

**Minutes**  
**HISTORIC RESOURCES BOARD MEETING**  
City Commission Room, City Hall  
1101 Poyntz Avenue  
Monday, August 22, 2022  
4:00 p.m.

<b>Member</b>	<b>Present</b>	<b>Absent</b>
Mick Charney	x	
Phil Anderson	x	
Jana Fallin, Chair	x	
Tanner James, Vice Chair	x	
Bryant Macfarlane	x	
Sara Fisher	x	

**Staff Present:** Ben Chmiel, Senior Planner; John Adam, Assistant Director; Alex Corrado, Planning Intern  
**Public Present:** Julie Govert Walter, Linda Glasgow, Mel Borst

**1. MEETING OPENING**

Fallin called the meeting to order at 4:00 p.m. Staff performed roll call and confirmed a quorum.

Public comments were opened to be made on any subject not related to the current agenda.

Julia Govert Walter, executive director of the North Central Flint Hills Area Agency on Aging, made comment. She thanked the board for their commitment to historical resources. Walter stated that the Agency was concerned about the potential development of a parking lot on 5th and Pierre Street for Housing. She stated that the parking lot is currently supporting historic structures in the downtown area. She hoped the development would go through the proper process, involving board review and notification of the neighbors.

Public comment was then closed.

There were no board member comments.

Anderson moved to approve the Minutes of the July 25, 2022, meeting with a name correction. James seconded. Motion carried, 5-0-1, with Fisher abstaining.

**2. GENERAL**

**2.1. Board Elections of a Chair and Vice Chair for one-year terms.**

Anderson moved to elect Tanner James as Chair of the board. Charney seconded. Motion carried 6-0.

Anderson moved to elect Bryant Macfarlane as Vice Chair of the board. Charney seconded. Motion carried 6-0. Chmiel explained that James and Macfarlane would assume their new roles at the next meeting on September 26.

**2.2. 2022 Historic Summit. Solicitation for the HRB being a sponsoring organization.**

Fallin invited Kathy Dzewaltowski, board member of the Manhattan/Riley County Preservation Alliance to present on the 2022 Historic Summit. Dzewaltowski explained that the purpose of the Historic Summit was to open lines of communication between historic actors in the area, namely the MRCPA, the Historic Resources Board, and the Riley County Historical Society. She explained that the MRCPA was the lead organization for the Historic Summit this year. Dzewaltowski explained that they were looking for the Historic Resources Board to associate with and sponsor the Historic Summit. It was planned to occur at the Public Library in the auditorium in October. Dzewaltowski explained some topics were related to some research by professors of K-State who obtained a grant to study mid-century modern non-residential structures in Manhattan, as well as local speakers who will help explain the process for listing a historical district on the register of historic places.

Anderson moved to make the Historic Resources Board a sponsoring member of the Historic Summit. Fisher seconded. Chmiel and Dzewaltowski clarified that someone should be the point of contact. Fisher mentioned the new board chair, James, should be the contact, to which he agreed. Staff called the vote on the motion to sponsor the 2022 Historic Summit as well as make James the point of contact. Motion carried 6-0.

Linda Glasgow of the Riley County Historical Society and Museum also mentioned that their organization was also a sponsor of the event, and that they were looking forward to working together with Tanner James and the Historic Resources Board.

**3. MINOR REVIEW UPDATES**

**3.1. 2015 Hunting Avenue Pool Demolition**

Chmiel presented the minor review for 2015 Hunting Avenue Pool Demolition. The Historic Resources Board previously denied an application to demolish the house that exists on the same property. Since the pool is an accessory structure, it was able to be demolished as a minor review. While no exact need was identified, Chmiel mentioned it was probably related to safety.

Charney asked if the pool was built at the same time as the house, to which Chmiel stated that staff believed it was around the same time. Charney asked if the fraternity planned to extend its parking lot. Chmiel stated that the fraternity had been explicit on plans to increase its parking, but that that had not been mentioned in this application. Anderson asked if the demolition would require it to restore the backyard in some manner, to which Chmiel stated it was not. Chmiel said it would require a zoning change for the parking lot to expand into the lot with the pool. Anderson asked if the city was required to apply land use regulations and check for things such as stormwater runoff, to which Chmiel confirmed.

Dzewaltowski came to the podium to make a public comment on the minor review. She was concerned with the nature of a demolition being a minor review, and that the board did not review minor reviews.

Chmiel stated that this district was not held to the Secretary of the Interior's standards, and that the ordinance that adopted this listed project types that were specifically allowed.

Fisher mentioned that minor reviews are something that should be reversible, whereas a demolition is a very permanent process. Fallin mentioned that she could understand the safety difficulties with the pool. Macfarlane mentioned trying to balance the board's concerns for historic preservation and safety. Charney mentioned it would be interesting to know if the pool was built as an integral part of the house.

Mel Borst came to the podium to make a comment. Borst mentioned that maybe the pool's bottom could be demolished while the rest of it is maintained as a reminder and could somehow be incorporated into the plans for the property.

Chmiel explained that the minor review is administrative, that this presentation was an update, and as such there was no action to take.

#### **4. UPDATES & ANNOUNCEMENTS**

##### **4.1. Yuma Street Historic District: November 5th Sites Review Board Meeting**

Chmiel explained that the State Sites Review Board will meet on November 5th to consider the Yuma Street Historic District Nomination which was supported by both the Historic Resources Board and the City Commission.

Charney mentioned attending the most recent Sites Review Board meeting and described his experience with it. Charney mentioned that the AG Press building was approved to go on the National Register of Historic Places, and that there often were not a lot of questions from the Sites Review Board. Chmiel explained that usually the nominations are highly refined by the time they get to the board, and that they are usually a straightforward process.

##### **4.2. Other Staff Updates/Announcements**

Staff had no other updates of note.

##### **4.3. Board Updates/Announcements**

Fallin mentioned how she was happy to serve on the Board as its Chair, and that she is also happy to pass it on to the next in line. She thanked all the members on the board for serving on it. Charney also thanked Fallin for her service and enthusiasm on the board.

Anderson inquired about the total amount of members for the board, to which Chmiel explained that the Board's capacity is seven members, which means there is currently a vacancy.

#### **5. FUTURE AGENDA ITEMS**

**5.1. Opportunity for discussion of including future agenda items.**

Fallin mentioned that she wanted a permanent structure for the Farmer's Market. Chmiel mentioned that that has been identified as a preliminary need that will likely be addressed in a future plan for downtown, and that at some point the Historic Resources Board would be consulted.

Fisher mentioned a need to report on the 2022 Historic Summit, to which Chmiel agreed.

There were no further comments or discussion on future agenda items.

**6. ADJOURNMENT**

Fallin adjourned the meeting at 4:45PM. Next Meeting: Monday, September 26, 2022.