



MINUTES
MANHATTAN REGIONAL AIRPORT ADVISORY BOARD
City Commission Room – City Hall
1101 Poyntz Avenue, Manhattan, Kansas 66502
June 8, 2020

MEMBERS PRESENT: Rich Jankovich, Karen Rogers, Doug Vogelsang, Josh McCowan, Roger Sink and Bob Shannon

ALSO PRESENT: Jesse R. Romo, Airport Director, and Kim Boice, Office Manager

WELCOME AND INTRODUCTIONS: Following introductory discussion, Rich Jankovich called the meeting to order once a quorum was established.

APPROVAL OF MINUTES: The Board Members approved the Minutes of the Airport Advisory Board Meeting held on May 11, 2020

PROJECT

- Runway – Still finalizing the planning study. The major design layout has been approved by the FAA. The environmental notice was posted with no comments. The runway design agreement and grant application were approved by the City Commission on June 5. The grant could be a multi-year grant. Cares Act for 2020 will provide 100% of the funds available this year. The remainder will be given in 2021, if there are Cares Act funds available the grant will be 100%; if Cares Act funds are not available the remainder of the grants will be a 90/10 split.
- Parking Lot – Renovation is moving along. Contractors are taking advantage of the empty lots and on track to be completed by the deadline of November 1, 2020. Airport parking lot management plan will be developed and presented to the Board prior to the City Commissioners.

ROUTINE BUSINESS:

- Air Service – The first 175 arrived on June 4, 2020 to a water cannon welcome by Station 4. There will be one flight a day for June. Flight schedule for July will have 4-5 flights on various days of the week and will have the Chicago flight back. With the extra flights back we hope to increase traveling up to 50% from the 20% it is now. Need to increase marketing across the board, letting people know it is safe to travel. Masks are now required by the airlines for employees and passengers. Social distancing signage has been added as well in the terminal

and secure area. Sanitizing is being done after every flight with the disinfecting spray machine, as well as extra cleaning in high touch areas.

- General Aviation – Flight training is still going on and Heartland Aviation is keeping busy with maintenance work. FBO is still struggling with fuel sales, however it is picking up with the increase in military charters.
- Military – Military charters have picked up. Bonnie Templeton will represent Fort Riley on the Board, pending approval by the City Commission.

OTHER:

- Bylaws review –After reviewing the bylaws in our last meeting, we will leave the annual report in the bylaws. A year in review is presented at the January meeting and will serve as the annual report. Minutes will be taken by airport staff and will be provided to board members, City Managers, and City Commissioners. Speakers wishing to comment may not utilize city computers. This was the second reading, approved bylaws as amended will be presented to City Commissioners for approval.
- Doug Vogelsang is resigning from the board, which will leave the Junction City representative vacant. Bonnie Templeton will represent Fort Riley on the Board, pending approval by the City Commission.

SCHEDULE OF NEXT MEETING:

The next regular meeting will be held on July 13, 2020 at 11:00 a.m.

NOTE: Due to precautions associated with the COVID-19 pandemic, City Hall has been temporarily closed to the public. This meeting will be held via video conference with City Commissioners, staff, and presenters participating remotely. The Airport Advisory Board Meeting will be televised live on local Cox Cable Channel 3 and on the City's website at <http://cityofmhk.com/tv>. A recording will be made available on the City's website after the meeting. Thank you for your understanding during this challenging time.