



MINUTES
MANHATTAN REGIONAL AIRPORT ADVISORY BOARD
City Commission Room – City Hall
1101 Poyntz Avenue, Manhattan, Kansas 66502
May 11, 2020

MEMBERS PRESENT: Rich Jankovich, Karen Rogers, Doug Vogelsang, Josh McCowan, Roger Sink and Bob Shannon

ALSO PRESENT: Jesse R. Romo, Airport Director, and Kim Boice, Office Manager

WELCOME AND INTRODUCTIONS: Following introductory discussion, Rich Jankovich called the meeting to order once a quorum was established.

APPROVAL OF MINUTES: The Board Members approved the Minutes of the Airport Advisory Board Meeting held on March 9, 2020.

PROJECT

- Runway – Runway study is nearing completion. Working on completing the design grant; with the Cares Act any 2020 grants will be 100% of the amount approved. Independent fee estimate and design cost estimate should be completed this week. Information will be presented to the City Commissioners at the June 2, 2020 meeting, the FAA deadline to submit a grant application is June 15, 2020. Planning and design for the runway is at the present width.
- Parking Lot – Renovation is moving right along. Contractors are taking advantage of the empty lots and on track to be completed by the November 1, 2020 deadline. Airport parking lot management plan to be started by midsummer.

ROUTINE BUSINESS:

- Air Service – Flights were down 95% for April. For May we have one morning flight out and one evening flight in. The schedule for June looks to be the same, however the plane will be a larger ERJ-175, capable of holding more passengers. Starting May 11th American Airlines will implement that all passengers must wear masks, with some exceptions. Airline employees are required to wear masks at all times as well.
- General Aviation – Total airport operations are down, however flight schools are still operating. Nothing yet on fall sport charters, will more than likely be in July per Josh McCowan.

- Military – Military charters are starting to pick up again, with more troop movement being allowed.

OTHER:

- Covid-19 – Manhattan Regional Airport was given a 2.1 million dollar Cares Act Grant. This was presented and approved by the City Commissioners at the May 5th meeting. This will cover approximately 60% of the airport budget expenses for the year. This is a draw down grant to cover expenses not revenues, however there are factors and restrictions on how it can be used. Rent relief for the airport tenants for 3 months, to include American Airlines, Bandit Coffee, Kansas Jet Center, Hertz and Enterprise was approved. This was due to the impact of lost air service. This can be reviewed at a later date to see if it needs continue.
- Reviewing Bylaws – Bylaws were reviewed by the board and proposed the following changes be made: Article II OBJECTIVES changed to FUNCTIONS and paragraph 1 in regard to the annual written report be removed. Article III MEMBERS be changed to COMPOSITION. Article V Section 3 to have line item C added giving the Ex officio authorization to appoint a representative to run the meeting if the Chair and Vice Chair are absent.

SCHEDULE OF NEXT MEETING:

The next regular meeting will be held on June 8, 2020 at 11:00 a.m.

NOTE: Due to precautions associated with the COVID-19 pandemic, City Hall has been temporarily closed to the public. This meeting will be held via video conference with City Commissioners, staff, and presenters participating remotely. The Airport Advisory Board Meeting will be televised live on local Cox Cable Channel 3 and on the City's website at <http://cityofmhk.com/tv>. A recording will be made available on the City's website after the meeting. Thank you for your understanding during this challenging time.