

**RILEY COUNTY LAW ENFORCEMENT AGENCY  
LAW BOARD MEETING  
City Commission Meeting Room  
1101 Poyntz Avenue  
Manhattan, KS  
February 19, 2019 12:00 p.m.  
Minutes**

**Members Present:** Craig Beardsley (arrived at 12:02 p.m.) Mike Dodson  
Linda Morse Marvin Rodriguez  
BeEtta Stoney Robert Ward

**Absent:** Captain Rich Fink Barry Wilkerson

**Staff Present:** Director Dennis Butler Assistant Director Kurt Moldrup  
Captain Erin Freidline Captain Tim Hegarty  
Captain Josh Kyle Captain Derek Woods

- I. Establish Quorum:** By Chairman Dodson at 12:00 p.m.
- II. Pledge of Allegiance:** Director Butler led the Riley County Law Enforcement Agency (Law Board) in the Pledge of Allegiance.
- III. Consent Agenda:**
- A. Approve January 22, 2019 Law Board Meeting Minutes
  - B. Approve 2018 & 2019 Expenditures/Credits
  - C. Juvenile Transport Reimbursement
  - D. County Inmate Medical, Facilities, Maintenance & Repairs Expenditures- (*Review*)
  - E. Riley County Jail Average Daily Inmate Population- (*Review*)
  - F. Monthly Crime Report- (*Review*)
  - G. 4<sup>th</sup> Quarter Reports: Synopsis- (*Review*)
    - a) 82.1.4 Crime Statistics
    - b) 52.1.5 IA/AA Annual Report
    - c) 61.1.1 A&C Traffic Accident & Enforcement Analysis
    - d) 84.1.8 Seizure & Forfeiture Report
    - e) Annual Special Law Enforcement Trust Fund
    - f) Alcohol Enforcement Semiannual Report

Director Butler noted one correction to the minutes of the January 22, 2019 meeting. Page six of the packet, last paragraph should read “*No later than June 7, 2019 publish the proposed 2020 budget of expenditures in the Manhattan Mercury.*” Butler added that it was previously listed as June 14, 2019. He explained that per statute not less than ten days prior to submitting such budget, the agency shall hold a hearing thereon in accordance with the provisions of K.S.A. 79-2929, and amendments thereto.

Ward moved to approve the Consent Agenda as amended. Stoney seconded the motion. Dodson polled the board and the motion passed with Rodriguez, Stoney, Morse, Ward, Beardsley, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

#### **IV. General Agenda:**

**H. Additions or Deletions:** None.

**I. Public Comment:** None.

**J. Fraternal Order of Police Lodge #17 Comments:** Brian Johnson, President, Fraternal Order of Police (FOP) Lodge #17, expressed his gratitude for being provided the opportunity to speak with members of the Law Board. He announced the 15<sup>th</sup> Annual Manhattan Polar Plunge benefiting the Special Olympics Kansas scheduled for Saturday, February 23, 2019 in City Park. He noted that the FOP has donated \$1,000 to the worthy cause. To date, the FOP and the Riley County Police Department (RCPD) have raised a little over \$2,000 for the Special Olympics.

Johnson briefly commented on the ongoing positive relationship between the FOP and Director Butler. He noted that the FOP had a very positive relationship with the former director, collaborating on several measures that benefited the department and the community. He was pleased to report the same type of collaborative relationship has continued with new director.

**K. Board Member Comments:** Ward extended his appreciation to Director Butler for keeping the board apprised of incidents/events in the community that may have been of significance and resulted in telephone calls to the board.

Morse commented that she has received positive reports from numerous individuals who were impressed with how engaged Director Butler has been with the community and other organizations.

Rodriguez informed the board that Director Butler has attended meetings in the county and the residents have responded positively to his efforts.

Stoney said that the Kansas State University Police Department is also very appreciative of Director Butler and the relationship that is beginning to be rebuilt.

**L. Award Presentation:** Daniel Watkins, Commander, and Lewis Smith, former Commander, Veterans of Foreign Wars (VFW) Post 1786, presented the RCPD Emergency Response Unit Tactical Team with a Certificate of Appreciation in recognition of their adherence to the highest ideals of law enforcement when responding to an active violence incident on January 5, 2019, while maintaining, preserving and protecting the lawful rights of all citizens. Director Butler accepted the certificate on behalf of the unit.

Watkins and Smith presented Officer Jonathan Shepard with the VFW Law Enforcement Officer of the Year Award for his selfless actions during the Labor Day flood on September 3, 2018 when he assisted numerous residents evacuate their homes, and dove into a body of water near Anneberg Park to rescue a man who was drowning. Officer Shepard's actions directly contributed to the saving of the man's

life. His outstanding performance is in keeping with the finest tradition of police service and is a credit to himself, the RCPD, Manhattan and Riley County Community.

**M. 2019 Police Vehicle Purchases:** Captain Kyle said that in November 2018 the Law Board approved the department's 2019 vehicle purchase request. He explained that historically, the department has waited until the end of the year to purchase vehicles. This became the practice because the department's budget cycle starts with the calendar year. Further, RCPD administration wanted to ensure adequate funds were available at year-end for the rather large purchase. The department would like to begin purchasing replacement vehicles earlier in the year and use any remaining funds in the account to purchase equipment for the vehicles.

Kyle stated that the RCPD utilizes the City of Manhattan's Vehicle Replacement Index (VRI) rating scale for vehicles. The department has examined the current fleet to determine which are in need of replacement according to the VRI. Captain Kyle sought Law Board approval to purchase a total of five vehicles (two Dodge Durango's, one Ram ProMaster, and two Chevy Impalas) for a total expenditure of \$138,180.36. With this proposal the department will replace two front line patrol units, two investigations vehicles, and one jail transport van.

Butler stated that midyear is typically when vehicle manufacturers retool their plants. If an order is placed too late, there is a three or four month delay before the manufacturer resumes production, which further delays the replacement of vehicles.

Butler explained the department's change in philosophy to replace vehicles now rather than wait until the end of the year. He said that if the vehicles are ordered now, which the VRI shows need to be replaced, the department is replacing something that is needed. Having a safe and reliable vehicle is extremely important in how police officers carry out their duties. It is their office when they are out on the streets. He recalled a situation where against his advice, vehicle purchases were delayed. It took the department several years to catch up and get the fleet where it needed to be. He added that the Law Board has the discretion to modify the department's recommendation. However, based on his experience, he believes it is better to get in the habit of ordering vehicles early in the year for the previous reasons cited.

Butler advised that starting next year it was his intent to start replacing unmarked investigations vehicles with those that are pursuit-rated. By policy, detectives can engage in emergency driving and participate in pursuits and he believes they should be properly equipped with the kinds of vehicles to safely carry out these activities.

Beardsley wished to know if the department intends to request additional vehicles at the end of the year.

Butler assured the board that there is no secret plan to purchase more vehicles later in the year. This is the department's 2019 vehicle purchase recommendation. He noted that something could happen to the existing vehicles (e.g., accident, flood damage) later in the year which would require RCPD administration to return to the board with another request, however, that is not presently the plan.

Ward moved to approve the vehicle purchases as requested. Beardsley seconded the motion. Dodson polled the board and the motion passed with Rodriguez, Stoney, Morse, Ward, Beardsley, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

**N. Law Board Meetings Hosted in the County:** The board expressed a desire to host three or four Law Board Meetings during 2019 outside of the city of Manhattan (i.e., Ogden, Leonardville, Riley, Randolph). Riley County Police Department administration will contact the respective city clerks and report back to the Law Board when more information is available. It was asked that one of the meetings be scheduled during the evening hours to provide the opportunity for increased public attendance.

**O. Schedule Budget Workshops:** Following a brief discussion, it was the consensus among the board to begin preliminary budget discussions by scheduling two Special Law Board Meetings/Budget Work Sessions during the month of March.

**P. Executive Session:** At 12:43 p.m. Rodriguez moved to recess into Executive Session until 1:00 p.m. for the purpose of discussing non-elected personnel matters. Stoney seconded the motion. Dodson polled the board and the motion passed with Rodriguez, Stoney, Morse, Ward, Beardsley, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

At 1:01 p.m. the open meeting reconvened. Rodriguez moved to resume the open meeting. Stoney seconded the motion. Dodson polled the board and the motion passed with Rodriguez, Stoney, Morse, Ward, Beardsley, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

Beardsley moved to return to Executive Session until 1:20 p.m. for the purpose of discussing attorney client privilege. Morse seconded the motion. Dodson polled the board and the motion passed with Rodriguez, Stoney, Morse, Ward, Beardsley, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

At 1:20 p.m. the open meeting reconvened. Rodriguez moved to resume the open meeting. Stoney seconded the motion. Dodson polled the board and the motion passed with Rodriguez, Stoney, Morse, Ward, Beardsley, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

Rodriguez moved to return to Executive Session until 1:32 p.m. for the purpose of discussing non-elected personnel matters. Beardsley seconded the motion. Dodson polled the board and the motion passed with Rodriguez, Stoney, Morse, Ward, Beardsley, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

At 1:32 p.m. the open meeting reconvened. Rodriguez moved to resume the open meeting. Morse seconded the motion. Dodson polled the board and the motion passed with Rodriguez, Stoney, Morse, Ward, Beardsley, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

**Q. Adjournment:** Beardsley moved to adjourn the meeting. Morse seconded the motion. Dodson polled the board and the motion passed with Rodriguez, Stoney, Morse, Ward, Beardsley, and Dodson voting in favor, and no one voting against. The motion passed 6-0. The February 19, 2019 Law Board Meeting adjourned at 1:32 p.m.