



# CODE SERVICES

a division of the

## MANHATTAN FIRE DEPARTMENT

Scott French, Director of Fire Services • Brad Claussen, Building Official

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### Housing Appeals Board Minutes

HEARING DATE: July 10, 2019

LOCATION(S): MFD Conference Room #2, 500 Moro Street

MEMBERS PRESENT: Bill Muir, Mark Bachamp, Allyn Weddle, Eric Neilson and Jeff Connell

STAFF PRESENT: Rick Berry - Sr. Code/Zoning Officer, Ass't Chief  
Brad Claussen (MFD only), Avery McNelly Code Officer I (500 Moro Only)

Chairman Muir called the meeting to order at 10:02 AM. Members reviewed the minutes from the June 12, 2019 meeting. Allyn Weddle made a motion to approve the minutes as presented. Seconded by Eric Neilson. **Approved 5-0.**

The meeting was turned over to Berry for the purpose of conducting annual officer elections.

Mark Bachamp nominated Bill Muir as Chair and Allyn Weddle seconded the nomination. No other nominations were made. Bill Muir was elected chair by a 5-0 vote. Allyn Weddle nominated Mark Bachamp as Vice-Chair and Eric Neilson seconded the nomination. No other nominations were made. Mark Bachamp was elected Vice-Chair by a 5-0 vote.

Brad Claussen advised the board of the following items:

- 1) Furniture Amnesty day would be July 26, 2019
- 2) 2018 Code Adoption was complete and would take effect January 1, 2020.
- 3) The process continues to move forward to start Inspections in parts of Blue Township in the future.
- 4) Code staff will be taking a flood-damaged structure on S Seth Child to the City Commission to start the process for possible demolition.

The meeting was recessed while members traveled to 500 Moro to review an appeal. Allyn Weddle was not able to make the Moro site visit. All other Board Members did and the meeting was called back to order at 10:45.

**500 Moro Street** – Owners Karalee and Scott Ridder were present.

**Item #1** - The owner requests a variance from the obligation to comply with the minimum standard as set forth in the code. During the May 8, 2019 inspection, it was noted that the east basement window well (south double window) did not meet minimum standards of being 24” from the exterior wall. The window well measured approximately 17” from outside wall to edge of window well. (IPMC 702.4 as amended)  
Eric Neilson moved and mark Bachamp seconded the motion that the variance be approved. **Approved 4-0**

The meeting was adjourned at 10:50 AM.

Respectfully Submitted,  
Rick Berry - Board Secretary