee.

4. NEW BUSINESS

- 4.1. **Membership.** City staff is accepting recommendations of interested persons to fill the Pottawatomie County seat. The seat requires the person live in Pottawatomie County within the Manhattan Urban Area Boundary.
- 4.2. **Bylaws.** Estabrook gave an overview of the memo written by staff regarding proposed bylaw amendments. In summary, Article 1.3. and 4.2. in regards to voting and establishing quorum were proposed to require "a majority of seated members". Article 2.1. regarding membership proposed the text reflect 3 at large members, rather than 2, and clarifying that the Pottawatomie County seat must be filled by someone who lives within the Manhattan Area Urban Boundary. Hettinger moved to approve; Hawes seconded. Passed 7-0-0.

5. ADJOURNMENT

5.1. Updates and comments from members

Hardeman encourages the board to visit the Gravelduro bike race which is occurring on 22 September beginning and ending at 3rd Street and Poyntz Avenue

Hawes clarified with Parks and Rec staff that the city owns the Roger Schultz Community Park.

5.2. Meeting adjourned at 10:12 a.m.

5.3. Next meeting: 10/19/2018 at 9:00 a.m.