

CERTIFICATION OF CLERK

I, Brenda K. Wolf, the duly appointed, qualified, and City Clerk of Manhattan, Kansas, do hereby certify that the foregoing Minutes from September 19, 2023, were duly adopted at a meeting of the City of Manhattan, Kansas, held on the 3rd day of October, 2023, and that said Minutes have been compared by me with the original thereof on file and of record in my office, is a true copy of the whole of said original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the City of Manhattan, Kansas, this 3rd day of October, 2023.



Brenda K. Wolf

Brenda K. Wolf, CMC, City Clerk



MINUTES
CITY COMMISSION MEETING
TUESDAY, SEPTEMBER 19, 2023
6:00 P.M.

CALL TO ORDER

At 6:00 pm, Mayor Hatesohl called the September 19, 2023, City Commission Meeting to order.

ROLL CALL

Present: Commissioner Wynn Butler, Commissioner John E. Matta, and Commissioner Linda Morse, with Mayor Mark J. Hatesohl presiding.

After roll call, the City Clerk announced there were 4 Commissioners present and that the quorum of 3 was met.

Also present were City Manager Ron R. Fehr (virtually), Deputy City Manager Jason Hilgers, Assistant City Manager Jared Wasinger, Assistant City Manager Wyatt Thompson, City Attorney Katharine Jackson, City Clerk Brenda K. Wolf, 12 staff, and approximately 8 interested citizens.

PLEDGE OF ALLEGIANCE

Mayor Hatesohl led the Commission in the Pledge of Allegiance.

PROCLAMATION

Mayor Hatesohl proclaimed September 2023, ***Recovery Month***. Robbin Cole, Chief Executive Officer, and Eric Martin, Substance Use Disorder Treatment Manager, Pawnee Mental Health Services, were present to receive the proclamation.

COMMISSIONER COMMENTS

No comments were made by the Commissioners.

CONSENT AGENDA

(* denotes those items discussed)

MINUTES

The Commission approved the minutes of the Regular City Commission Meeting held Tuesday, September 5, 2023.

CLAIMS REGISTER NO. 3043

The Commission approved Claims Register No. 3043 authorizing and approving the payment of claims from August 30, 2023, - September 2, 2023, in the amount of \$16,205,198.91.

* ORDINANCE NO. 7661 - ADOPT - 2024 CITY BUDGET

Jason Hilgers, Deputy City Manager, answered questions from the Commission.

The City Commission approved Ordinance No. 7661 adopting the 2024 City Budget.

RESOLUTION NO. 091923-A - ADOPT - 2024-2028 CAPITAL IMPROVEMENT PROGRAM

The Commission approved Resolution No. 091923-A adopting the 2024-2028 Capital Improvement Program.

FIRST READING – 2024 SALARY ORDINANCE

The Commission approved the first reading of the 2024 Salary Ordinance.

ORDINANCE NO. 7662 - ESTABLISH COMMON CONSUMPTION AREA - DOWNTOWN THIRD THURSDAY STREET FAIRE AND MAKER'S MARKET EVENT

The Commission approved Ordinance No. 7662 establishing a common consumption area for the possession and consumption of alcohol on Poyntz Avenue, from 3rd Street to 5th Street, on Thursday, October 19, 2023, from 5:00 p.m. to 8:00 p.m., for a Third Thursday Street Faire & Maker's Market event.

REQUEST FOR QUALIFICATIONS - FLINT HILLS DISCOVERY CENTER STEPPING INTO THE PRAIRIE EXHIBIT (PR2329)

The Commission authorized City Administration to advertise a Request for Qualifications for the Flint Hills Discovery Center Stepping into the Prairie exhibit (PR2329) and appointed Commissioner Morse to serve on the Selection Committee.

CONSENT AGENDA (CONTINUED)

AGREEMENT - PROFESSIONAL CONSULTANT SERVICES - MOVE MHK! COMPREHENSIVE PARKS AND RECREATION MASTER PLAN (PR2323, CIP #CP406P)

The Commission authorized the Mayor and City Clerk to execute an Agreement for Professional Consultant Services, in an amount not to exceed \$200,000.00, with Vireo, LLC, of Kansas City, Missouri, for the completion of the Move MHK! Comprehensive Parks and Recreation Master Plan (PR2323, CIP #CP406P).

CONTRACT AMENDMENT NO. 1 - BLUE TOWNSHIP US-24 FRONTAGE ROAD WATERLINE IMPROVEMENTS PROJECT (WA2208)

The Commission authorized the Mayor and City Clerk to execute Contract Amendment No. 1 to Engineering Services Agreement with Driggs Design Group, P.A., of Manhattan, Kansas, in an amount not to exceed \$6,960.00, for the Blue Township US-24 Frontage Road Waterline Improvements Project (WA2208).

AWARD CONSTRUCTION CONTRACT - TUTTLE CREEK BOULEVARD NORTH CHANNEL IMPROVEMENTS, PHASE 1, UTILITY RELOCATIONS (WA2013, CIP #WA231P)

The Commission found that Bayer Construction Co., Inc., of Manhattan, Kansas, is the lowest responsible bidder who submitted a responsive bid and authorized the Mayor and City Clerk to execute a contract in the amount of \$900,923.00 with Bayer Construction Co., Inc., of Manhattan, for the Tuttle Creek Boulevard North Channel Improvements, Phase 1, Utility Relocations (WA2013, CIP #WA231P).

RESOLUTION NO. 091923-B - AUTHORIZE FINANCING - TUTTLE CREEK BOULEVARD NORTH CHANNEL IMPROVEMENTS, PHASE 1, UTILITY RELOCATIONS (WA2013, CIP #WA231P)

The Commission approved Resolution No. 091923-B authorizing the improvements and issuance of General Obligation Bonds to finance the Tuttle Creek Boulevard North Channel Improvements, Phase 1, Utility Relocations (WA2013, CIP #WA231P).

AWARD CONTRACT – BULK ROAD SALT (SP2302)

The Commission awarded and authorized the Mayor and City Clerk to execute a Contract in the amount of \$106,530.00 with Independent Salt, of Kanopolis, Kansas, for the purchase of Bulk Road Salt (SP2302); and authorized future deliveries as needed after December 1, 2023, at the alternate price of \$50.10 per ton delivered to City of Manhattan, and \$50.35 per ton delivered to Fort Riley.

CONSENT AGENDA (CONTINUED)

RESOLUTION NO. 091923-C - SUPPORT THE AFRICAN AMERICAN CIVIL RIGHTS GRANT

The Commission approved Resolution No. 091923-C to support the African American Civil Rights Grant, administered by the National Park Service, for the Douglass Center Annex preservation project located within the Yuma Street Historic District.

AGREEMENT – MAINTENANCE – CITY ELEVATORS

The Commission authorized the Mayor and City Clerk to execute a Maintenance Agreement (#080420), in the annual amount of \$24,240.00, totaling \$121,200.00 over five years, with TK Elevator Corporation, of Atlanta, Georgia, for elevator maintenance services for 10 City facilities.

BOARD APPOINTMENT – FREDERICK DOUGLASS RECREATION COMPLEX ADVISORY BOARD

The Commission approved the following re-appointment by Mayor Hatesohl to Fredrick Douglass Recreation Complex Advisory Board.

Re-appointment of Kevin Bryant, 7850 Lookout Drive, to a three-year At-Large term, which will begin October 3, 2023, and will expire on October 2, 2026.

Mayor Hatesohl opened the public comments.

Hearing no comments, Mayor Hatesohl closed the public comments.

Commissioner Morse moved to approve the consent agenda. Commissioner Matta seconded the motion. On a roll call vote, motion carried 4-0.

PUBLIC HEARING

FIRST READING - VACATE FINAL PLAT - PRAIRIE VILLAGE AT THE HIGHLANDS, UNIT 2

Stephanie Peterson, Director of Community Development, presented the item. She then answered questions from the Commission.

Mayor Hatesohl opened the public hearing.

Hearing no comments, Mayor Hatesohl closed the public hearing.

PUBLIC HEARING (CONTINUED)

FIRST READING - VACATE FINAL PLAT - PRAIRIE VILLAGE AT THE HIGHLANDS, UNIT 2 (CONTINUED)

Commissioner Morse moved to approve the vacation of the final plat for Prairie Village at the Highlands, Unit Two, by finding that legal notice has been given by publication, that no private rights will be injured or endangered, that the public will suffer no loss or inconvenience, and that, in justice to the petitioner, the request should be granted; and adopt first reading of an ordinance vacating the final plat for the addition Prairie Village at the Highlands, Unit Two. Commissioner Butler seconded the motion. On a roll call vote, motion carried 4-0.

GENERAL AGENDA

AGREEMENT - LEASE AND OPERATION SERVICES - T. RUSSELL REITZ ANIMAL SHELTER

Wyatt Thompson, Assistant City Manager, presented the item. He then answered questions from the Commission.

Vanessa Cowie, Executive Director, Prairie Paws Animal Shelter, Inc., provided information regarding Prairie Paws Animal Shelter, Inc. She then answered questions from the Commission.

Mayor Hatesohl opened the public comments.

Hearing no comments, Mayor Hatesohl closed the public comments.

After comments from the Commission, Commissioner Butler moved to authorize the Mayor and City Clerk to execute an Agreement with Prairie Paws Animal Shelter, Inc., of Ottawa, Kansas, in the amount of \$13,850.00 for transition services and \$350,000.00 annually for animal shelter operations and lease of the animal shelter facilities. Commissioner Matta seconded the motion. On a roll call vote, motion carried 4-0.

RESOLUTION NO. 091923-D - ADOPT - 2023 AMERICANS WITH DISABILITIES ACT SELF-EVALUATION AND TRANSITION PLAN

Jared Wasinger, Assistant City Manager, and Erin Eurek, Kimley-Horn, presented the item.

Jared Wasinger, Assistant City Manager; Erin Eurek, Kimley-Horn; and Kristi Avalos, Accessology, answered questions from the Commission.

Ron Fehr, City Manager, provided additional information to the Commission.

GENERAL AGENDA (CONTINUED)

RESOLUTION NO. 091923-D - ADOPT - 2023 AMERICANS WITH DISABILITIES ACT SELF-EVALUATION AND TRANSITION PLAN (CONTINUED)

Mayor Hatesohl opened the public comments.

The following member of the public provided comments:

- Jacob Stulz, 4514 Freeman Road

Hearing no other comments, Mayor Hatesohl closed the public comments.

Commissioner Butler moved to approve Resolution No. 091923-D adopting the 2023 Americans with Disabilities Act (ADA) Self-Evaluation & Transition Plan for the City of Manhattan. Commissioner Morse seconded the motion. On a roll call vote, motion carried 4-0.

ADJOURNMENT

Commissioner Morse moved to adjourn the September 19, 2023, City Commission Meeting. Commissioner Butler seconded the motion. On a roll call vote, motion carried 4-0.

At 7:21 p.m., Mayor Hatesohl announced the Commission meeting was adjourned.



Brenda K. Wolf, CMC, City Clerk