

City of Manhattan

City Manager's Monthly Report

June 2022

City Commission:

Submitted is a report of the various departments and divisions of the City of Manhattan for June.

FINANCE DEPARTMENT

FINANCE and ACCOUNTING – Rina Neal, Director of Finance

www.cityofmnhk.com/finance

City of Manhattan

Financial Snapshot

As of June 30, 2022

Selected Funds

Fund	Beginning Balance as of January 1	Revenues	Expenditures	Current Balance
001 General Fund	8,503,003	18,098,217	13,735,878	12,865,342
105 Economic Development	7,087,586	1,304,581	1,055,607	7,336,560
106 Employee Benefits	351,541	4,355,627	2,731,607	1,975,561
108 Kansas Police & Fire	0	1,056,212	606,756	449,456
110 Industrial Promotion	414,937	22,356	70,627	366,666
118 Special Street & Highway	2,552,599	860,835	594,652	2,818,782
301 Bond & Interest	4,173,366	10,870,857	1,944,073	13,100,149
501 Water Fund	6,543,755	6,224,029	5,447,061	7,320,722
521 Sanitary Sewer Fund	4,370,015	6,423,861	4,926,992	5,866,884
531 Stormwater Fund	3,117,341	2,283,738	810,020	4,591,059

Selected City Debt

Current	2022 YTD	2021 YTD
Temporary Notes	165,405,000	108,515,000
General Obligation Debt	62,408,002	68,630,946
Special Assessment Debt	48,906,998	52,399,054

Selected Financial Information

	2022 YTD	2021 YTD
City		
City Property Taxes	3,796,919	3,770,199
City Sales Taxes	6,015,739	5,498,468
City Compensating Use Taxes	1,120,710	836,633
City Franchise Taxes	1,715,592	1,544,777
Riley County		
Riley County Sales Taxes	1,487,737	1,338,698
Riley County Compensating Use Taxes	365,329	265,419
Pottawatomie County		
Sales Taxes	175,713	170,805
Compensating Use Taxes	35,745	26,679
Investments		
City Investment Portfolio	25,000,000	0
City Checking Account Balance	106,796,533	106,074,556
Interest Rate (<i>weighted average</i>)	0.71%	0.04%

City of Manhattan

Downtown Redevelopment Bond Issues

As of June 30, 2022

TIF Bonds

	Project Fund	Cost of Issuance Fund	Capitalized Interest Fund	Debt Service Reserve Fund	Totals
Bond Proceeds	17,784,633	815,632	497,734	2,122,000	21,220,000
Revenues to Date	31,941	-	1,662	443,314	476,916
Expenditures to Date	(17,816,574)	(815,632)	(499,396)	(442,665)	(19,574,267)
Balance	-	-	-	\$ 2,122,649	\$ 2,122,649

	2022 Current	2021 Current	Percent Change	2021 Total
Revenue Collections				
City Sales & Use Tax (<i>North</i>)	346,548	367,305	-5.65%	701,125
City's Share of County Sales & Use Tax (<i>North</i>)	107,125	111,632	-4.04%	213,959
Incremental Property Tax (<i>North & South</i>)	1,736,571	1,979,178	-12.26%	2,055,263
Totals	\$ 2,190,243	\$ 2,458,115		\$ 2,970,347

	2022 Current	2021 Current
Debt Service		
February 1	262,167	226,875
June 1	218,750	263,250
December 1	-	-
Totals	\$ 480,917	\$ 490,125
Balance	\$ 1,709,326	\$ 1,967,990
Remaining Debt Payments for Fiscal Year	\$ 1,865,250	\$ 1,783,250

TDD Bonds

North & South

	Project Fund	Cost of Issuance Fund	Debt Service Reserve Fund	Totals
Bond Proceeds	5,469,356	171,025	512,500	6,152,881
Revenues to Date	-	-	-	-
Expenditures to Date	(5,380,047)	(149,655)	-	(5,529,702)
Balance	\$ 89,308	\$ 21,370	\$ 512,500	\$ 623,178

Revenue Collections	2022 Current	2021 Current	Percent Change	2021 Total
TDD Sales Tax	209,393	210,391	-0.5%	406,941

Debt Service	2022 Current	2021 Current		
June 1	98,375	103,213		
December 1	-	-		
Total	\$ 98,375	\$ 103,213		
Balance	\$ 111,018	\$ 107,178		
Remaining Debt Payments for Fiscal Year	\$ 333,375	\$ 318,213		

STAR Bonds

	Project Fund	Cost of Issuance Fund	Capitalized Interest Fund	Totals
Bond Proceeds	48,407,507	583,911	1,008,582	50,000,000
Revenues to Date	511,238	-	-	511,238
Expenditures to Date	(48,918,745)	(583,911)	(1,008,582)	(50,511,238)
Balance	\$ -	\$ -	\$ -	\$ -

Revenue Collections	2022 Current	2021 Current	Percent Change	2021 Total
Excess Sales Tax from Prior Years	-	-		-
State Sales Tax (North & South)	2,833,439	2,831,267	0.08%	5,521,436
City Sales and Use Tax (South)	57,307	40,120	42.84%	105,948
City's Share of County Sales and Use Tax (South)	17,577	12,284	43.09%	29,062
Totals	\$ 2,908,323	\$ 2,883,671		\$ 5,656,446

Debt Service (Net of Federal Subsidy)	2022 Current	2021 Current		
June 1	-	6,238,233		
December 1	-	-		
Totals	\$ -	\$ 6,238,233		
Balance	\$ 2,908,323	\$ -		
Remaining Debt Payments for Fiscal Year	\$ -	\$ -		

2022-01

	Project Fund	Cost of Issuance Fund	Debt Service Reserve Fund	Totals
Bond Proceeds	24,000,000	292,252	344,500	24,636,752
Revenues to Date	-	-	-	-
Expenditures to Date	-	(277,481)	-	(277,481)
Balance	\$ 24,000,000	\$ 14,771	\$ 344,500	\$ 24,359,271

MANHATTAN FIRE DEPARTMENT

MANHATTAN FIRE DEPARTMENT – Scott French, Director of Fire Services
www.cityofmnhk.com/fire

OPERATIONS DIVISION – Sam Dameron, Assistant Chief www.cityofmnhk.com/fire

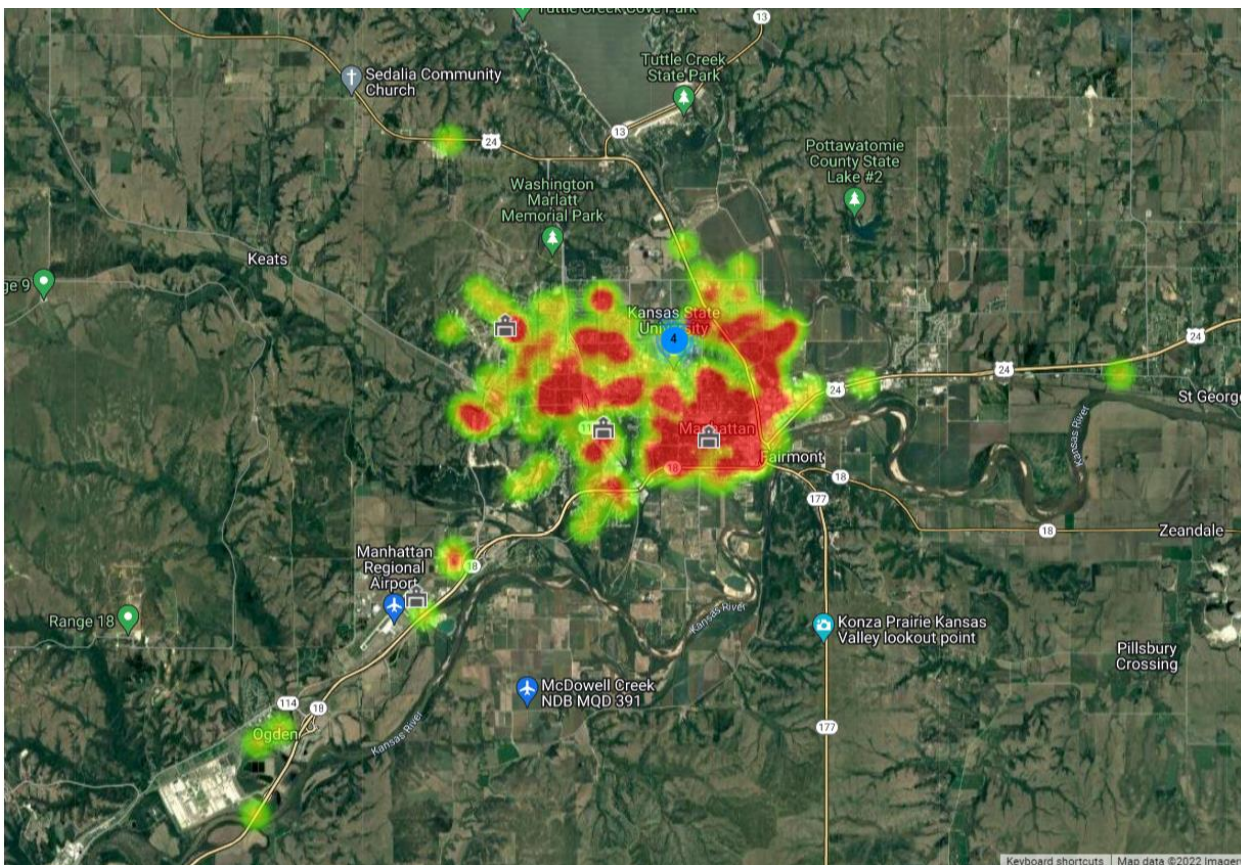
Incident Type	Current Year		Previous Year	
	June	YTD	June	YTD
Fires	10	83	8	54
Overpressure, Rupture, Explosion	0	3	0	3
Rescue & EMS	143	792	122	756
Hazardous Condition	58	144	15	84
Service Call	23	93	13	61
Good Intent	30	162	33	162
False Alarm/False Call	48	276	39	252
Weather/Disaster	1	1	0	1
Special Incident Type	0	1	1	3
Total Incidents	313	1,555	231	1,376

Average Response Time (From page time till on scene)	Current Year		Previous Year	
	June	YTD	June	YTD
Firehouse 1	6:23	6:21	5:08	5:41
Firehouse 2	5:40	5:14	4:31	5:00
Firehouse 3	6:06	5:50	6:49	6:15
Firehouse 4	5:46	6:20	7:08	6:27
Firehouse 5	6:00	6:15	5:27	5:35
Total	5:59	5:53	5:19	5:34

Day of Week	Current Year		Previous Year	
	June	YTD	June	YTD
Sunday	28	197	25	174
Monday	32	189	30	212
Tuesday	63	262	35	199
Wednesday	32	210	44	213
Thursday	45	218	37	195
Friday	55	250	30	182
Saturday	58	229	30	201
Total	313	1,555	231	1,376

Fire Incident Casualty Type	Current Year		Previous Year	
	June	YTD	June	YTD
Civilian Injury	0	0	1	4
Civilian Death	0	0	0	1
Fire Service Injury	1	1	0	2
Fire Service Death	0	0	0	0

Other Statistics	Current Year		Previous Year	
	June	YTD	June	YTD
Average Scene Time	23:53	27:11	19:42	23:38
Aid Given	3	36	1	22
Aid Received	2	5	2	3



Risk Reduction and Code Services Section – Ryan Courtright, Assistant Chief

www.cityofmnhk.com/codeservices

Building Permits

	Total for Month	Same Month Last Year	Current YTD	YTD Last Year
Building Permits	27	38	152	177
Valuation	\$3,768,313	\$17,263,407	\$34,124,448	\$53,588,125
BP Fees	\$22,739.57	\$64,036.82	\$153,360.83	\$199,366.62
New Living Units	7	8	61	37
Single Family	7	8	35	35
Duplex units	0	0	2	2
Multi-Family units	0	0	24	0
New Non-Residential	0	2	1	10
Additions	1	3	10	19
Alterations	17	20	86	89
Demolitions	0	3	1	12
Repair	2	2	15	12
Misc Permits	84	70	373	381

Blue Township	This Month	Current YTD	YTD Last Year
Building Permit Fees	\$14,181.26	\$51,887.11	\$66,704.39
Building Permits	9	33	52
New Living Units	8	27	42
Single Family	8	27	42
Duplex units	0	0	0
Multi-Family units	0	0	0
New Non-Residential	0	1	1
Construction Insp - Bldg	126	597	691
Construction Insp - Fire	1	3	7
Plan Review	8	32	-

Construction Inspections, Plan Review and Contractor Licensing

	This Month	Same Month Last Year	Current To-Date	To-Date Last Year
Construction Insp - Building	315	409	1,782	2,109
Construction Insp – Fire	15	28	126	173
Residential Plan Review	32	39	126	206
Commercial Plan Review	11	8	53	47
Misc Plan Review	1	9	41	77
Contractor & Trade Licenses Issued	4	3	64	67

Property Maintenance and Zoning Enforcement

	This Month	Same month Last Year	Current YTD	YTD Last Year
<i>Notices and Orders:</i>	113	18	210	117
to Repair	100	17	191	104
to Repair or Demolish	0	0	2	2
to Demolish	0	0	0	0
to Vacate	13	1	17	12
<i>Appeals Heard:</i>	0	0	4	2
Variances Granted	0	0	0	2
Variances Denied	0	0	0	0
Variances Conditionally Approved	0	0	3	0
Variances Tabled	0	0	1	0
Nuisance Inspections Total:	144	263	767	734
Broken Down by Type:				
<i>Weed Notices</i>	66	119	245	267
By Complaint	31	60	93	116
By Code Office	35	59	152	151
Property Mowed by Contractor	7	10	8	16
<i>Trash/Debris Notices</i>	55	96	312	285
By Complaint	20	20	119	99
By Code Office	35	76	193	186
Nuisances abated by Code	0	1	6	2
<i>Inoperable Vehicles</i>	3	4	21	18
By Complaint	2	3	12	10
By Code Office	1	1	9	8
Second Notices	0	1	0	1
<i>Sidewalk Notices</i>	0	1	19	13
By Complaint	0	0	16	8
By Code Office	0	1	3	5
Second Notices	0	0	0	0
<i>Parking in Front Yard</i>	1	7	36	25
By Complaint	0	0	10	6
By Code Office	1	7	26	19
<i>Miscellaneous Notices</i>	11	22	94	92
By Complaint	8	5	45	35
By Code Office	3	17	49	57
Closed Inspections	160	286	811	754
Sign Inspections	0	2	27	31
Citations Issued:	0	0	4	2

Alarm Permit/False Alarm Ordinance Program

June 2022	This Month	Same Month Last Year	Current To-Date	To-Date Last Year
Alarm Permits	8	12	38	63
Intrusion Alarms	44	56	200	285
Fire Alarms	11	20	53	100
Total Alarms	55	69	253	385

Existing Structures Inspections

	This Month	Current YTD	YTD Last Year
Dwelling Units Inspected	13	31	28
Owners Volunteering	0	4	0
Referral	0	0	2
Complaint	13	26	26
Other	0	1	0
Exterior Inspections	11	49	3
Fire prevention inspections	495	1,558	1,179
Rental units registered	15	43	-85
Rental owners registered	1	43	19
Rental addresses registered	1	18	-22
Rental registration violations	9	40	34

Public Education Activities

	This Month	Same Month Last Year	Current To-Date	To-Date Last Year
Events	14	9	68	29
Total Time (hrs.)	43	17	292.25	49.75
Adults Reached	174	36	1,483	146
Children Reached	154	81	452	111

Support and Training Section – Mike Kaus, Battalion Chief of Training

www.cityofmnhk.com/fire

The Department's goal for training hours for full time firefighting personnel in 2022 is an average of 240 hours per person. For the year-to-date, the Department has recorded 120.4 training hours per person, which is 50.2% of the goal for the year.

The Department's goal for training hours for student firefighting personnel in 2022 is an average of 60 hours per person. For the year-to-date, the Department has recorded 100 training hours per person, which is 167% of the goal for the year.

The Department's goal for training hours for Risk Reduction personnel in 2022 is an average of 600 hours for the division. For the year-to-date, the division is at 84.6% of the goal for the year.

- The Manhattan Fire Department completed the six-week fire academy; eight new employees who are now on shift. We thank them for their hard work and are grateful for their future service to our community.

Training	June	Same Month Last Year	YTD 2022	YTD 2021
Hazardous Materials	0	10.5	751.25	484.75
Rescue/Extrication	57.75	206	1,267.5	1,793
Medical	129.5	86	954.75	912
Fire ground	1,786.5	1,445.5	3,590.5	3,227
Professional Development	123.5	66	659.5	198.25
Other training topics	307.25	141.75	3030	3,241.75
ICC Continuing Education	0	6.5	37.75	121.5
Total Hours for Ops personnel	1,790	1,672.25	9,634.5	9,573.25
Total Hours for SFF personnel	621.25	477.5	1,200.25	1,013
Total Hours for Risk Reduction personnel	66.25	100.5	507.5	428.25
Total Hours	2,477.5	2,250.25	11,342.25	10,794

Exercises/Tabletops Conducted this Month - None

Building Maintenance - None

Health and Safety - None

Fleet Out of Service

Apparatus	Year Purchased	June Hours	Hours YTD 2022	Days YTD 2022	Comments
Engine 1	2012	96	125.5	5.23	Engine repairs, wiper repairs
Quint 2	2017	78	387	16.13	Ladder maintenance/repairs
Quint 3	2020	72	782	32.58	Warranty engine repairs, power steering repairs, tire replacement
Engine 4	2015	4	13	.54	Electrical repairs
Quint 5	2009	101	303.75	12.66	Fuel system repairs, coolant system repairs

Engine 14	1997	22	28.5	1.19	Fuel system repairs, brake repairs
Quint 13	2003	18	34	1.42	Suspension repairs, radio repairs
Ladder 1	1995	24	120	5.0	Pump repairs
Hazmat 1	1992	6	6	.25	Radio repairs
Brush 1	2019	-	6	.04	-
ARFF 1	2018	-	79	3.29	-
ARFF 2	1999	-	-	-	-
Rescue 1	2003	5	38	1.58	Tire replacement
Rescue 2	2012	-	-	-	-
Old Engine 1	-	-	-	-	-
Average Year Purchased	2008	-	-	-	-
Total Hours	-	426	1922.75	-	-
Total Days	-	-	-	80.11	-

COMMUNITY DEVELOPMENT DEPARTMENT

COMMUNITY DEVELOPMENT ADMINISTRATION – Stephanie Peterson, Director of
www.cityofmnhk.com/communitydevelopment Community Development

Housing Market Analysis: A Workforce Housing Forum, hosted by the Manhattan Area Chamber of Commerce, will be held in July to receive feedback from our business community on draft housing strategies. The draft plan will be presented at the final Steering Committee in September, with a presentation to the City Commission shortly thereafter. The project is anticipated to wrap up later this year. Additional information is available on the project website <https://engagemhk.org/housing-market-analysis>

CrossroadsMHK Actions:



1.11 - Develop a spending plan for the Economic Recovery and Relief Sales Tax



4.1 – Complete a housing study and implement policy strategies
 4.4 – Analyze cost-of-living throughout the community

MCM Industrial Park (Scorpion Project): The Department created a [project page](#) on the City’s website with information about the proposed development. The consent for annexation, rezoning, and preliminary plat associated with the project were submitted to the City in early June for review.

CrossroadsMHK Actions:



2.9 – Continue to support regional partners and efforts



4.9 – Continue corridor planning efforts



5.3 – Attract new private businesses to the community
 5.4 – Leverage innovation from existing local industry sectors
 5.6 – Evaluate the use of economic development incentives, tools, and funds to facilitate growth and generate jobs in the community

Manhattan Urban Area Planning Board Activity Summary

	2022 Year-to-Date	2021 Year-to-Date	2021 Total
Annexations	(0 - Acres) 0	(44.2 - acres) 2	(44.2 acres) 2
Rezoning	1	5	5
Preliminary Plats	0	1	1
Final Plats	0	2	3
Planned Unit Developments	Residential 0	Residential 1	6
Amendments	Comm./Ind. 1	Comm./Ind. 5	6

Note: The MUAPB did not take action on the MCM Industrial Park annexation as the site is outside of their jurisdiction.

Board of Zoning Appeals (BZA) Activity

One of the goals of the Manhattan Development Code (MDC) was to decrease the number of exceptions and variances requested.

The MDC allows for property owners to voluntarily register any legal non-conforming use (NCU) to allow it to continue to exist and be maintained. The intent of this voluntary registration is to allow the use to continue exist and be used productively, while also bringing as many nonconforming aspects as possible into conformance with the MDC and other codes.

	2022 Year-to-Date	2021 Year-to-Date	2021 Total
Exceptions	3	14	26
Variances	0	1	2
Conditional Uses	3	2	3
NCU Registrations	9	0	1

Historic Resources Board (HRB)

	2022 Year-to-Date	2021 Year-to-Date	2021 Total
HRB Reviews	10	13	22

GRANT ACTIVITIES

2022 CDBG Action Plan: The City received its 2022 Community Development Block Grant (CDBG) allocation in the amount of \$508,252. The 2022 Annual Action Plan has been submitted to HUD for approval.

CDBG - Housing Rehabilitation:

A portion of the CDBG funding is allocated to housing rehabilitation projects for low-income homeowners. The Comprehensive and Emergency/ADA rehabilitation categories refer to houses only. There is a separate category for mobile homes receiving emergency and ADA improvement assistance.

Rehabilitation Type	2022 Active Projects	2022 Completed Projects
Comprehensive	2	4
Emergency/ADA	1	0
Mobile Home	1	1

Emergency Solutions Grant (ESG): Each year the City applies for ESG funds on behalf of the Manhattan Emergency Shelter, Inc. and the Crisis Center. We are still waiting for the 2022 ESG award amount.

CrossroadsMHK Actions:



- 2.8 – Create a diversity, equity, and inclusion strategy for the City
- 2.9 – Continue to support regional partners and efforts

PUBLIC WORKS DEPARTMENT

PUBLIC WORKS ADMINISTRATION - Rob Ott, P.E., Director of Public Works
www.cityofmnhk.com/publicworks

ENGINEERING DIVISION – Brian Johnson, P.E., City Engineer

Projects Under Design

- USACE Levee Rehabilitation/UPRR Crossing
- Marlatt Avenue Bank Stabilization
- Tuttle Creek Boulevard, North Ditch Improvements
- South Downtown Stormsewer, CIP #5
- Kimball, Vanesta to Berkshire
- Poyntz and Juliette Intersection
- Hayes Drive Trail
- Casement Drive (30%) Plans
- US24/Levee Drive Signalization
- Anderson Ave, Waterline. Connecticut to Sunset
- 600 Block of Poyntz Avenue
- N. Manhattan Campus Crossing project
- W. Anderson Sanitary Sewer
- NCC Detention
- 1200 Block Alley

Projects To Bid/Request for Qualifications

- Old Claflin Sidewalk (CDBG)
- N. Manhattan, Phase VIII, North Campus Corridor

Public Outreach/Neighborhood Meetings

- Street Maintenance on Allison/Dundee
- Street Maintenance on Stagg Hill
- Little Kitten/Plymouth Construction
- Levee Rehabilitation
- Safe Routes to School Masterplan
- North Campus Corridor, Phase IX
- North Campus Corridor, Phase XI

Projects Under Construction

- Stonehaven Dam and Spillway
- Safe Routes to School, Phase IIC
- Henry and Elijah Addition
- Little Kitten/Plymouth Rd Street and Stormsewer
- Genesis Sidewalk Addition
- 2022 Street Maintenance, Phase I Concrete Street and Genesis Sidewalk
- USACE Levee Reconstruction
- Aggieville/Laramie/14th Street
- North Campus Corridor, Phase X (Kimball, from Denison to N. Manhattan)
- North Campus Corridor, Phase IX (Kimball, from gate 5 to Rowing)
- Concrete Street Repairs, 2021 Phase II, Allison/Dundee
- Eugene Field Stormsewer

WATER AND WASTEWATER DIVISION – Randy D. DeWitt, P.E., Assistant Director of Public Works for Water and Wastewater

Capital Projects Under Design

- Art and Light Museum Sanitary Sewer Relocation
- Blue Township US-24 Frontage Road Waterline Extension
- 1900 Poyntz Sanitary Sewer Improvements
- Water Booster Pump Station Upgrades
- College Heights Road Waterline Improvements
- Northwest Water Transmission Main
- Water Treatment Plant – Lime Sludge Lagoons Improvements
- Anderson Avenue Waterline Improvements
- West Anderson Sanitary Sewer Extension
- Seth Child Sanitary Sewer Trunk Main Improvements
- Wastewater Treatment Plant Final Clarifier Basin No. 3 Upgrade

Capital Projects Pending Design

- Wastewater Treatment Plant – 2022 Solids Treatment Upgrade and Expansion
- Meadowbrook Lane/Wreath Avenue Sanitary Sewer Trunk Main Improvements
- Stadel Road and Johnson Road (Konza) Sanitary Sewer Benefit District
- 2022 Waterline Improvements
- MFRO Area Waterline Improvements
- Water Treatment Plant – Well 15 Electrical Service Raise
- Sanitary Sewer Interceptor Inspection and Cleaning Project

Capital Projects Pending Construction

- Americare at Stonehaven - Public Water and Sanitary Sewer Improvements (Development Agreement)

Capital Projects Under Construction

- Meadowlark Assisted Living Center Waterline Relocation
- 2021 Waterline Improvements
- Levee Improvements – Water and Sewer Utility Relocations

Pending Project RFQ/RFP

- Water Treatment Plant Wellfield Expansion Study

Pending Projects Miscellaneous

- Enterprise Fund Cost Allocation Study

Agreements and Other

- City Code of Ordinances - Chapter 32 (Water and Sewer) Updates and Reorganization
- Crown Castle Telecommunications Lease Agreement Amendment – CICO Tank Lease Site
- RWD No. 1 of Pottawatomie County – Interlocal Agreement Renewal/Renegotiations
- Construction of Public Infrastructure Agreements – Morgan Estate/Waterbridge Road
- Construction of Public Infrastructure Agreements – Tropical Smoothie Sanitary Sewer Extension
- Stadel and Johnson Road Outside City Service Agreements
- Interlocal Agreement – Riley County Keats Sewer District
- Memorandum of Understanding – KSU – Grease Management

WASTEWATER TREATMENT PLANT – Russell Still

Wastewater Treatment Plant Superintendent

- Total Wastewater Treated (Year-To-Date) – MG
- Maximum Daily Flow Influent – 7 MG
- Total Monthly Sludge Wasted to Digesters – 882,642 Gal
- Average Percent % Solids, Biosolids – 2.12%

ENVIRONMENTAL COMPLIANCE SECTION – Abdu Durar, Ph.D., Environmental

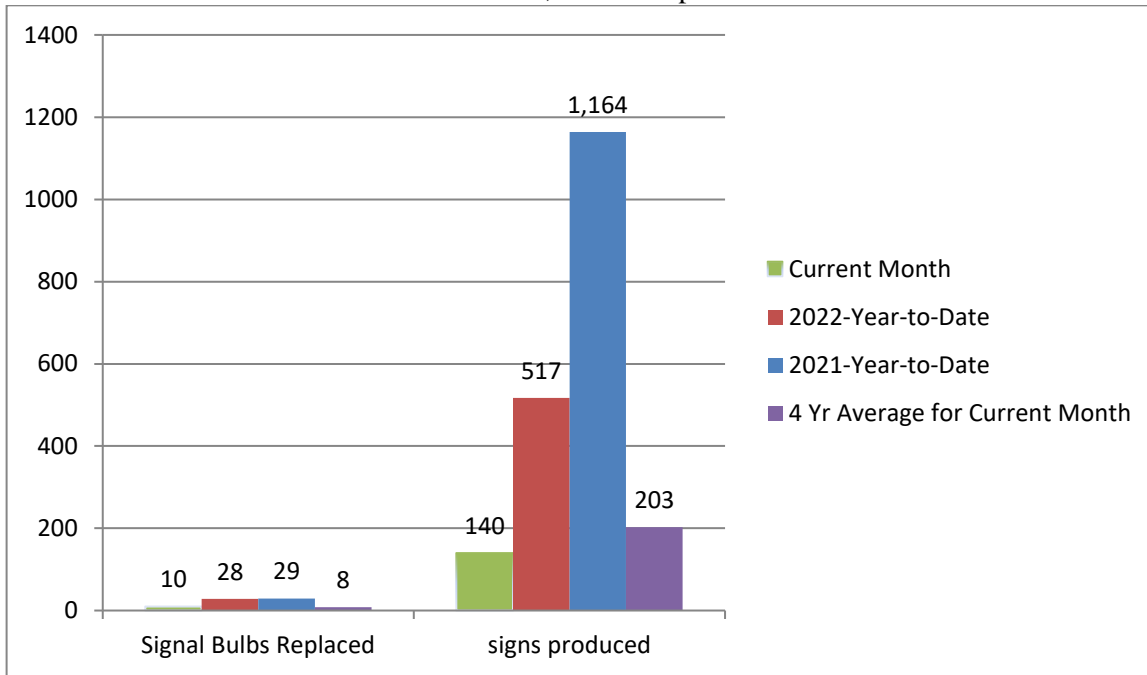
Compliance Manager

- Bacteriological Samples Taken – 60
- Chloramines Samples Taken – 35
- Industrial Pretreatment Program Inspections – 0
- Backflow Preventers Test Reports Received – 302

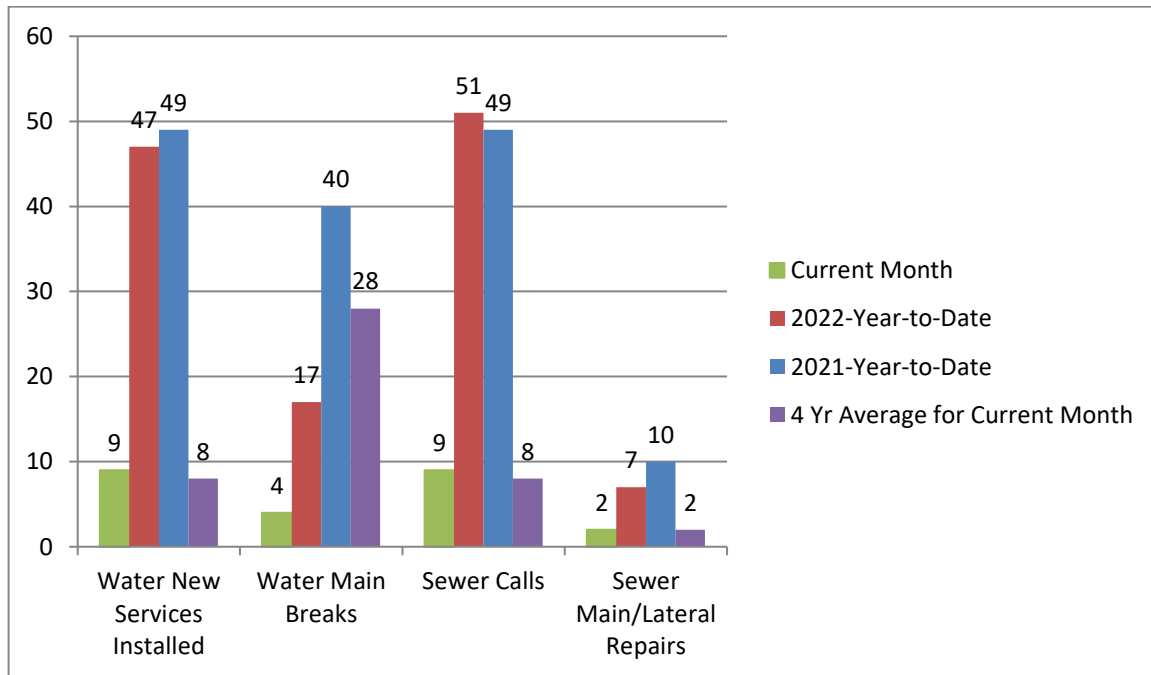
PUBLIC WORKS OPERATIONS - Jeff Davis, Public Works Superintendent

Public Works Operations	June 2022	2022 Year-To-Date	2021 June Year-To-Date	4 Year Average for June
Concrete Poured (CY)	87	1,046	1,058	282
Asphalt Placed (tons)	67	84	155	75
Blocks Swept (Emphasis on Residential/Arterial)	6,188	28,138	2,136	5,737
Salt Spread (tons)	0	234	329	0
Potholes Filled	1,134	11,428	8,099	883

TRAFFIC SECTION - Bill Dickinson, Traffic Supervisor



WATER DISTRIBUTION/ SEWER MAINTENANCE SECTION - Norm Francis, Utility Superintendent



Other Notables

After Hours Service Calls – 13

Water Meter Department	June 2022	2022 Year-To-Date	2021 June Year-To-Date
Delinquent Turn-Offs	118	618	414
Delinquent Turn-Ons	105	547	338
Temporary Offs for Plumbers	6	29	71
Meter Repairs	88	485	606
Replace Meters	35	289	214
Customer complaints (pressure/water quality/re-reads/stuck meter)	36	226	131
Turn Off Orders	611	2,047	2,256
Turn On Orders	651	2,204	2,344
Meter Reads	16,886	100,888	99,696

Miscellaneous Information	June 2022	2022 Year-To-Date	2021 June Year-To-Date
Sewer Line Maintenance/Sq.Ft.	1,041	99,624	132,020
Utility Locates	5,451	1,041	4,548
Sewer Line Maintenance – SLRAT	0	8,059	37,796

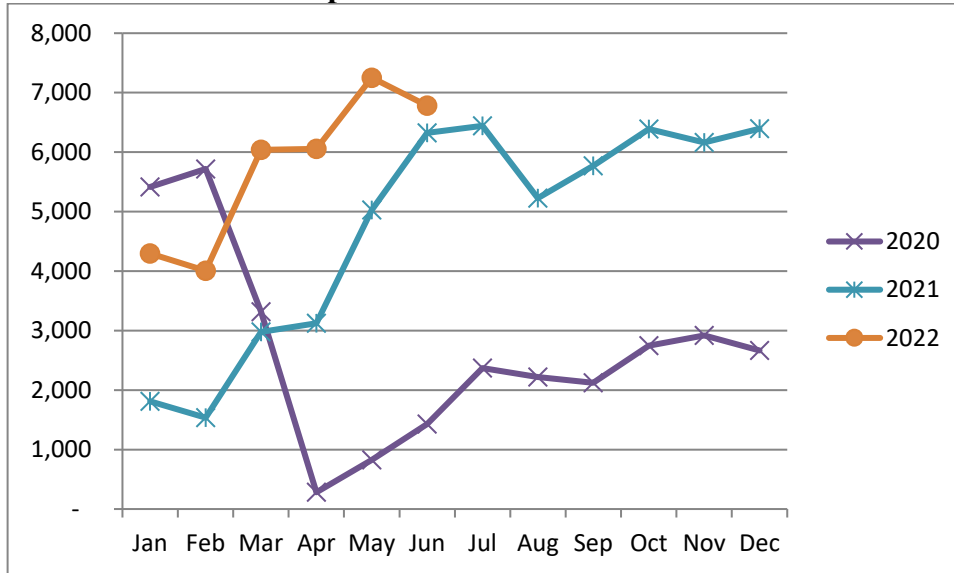
WATER TREATMENT PLANT – Ethan Kloster, Water Treatment Plant Superintendent

Water Production	2022 June	2022 Year-To- Date	2021 June	2021 Year-To- Date
Total Pumped to Distribution (MG)	235.3	1,080.8	295.8	1,095.6
High Day – Pumped to Distribution (MG)	10.8	46.4	14.3	48.0
Low Day – Pumped to Distribution (MG)	6	28	5.4	25.1
Average Daily Pumped (MG)	7.8	35.7	8.9	35.4
Total Backwashed Water Recycled (MG)	3.8	18	4.0	19.6

MANHATTAN REGIONAL AIRPORT

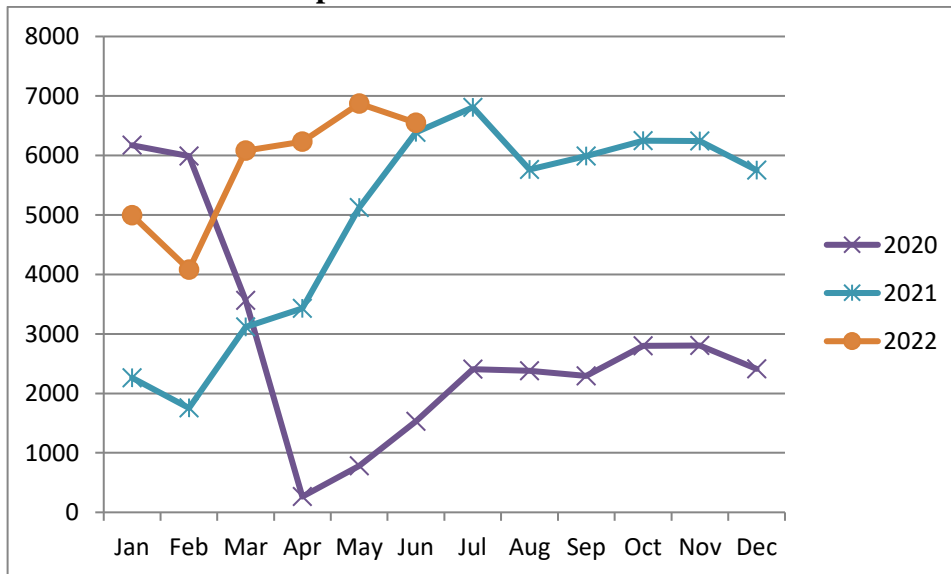
MANHATTAN REGIONAL AIRPORT – Brandon Keazer, Airport Director
 www.flymhk.com

Commercial Airline Enplanements



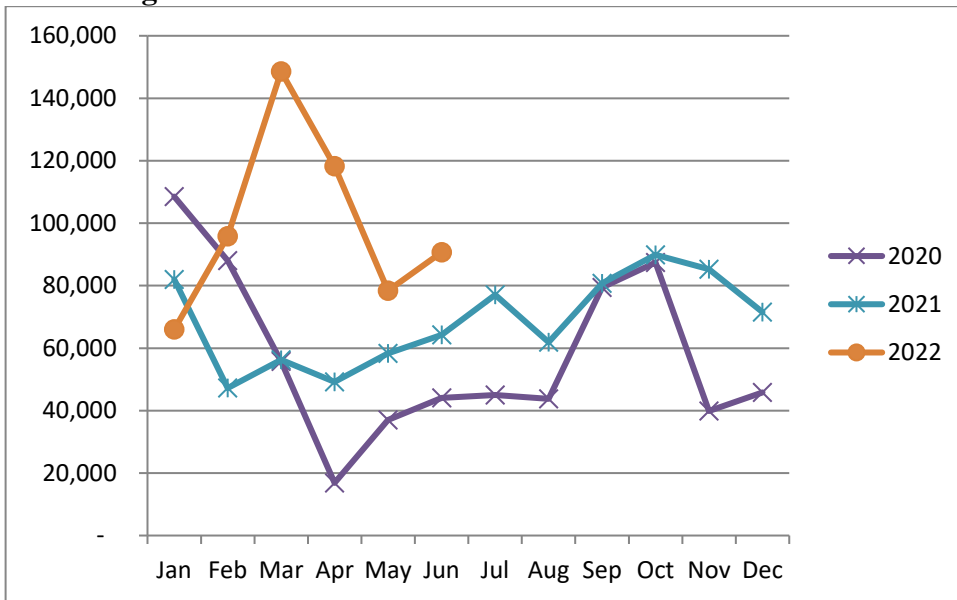
*June 2022 American Eagle Enplanements: 6,784

Commercial Airline Deplanements

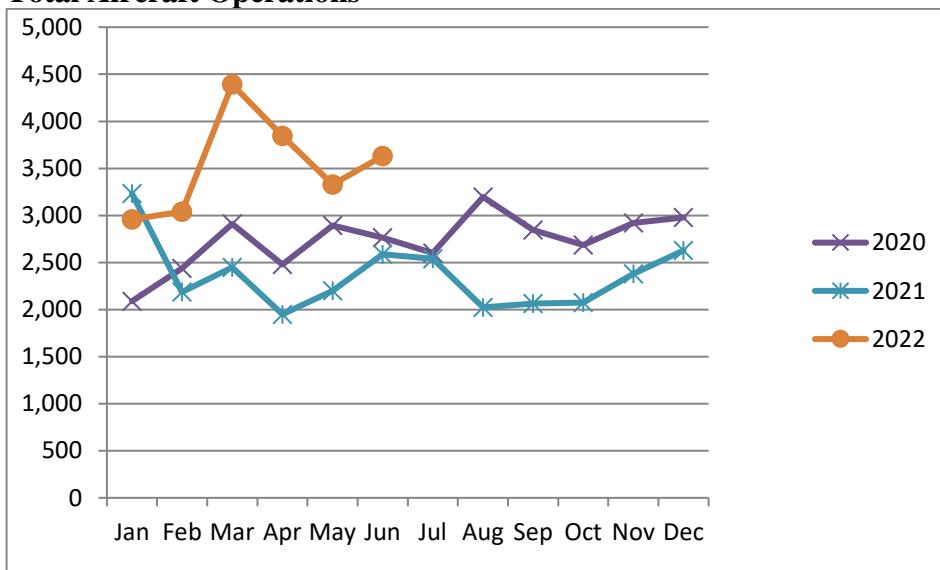


*June 2022 American Eagle Deplanements: 6,551

Fuel Flowage



Total Aircraft Operations



Calendar Year Comparison

	Enplanements	Deplanements	Fuel Flowage	Aircraft Operations
2017	66,026	67,759	1,007,412	24,260
2018	70,705	71,915	1,016,938	30,933
2019	77,553	78,834	978,913	27,078
2020	32,035	33,392	691,419	32,802
2021	57,177	58,870	823,603	28,312
2022*	34,432	34,807	597,633	21,198

*Denotes Year to Date figures

LEGAL DEPARTMENT

Municipal Court

Charges Filed

TYPES OF CASES	June 2022	June 2021
Selected Specific Offenses		
Driving Under the Influence	6	8
Driving While Suspended/Habitual Violator	12	10
Marijuana Possession	2	3
Theft	3	1
Total Month Specific Offenses	12	22
Total Year-to-Date Specific Offenses	194	231
Total Year-to-Date Non-Specific Offenses (All Other)	1,593	1,636
Parking Violations		
City Parking Control current month	198	362
Riley County Police Department current month	119	97
Other	0	3
Total Year-to-Date Parking Violations	2,816	2,901

Disposition of Cases

DISPOSITION	June 2022	June 2021
Total Month Cases Disposed	332	409
Total Year-to-Date Cases Disposed	1,899	1,956

Number of Persons Placed on Supervision for Diversion, Probation, or Parole

ACTION	June 2022	June 2021
New Diversions	38	30
New Probation/Parole	23	28
Pending Diversions	1,078	1,060
Terminated Diversions	33	16
Total Month New Diversions/Probations	61	58
Total Year-to-Date New Diversions/Probations	463	367

Cases assigned to the Public Defender

INFORMATION	June 2022	June 2021
New Cases	55	40
Total Year-to-Date New Cases	325	336

Fines, Fees, & Costs Received

REVENUE	June 2022	June 2021
Total Monthly Receipts Received	\$97,747.13	\$94,164.57
Total, Year-to-Date, Receipts Received	\$535,413.33	\$515,842.36
Total Monthly General Fund	\$86,019.87	\$87,058.04
Total, Year-to-Date, General Fund	\$491,942.52	\$479,987.79

Civil Cases Pending

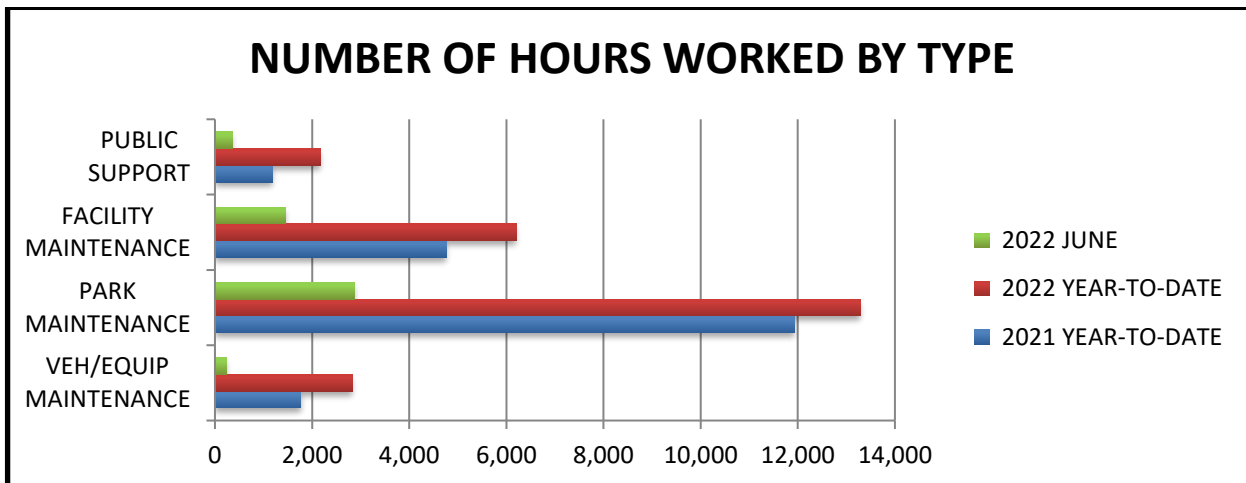
Wickham v. City of Manhattan: The City appealed the trial court’s decision to the Court of Appeals and has filed its appellate brief.

Walter Dodds, et al et. al. vs. Rich T. Vargo, et al et. al.: The City was added as a defendant in a case between two private parties. The City's insurance defense attorney has filed a motion to dismiss the City from the lawsuit. The motion to dismiss hearing was held on March 11, 2021. The judge has not yet issued a decision.

PARKS AND RECREATION DEPARTMENT

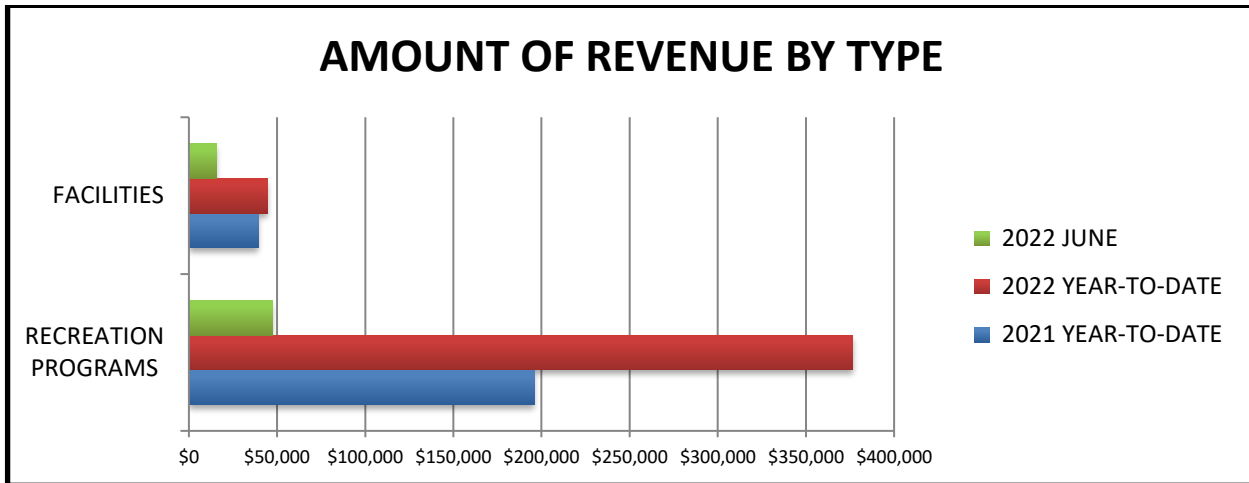
PARKS & RECREATION DEPARTMENT – Wyatt Thompson, Interim Director
www.cityofmnhk.com/parksandrec

PARKS DIVISION – Casey Smithson, Park Superintendent
www.cityofmnhk.com/parks



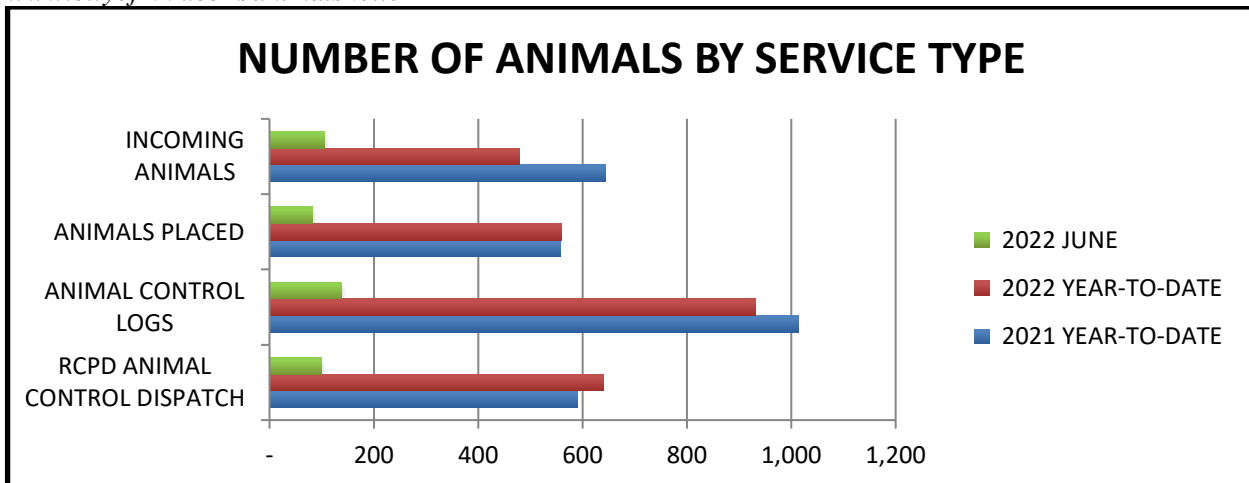
NOTE: Public support includes calls for forestry service and cemetery funeral preparations

RECREATION DIVISION

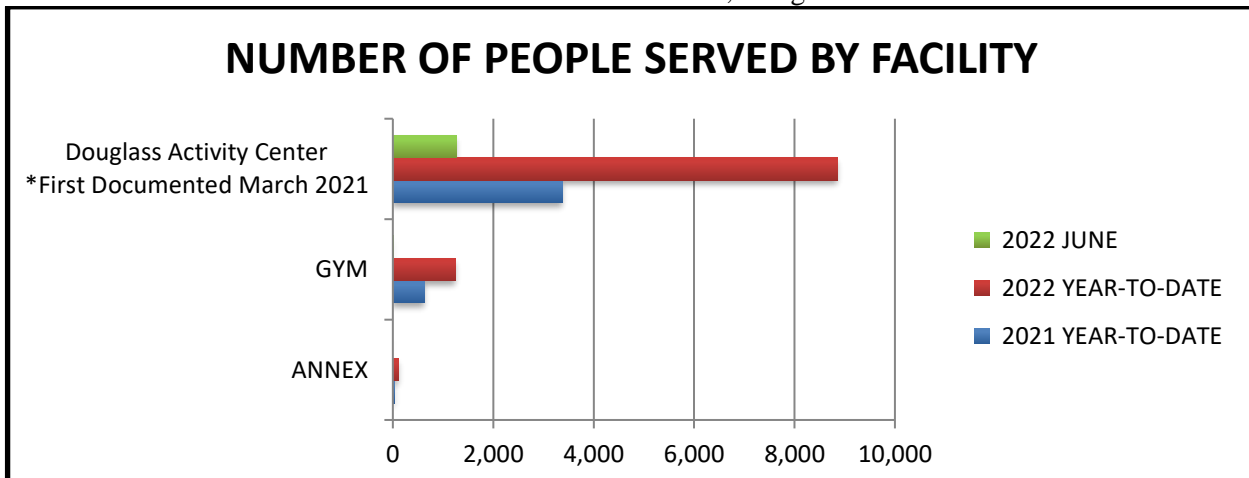


ANIMAL SHELTER DIVISION – Bryce Caulk, Animal Shelter Director

www.cityofmnhk.com/animalshelter

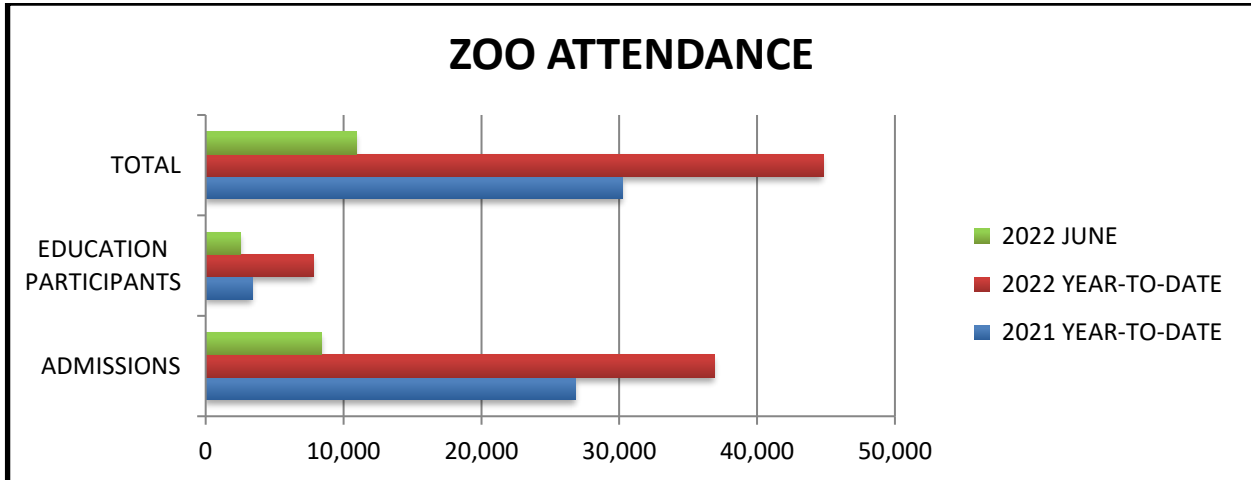


DOUGLASS CENTER DIVISION - Dave Baker, Douglass Center Director



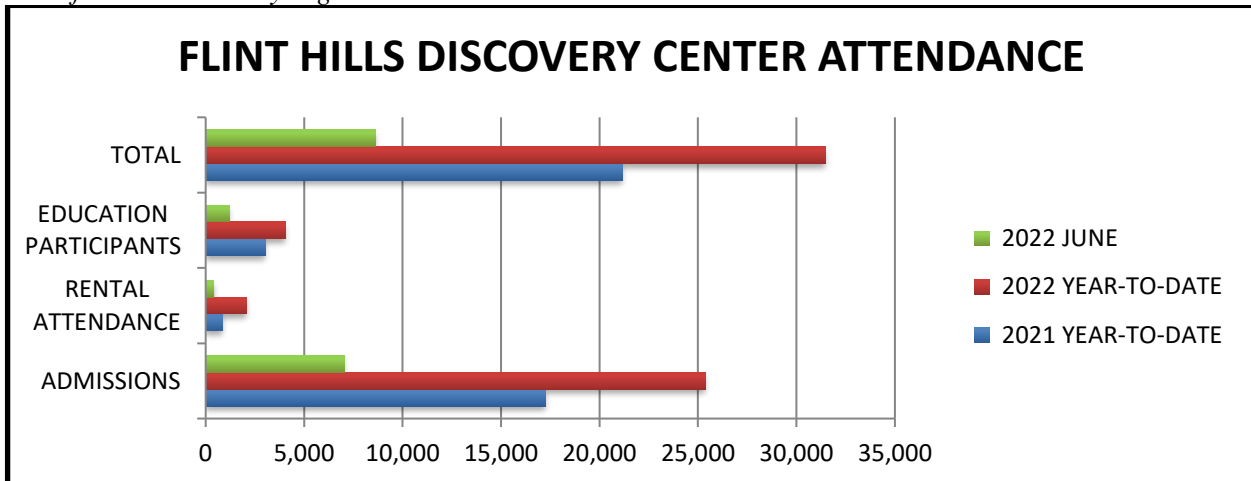
SUNSET ZOO DIVISION - Scott Shoemaker, Zoo Director

www.sunsetzoo.com



FLINT HILLS DISCOVERY CENTER DIVISION – Susan Adams, Discovery Center Director

www.flinthillsdiscovery.org



HUMAN RESOURCES DEPARTMENT

HUMAN RELATIONS and PERSONNEL DIVISION – Tammy Galvan, Director

www.cityofmnhk.com/hr

	June 2022	2022 Year- To-Date	2021 Year- To-Date
Number of voluntary separations (excludes temporaries)	3	20	23
Number of involuntary separations (excludes temporaries)	0	2	0
Turnover	.01%	3.77%	3.91%
New hires filled within 45 days of recruitment*(year-to-c	80%	50.50%	17.81%
Number of employee reviews past due**	35	18	21
Accident/Injury frequency rate	8	21	22
Accident/Injuries resulting in medical treatment/lost time	1	9	14
Landlord/Tenant inquiries or assistance	4	9	9
Citizen referrals provided	4	8	0
Workers' compensation costs as % of payroll	.21%	.63%	1.1%
Sick leave used per 1000 hours worked	22.7	31.38	25.0

*Does not include Firefighter / Student Firefighter recruitment as it is intended to take longer.

**Indicates the number of evaluations past due at the end of the month – 2022 YTD number is # of evaluations over 30 days past due.

Trainings provided in current month:

No employee trainings were offered during June.

CITY MANAGER'S OFFICE

www.cityofmnhk.com/citymanager

Open Records Request:	June 2022	June 2021	2022 Year- To-Date	2021 Year- To-Date
Internal	2(:45 hr)	0(0:00 hrs)	9(3:00 hrs)	4(2:00 hrs)
External	8(35:25 hrs)	13(6:25 hrs)	140(187:25 hrs)	68(48:00 hrs)
Consent Agenda Items Processed:	24	21	121	132
Public Hearing Items Processed*	0	2	6	5
General Agenda Items Processed:	6	3	22	25
Work Session Items Processed:	2	4	12	15
Items filed at Register of Deeds Office	8	8	22	43

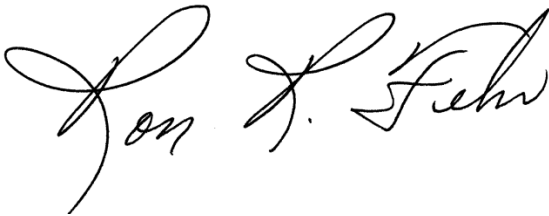
Communications	June 2022	June 2021	2022 Year-to-Date	2021 Year-to-Date
Facebook Followers	0*	843	14,967	14,266
Twitter Followers	38	-76	9,531	9,082
Report It!	June 2022		June 2021	
Number of Issues Reported	253		449	
Number of Mobile App Downloads	0		38	
Top Issue Types	1. Grass/Weeds/Trees 2. Streets/Potholes 3. Traffic Lights/Signs		1. Grass/Weeds/Trees 2. Streets/Potholes 3. Traffic Lights/Signs	

* Facebook analytics tools have changed. They share a summary number rather than an exact follower count. Demographic and audience location information is also available. The majority of the City's Facebook audience is female between the ages of 25-44 and living in Manhattan.

In addition to departmental activities, various boards and committees met during June.

Respectfully submitted,

CITY OF MANHATTAN



Ron R. Fehr
City Manager

Enclosure:

1. Manhattan Area Chamber of Commerce Reports