



INTEROFFICE MEMORANDUM

Date: May 18, 2016

To: Code Services Staff

From: Brad Claussen, Building Official

Subject: Acceptable qualifications for General Contractor license

Generally, both city ordinance and state statute prescribe certain test requirements for licensure as a general contractor.

Kansas Statute 12-1556 allows both the ICC and Prometric exams as proof of competency for a general contractors license and section 12-1557 goes on to say that if the certificate of competency received by any person who successfully passes an examination designated by KSA 12-1556 shall be valid proof of competency for licensure, without additional examination, in any county or city of the state which requires licensure of such contractors practicing within such county or city.

So, if anyone passes either of those two exams, we at the city level cannot require them to take something additional. However, this does not stop us from allowing other qualifications for licensure within our own city limits. State statute 12-1558 indicates that jurisdictions may utilize examinations other than those designated by KSA 12-1556 for the examination of general contractors, building contractors and residential contractors for licensure to practice only within the jurisdiction of such city or county

Manhattan city ordinance 8-5 states in part: The applicant must provide proof that he or she received a minimum score of 75 percent on the Prometric, International Code Council or other qualification approved by the building official prior to the issuance of a general contractor's license in accordance with section 8-4. The other qualifications we will accept in Manhattan include the following:

- Professional engineer or architect license or degree
- Construction science degree from an accredited 4 year college
- Construction management degree from an accredited 4 year college

If an individual chooses to take one of the Prometric or ICC exams, the following are the acceptable tests:

- Prometric Residential Construction or ICC Kansas Standard Building Contractor C (allows licensure for 1 and 2 family dwellings and townhouses)

- Prometric Building Construction or ICC Kansas Standard Building Contractor B (allows licensure for any structure not to exceed 3 stories)
- Prometric General Construction or ICC Building Contractor A (allows licensure for any structure)

The minimum passing score for all of these exams is 75%. Other exams submitted for license in the City of Manhattan may be determined by the Building Official to be equivalent to those listed above only if evidence is submitted proving such equivalency and deemed as such by the Building Official.

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