

**RILEY COUNTY LAW ENFORCEMENT AGENCY  
LAW BOARD MEETING  
City Commission Meeting Room  
1101 Poyntz Ave.  
June 15, 2020 12:00 p.m.  
Minutes**

**Members Present:** Craig Beardsley Wynn Butler  
Linda Morse Marvin Rodriguez  
Barry Wilkerson BeEtta Stoney (Via Video Conferencing)

**Absent:** Robert Ward

**Staff Present:** Director Dennis Butler Assistant Director Kurt Moldrup  
Captain Rich Fink Captain Erin Freidline  
Captain Tim Hegarty Captain Josh Kyle  
Lieutenant Freidline

**Recorder:** Executive Assistant Nichole Glessner, Riley County Police Department (RCPD)

**I. Establish Quorum:** By Chairman Rodriguez at 12:00 p.m.

**II. Pledge of Allegiance:** Director Butler led the Riley County Law Enforcement Agency (Law Board) in the Pledge of Allegiance.

**III. Consent Agenda:**

- A. Approval of Minutes
  - a) May 18, 2020 Law Board Meeting
  - b) May 29, 2020 Special Law Board Meeting
- B. Approve 2020 Expenditures/Credits
- C. Juvenile Transport Reimbursement
- D. RCPD Related County Expenditures- (*Review*)
- E. Riley County Jail Average Daily Inmate Population- (*Review*)
- F. Monthly Crime Report- (*Review*)

Wilkerson moved to approve the Consent Agenda as presented. Beardsley seconded the motion. Chairman Rodriguez polled the Board and the motion passed with Beardsley, Butler, Morse, Rodriguez, Wilkerson, and Stoney voting in favor, and no one voting against. The motion passed 6-0.

**IV. General Agenda:**

**G. Additions or Deletions:** Morse requested the topic of diversity and inclusion be added to a future Law Board Meeting agenda for discussion. She noted that the Mayor for the City of Manhattan is in the process of putting together a Diversity and Inclusion Task Force. Morse believes that now is a time of introspection for many organizations.

**H. Public Comment:** None.

**I. Fraternal Order of Police Lodge #17 Comments:** None.

**J. Board Member Comments:** Wilkerson commented on the 2021 RCPD budget and expressed sincere appreciation to the men and women of the police department for the difficult work they do. He stated that these are challenging times. In the sixteen years he has served as a member of the Law Board, this will be the first time there will be no raises for employees. He is aware that there will be other entities that will suffer during this time, but he wanted to specifically speak to the RCPD.

Wilkerson stated that he has worked with law enforcement for thirty years. In his opinion, they are special. Occasionally, the public reads in the newspaper or other media outlets about arrests that are made, police officers who are battered, assaulted and spit on, and corrections officers who have been attacked in the jail by dangerous felons. However, there are things that go on that the public does not hear about. They do not hear about the sergeant who got up in the middle of the night while off duty to help a young man who had been sexually assaulted because he didn't know who else to contact. They do not hear about the detective who spent quite a bit of his personal time on weekends and evenings, early mornings and late nights, reaching out to witnesses for a case that was set to go to trial last summer. They do not hear of the female detective who over the course of the year worked some terrible child death investigations. There are numerous examples. Wilkerson said that these individuals do not do the job for the money. They get paid by the hour and could find better ways to make a living. It is, to a degree, a calling and responsibility to the public that they feel.

Wilkerson said that he is not happy with where the Law Board and the RCPD are this year. The real risk to employees of the RCPD is not physical, but rather the emotional scars that build up over time from things they see. He apologized that the Law Board could not make raises work this year, but he wanted everyone at the RCPD to know that they are appreciated.

Chairman Rodriguez echoed the sentiments made by Wilkerson.

**K. Approval of General Order 2020-052 Public Information Officer Training:** The Commission on Accreditation for Law Enforcement Agencies (CALEA) completed an analysis and updated their Standards for Law Enforcement Agencies. The result was the CALEA Standards for Law Enforcement Agencies Manual, 6<sup>th</sup> Edition. The RCPD has begun transitioning to the 6<sup>th</sup> edition standards manual by modifying and implementing new policies to remain compliant.

Assistant Director Moldrup stated that General Order 2020-052 Public Information Officer (PIO) Training is a new RCPD policy. He explained that all new polices, major revisions to policy, or modified language previously contained in Fraternal Order of Police (FOP) contract, require Law Board approval. Minor revisions to polices and procedures are approved at the Director's level.

Beardsley wished to know approximately how many policies will be revised as a result of the switch to the CALEA 6<sup>th</sup> Edition Standards Manual.

Assistant Director Moldrup said he was not certain exactly how many policies will need to be revised. Many of the changes are minor and will not require Law Board approval. As Accreditation Manager Julia Goggins and staff make these changes, they are reviewing the policies to ensure they are up-to-date as well.

Beardsley asked if the changes are to be completed before the next CALEA on-site assessment.

Assistant Director Moldrup said that is correct. The RCPD hopes to have the changes completed by the end of 2020.

Director Butler clarified that the RCPD is always in compliance with the standards issued by CALEA for the Department. The CALEA 6<sup>th</sup> Edition Standards Manual carried with it approximately sixty changes or new policies. The RCPD set a timetable of one year to have the changes completed. Over the next four years, twenty-five percent of the Department's policies will be reviewed annually and remotely by an independent assessor. By the time of the actual on-site assessment, all of the Department's policies will have been reviewed. The on-site will consist chiefly of the assessors visiting with staff, members of the community, and Law Board.

Morse cited the section of General Order 2020-052 which states that the PIO will receive basic and advanced training as directed by the Division Commander who oversees this function. She sought clarification as to who specifically oversees the function.

Director Butler explained that the Department has five divisions, each supervised by a Division Commander/Captain. There is the Patrol Division Commander-Captain Fink, Investigations Division Commander-Captain Hegarty, Support Division Commander-Captain Freidline, Administration Division Commander-Captain Kyle, and the Jail Division Commander is currently being filled by Interim Captain Woods.

Morse moved to approve General Order 2020-052 Public Information Officer Training as presented. Butler seconded the motion. Chairman Rodriguez polled the Board and the motion passed with Beardsley, Butler, Morse, Rodriguez, Wilkerson, and Stoney voting in favor, and no one voting against. The motion passed 6-0.

**L. RCPD Firearms Range Planning Update:** Captain Kyle briefed the Law Board on the steady progress that has been made toward the development of the new RCPD shooting range. He explained that the RCPD, County, and area landowners have passed the last couple of hurdles to get through; the latest of which pertained to an easement on the existing property which would impact the direction of course fire. It is his understanding that the County and landowners have come to an agreement on the matter and are prepared to move forward.

Captain Kyle stated that the design for the range house has been sent out for bids. He noted that as the project progresses, he will be in a better position to provide the Law Board with more details (e.g., specific range site scheme/plans). The RCPD will vacate the current range by June 30, 2020 which is when the lease agreement is to expire.

Captain Kyle said that the RCPD will be without a range from June 30, 2020 until the new range is completed which is anticipated to be late fall/early winter this year. That said, training can be scheduled in such a way that allows the RCPD to avoid firearms training except for that which is absolutely necessary for specialty teams. The training year for the RCPD is July 1 - July 1. The Department will have from the time the construction is completed to June 30, 2021 to have all applicable personnel receive firearms proficiency training. He mentioned that contingencies are in place should the range not be available by June 30, 2021; however, they are unpleasant and involve transporting large groups of officers to another location. Further, the Department would have to pay to utilize the qualification course and the officers would not receive the firearms proficiency training that is preferred.

Morse was aware that the previous agreement between the RCPD and Fort Riley for use of their range fell through. She thought perhaps the RCPD could work with them for temporary use of their range if needed.

**M. Public Hearing for 2021 Budget:** At the May 29, 2020 Special Law Board Meeting, the Board approved RCPD Budget Draft 5a for publication. The budget includes no salary adjustments (merits) for eligible personnel, no longevity pay increases, a 0% Cost of Living Allowance (COLA) for all personnel, a \$313,000 reduction in the Health Insurance account, and a \$60,000 reduction in the Workers Compensation account. This option represents a 0.0% increase over the 2020 approved budget or a 1.058% reduction after the carryover is applied. The Department published the proposed 2021 budget of expenditures in the Manhattan Mercury on June 5, 2020. Now comes the June 15, 2020 Law Board Meeting at which a public hearing must be conducted on the 2021 budget of expenditures. Following a public hearing, the budget can be formally adopted by the Law Board.

Chairman Rodriguez opened the public hearing for the 2021 RCPD budget. No comments were received. The public hearing was closed.

**N. Approve 2021 Budget:** Wynn Butler moved to approve RCPD 2021 Budget Draft 5a (appropriated amount of \$21,958,728.00). Beardsley seconded the motion. A roll call vote was taken and the results are as follows:

Beardsley	Yes	Butler	Yes
Morse	Yes	Rodriguez	Yes
Wilkerson	Yes	Stoney	Yes

The motion passed 6-0.

**O. Executive Session:** At 12:24 p.m. Wilkerson moved to recess into Executive Session until 12:42 p.m. for the purpose of discussing non-elected personnel matters. Beardsley seconded the motion. Chairman Rodriguez polled the Board and the motion passed with Beardsley, Butler, Morse, Rodriguez, Wilkerson, and Stoney voting in favor, and no one voting against. The motion passed 6-0.

At 12:42 p.m. the open meeting reconvened. Beardsley moved to resume the open public meeting. Morse seconded the motion. Chairman Rodriguez polled the Board and the motion passed with

Beardsley, Butler, Morse, Rodriguez, Wilkerson, and Stoney voting in favor, and no one voting against. The motion passed 6-0.

**P. Adjournment:** Beardsley moved to adjourn the meeting. Butler seconded the motion. Chairman Rodriguez polled the Board and the motion passed with Beardsley, Butler, Morse, Rodriguez, Wilkerson, and Stoney voting in favor, and no one voting against. The motion passed 6-0. The June 15, 2020 Law Board Meeting adjourned at 12:42 p.m.