

MINUTES  
MANHATTAN REGIONAL AIRPORT ADVISORY BOARD  
Monday, July 12, 2021  
11:00 A.M.

The regular meeting of the Airport Advisory Board was held at 11:00 a.m. in the City Commission Room, 1101 Poyntz Avenue and via a virtual format.

**MEMBERS PRESENT:** Rich Jankovich, Karen Rogers, Brian Hardeman, Bob Shannon, Roger Sink, Jordan Cousland, Jim Jacobs, Josh McGowan, Bradley Harrison, Karen Hibbard and Troy Wilt.

**ALSO PRESENT:** Jesse Romo, Airport Director, Brandon Keazer, Assistant Airport Director; Kim Boice, Office Manager

**WELCOME AND INTRODUCTIONS:** Following roll call taken by Jesse Romo, Rich Jankovich called the meeting to order once a quorum was established. Roger Sink motioned to introduce the new board members prior to the meeting, Karen Rogers seconded the motion. Introduced were Troy Wilt, Dr. Bradley Harrison and Karen Hibbard.

**APPROVAL OF MINUTES:** The Board Members approved the Minutes of the Airport Advisory Board Meeting held on June 14, 2021. Karen motioned to approve, Roger second the motion. 11-0 vote to approve.

No public comments were received.

**PROJECT UPDATES**

- Parking Lot –The striping company came and corrected subpar work that was done in two of the parking lots. There are concrete pop-ups and unlevel sidewalk panels that still need fixed. Hope to see a sense of urgency from contractors to address and finish up the project soon. We are working on a corporate program for frequent flyers. Park Mobile is still working on the mobile app.
- Runway – Still looking at construction in 2023. Diane Hofer will do a 60% milestone runway presentation at the August Advisory Board Meeting. This will be presented to the Commissioners at an August work session.
- Grants-The third Federal grant in the amount of \$1.5 million will be presented to Commission for acceptance in August. We have received three grants for a total of \$4.7 million dollars. The grants are used for reimbursing expenses, salaries and offering tenants

assistance during Covid. Congress has made FAA grants 100% instead of 90/10 split as they normally are.

The airport has submitted a proposal for a DCIP grant for military funding. Local military and community members evaluated together and proposed the runway project grant be submitted to support MHK since the airport benefits the military and citizens of surrounding communities. The proposal was submitted last week, and the next step is waiting if MHK has been selected to submit an application.

### **OTHER BUSINESS**

- Airline Agreement- We negotiated an agreement with the airline for space usage, will go to the Commission on August 3, 2021, for signatures.
- Rental Car Agreements-We have an agreement with Hertz, Enterprise/Alamo & National that expires 12/31/21. We would like to put out an RFP by fall of this year instead of renewing, as we have had inquiries from competitors. We have three rental stations to fill and are looking for not only rental car business but for ground transportation solutions. Karen Rogers motioned to move forward, Carl Reed seconded the motioned, a vote was taken 11-0 to move forward by the board.
- Riley County Health Department- The rapid covid testing in the terminal may not move forward due to issues on the Health Department side.

### **ROUTINE BUSINESS**

- Air Service-We have had a sizable increase in enplanements, they are close to pre-covid numbers, load factors are up as well. The market is still being driven by leisure travel. Federal mask requirement is still in effect in the terminals and on planes.
- General Aviation- Corporate travel is still up, more large jets are coming in. Heartland Aviation has been keeping busy as well.
- Military- Not much to update on military travel, no NTC this fall.
- Board Member Updates- Election of Officers, Karen Rogers nominated Rich Jankovich to be re-elected as chair, Roger Sink seconded the motion. Motion passed 10-0. Roger Sink nominated Karen Rogers be re-elected as Vice chair, Carl Reed seconded the motion. Motion passed 10-0.  
Brian Hardeman questioned if there was a term limit for the chair and vice chair position and according to the by-lays there is not. It is a one-year term with annual elections in July.

Carl Reed brought to our attention that he was at the June meeting via Zoom, he just signed in late.

The next regular meeting will be held on August 9th at 11:00 a.m.

NOTE: It is our policy to provide individuals with disabilities an equal opportunity to participate in, and enjoy the benefits of our services, programs, and activities. This meeting is being held virtually via video conference with board members and staff participating remotely or in-person in the City Commission room. The meeting will be accessible live on Cox Channel 3 and on the city's website: [cityofmhk.com/tv](http://cityofmhk.com/tv). In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Human Resources Department (785-587- 2443) for assistance.