

Temporary Sign in the City Sidewalk Site Plan Template

To assist in completing the application requirements for a temporary sign on a public sidewalk; the City of Manhattan has created this site plan template. Please provide all applicable details listed below on the site plan template.

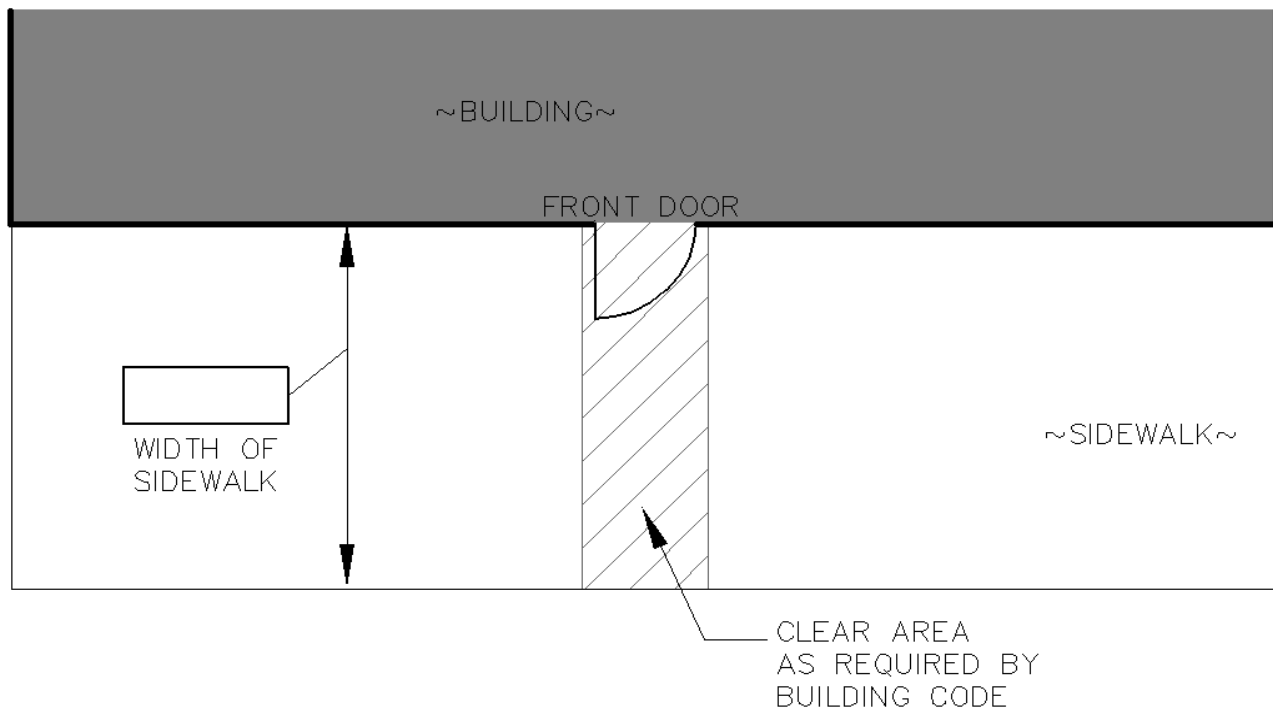
On Figure 1

- Sidewalk width in front of business (fill in blank on template)
- Location of any “streetscape” elements (i.e. tree wells, planters, light poles, stop signs, etc.) in front of your business.
 - Please draw a symbol the best represents the “streetscape” elements
- Distance from the “streetscape” element to the back of the curb
- The proposed location of the temporary sidewalk sign.
 - The temporary sign must be in front of your business
 - The temporary sign cannot be in front of your doorway(s) to your business
- The distance of the temporary sign to the back of the curb
- The distance of the temporary sign to the face of the building

On Figure 2

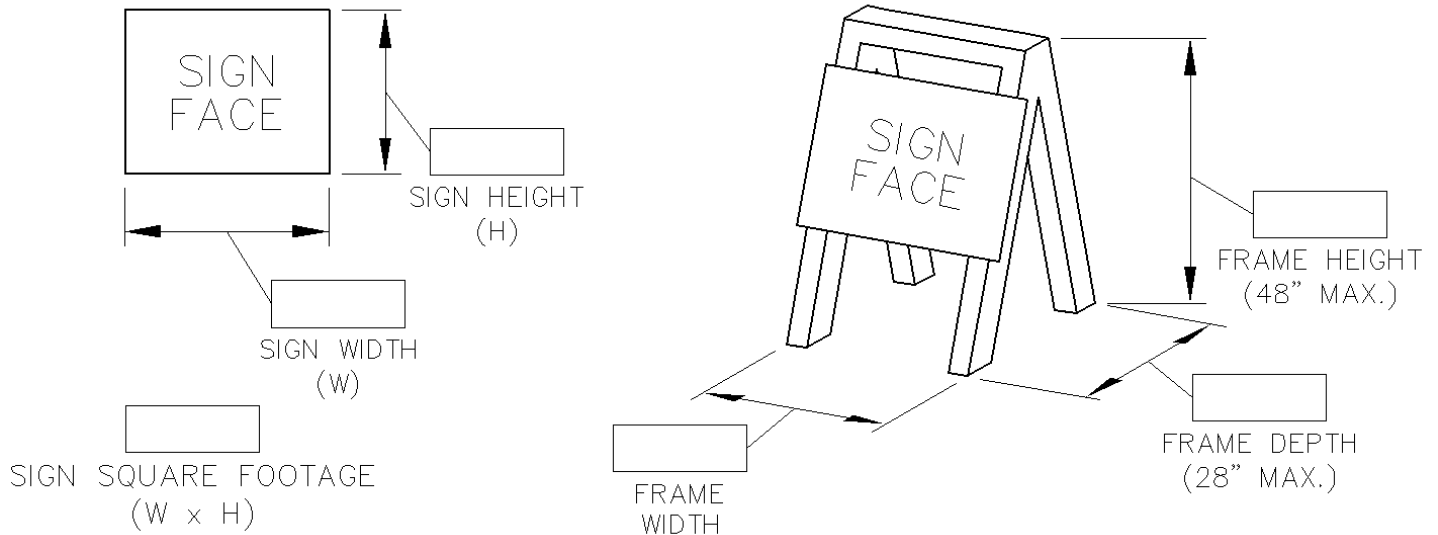
- Dimensions of the proposed temporary sign (fill in the blanks on the template)
 - A photograph of the temporary sign can be submitted with the dimensions described as shown on the template.

SITE DIMENSIONS (Figure 1)



SIGN DIMENSIONS

(Figure 2)



Please Note

Your site plan should show that the sidewalk sign's location meets the following City ordinance requirements:

- There is only one sidewalk sign placed in front of your business.
- The sign is not placed in front of a street or alley.
- The sign is not placed in front of a building's entrance or exit, in the area from the door to the curb.
- There is at least 5 feet of unobstructed sidewalk width between the sign and any other existing sidewalk feature, such as the curb, a planter, a light post, etc.
- The sign is placed at least 5 feet from driveways and alleys.
- The sign is placed at least 10 feet from the intersection of any public streets.
- After reviewing your site plan, the Director of Public Works may impose additional location requirements to protect ADA compliance, traffic safety, or pedestrian safety or passage.