

**City of Manhattan  
Social Services Advisory Board  
Annual Report to the City Commission  
April 3, 2019**

**Social Services Advisory Board (SSAB) Members**

Sarah Barrett (Chair)

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The Social Services Advisory Board conducted fall site visits in October and prepared individual reports on the ten agencies/programs that received City funds in 2018. We have reviewed the agencies' reports and are satisfied that City funds are being spent appropriately. Also attached in the first addendum are the poverty guidelines, which are referenced throughout many of agency narratives. The social service agencies, without exception, are run by effective leadership, and serve the citizens of Manhattan well.

Consistent with previous annual reports, the SSAB would like to highlight to the City Commission the likelihood for shortfalls in state and federal funding, that could potentially have a direct impact on Manhattan citizens if not replaced. Manhattan Social Services Agencies have continued to do an excellent job operating in this unpredictable funding environment by maximizing support to Manhattan citizens with available funds. The SSAB will continue monitoring the state and federal fiscal climate as it develops for 2019 and will keep the City Commission informed of any significant impact to our Social Service processes and support systems.

In addition to uncertain funding streams, Manhattan Social Service Programs continue to be challenged by increasing workloads as individuals relocate to Manhattan from surrounding areas. Over the last few years, agencies have reported an increase in demand for Manhattan's social services as a result of nearby residents seeking improved social support, that may not be accessible near their place of residence. Consistent fluctuation in the number of available jobs, in addition to low wages and the high cost of living in Manhattan continues to disproportionately impact low to middle income earners.

SSAB assures the Commission that agencies do not rely wholly on city funds to function. They aggressively seek grants, pursue donations, and host fundraising events. Federal, state, and local grants are often designated funds and can only be used for specific identified purposes. Commonly these funds may not be held in reserve or saved for future use, and must be used for their designated purpose or returned. Grants are also commonly reimbursement-type funds, in that the money is spent first, then the agency is reimbursed. This fact emphasizes the importance of city funds to these agencies, because without the undesignated funds from the city, many agencies would be unable to sign the contracts required for receiving grants. Also, these grants run on a variety of fiscal years, and approval is unpredictable so agencies are never assured that grants will be received or renewed year after year. To receive these grants or matching funds, agencies must demonstrate they have stable and reliable funding sources, as donations do not meet the specified requirements (in amounts or timing).

SSAB also wishes to highlight to the Commission that the funds provided by the city often create a ripple effect of prevention and benefit the community overall:

- Helping one infant, teen, or adult also helps the extended family, employers, teachers, and neighborhoods.
- Funds provided by the city are also an investment in prevention.
- Money that the city invests in social services often comes back into the community in the form of purchases of necessary goods, services, and rent, as well as helping to reduce additional burdens on core city services (such as law enforcement and emergency medical services) by helping to decrease violent crimes and repeated offenders.
- Many families receive services only once or for a short while, helping to prevent further future need or more long-term services.
- The savings increase substantially when considering indirect city benefits such as increased wages, tax income, stronger and healthier families, and decreases in poverty, vandalism, juvenile delinquencies, and addiction costs.

- Employees of these agencies are also consumers and active members in our community.
- The city also benefits from additional monies brought in through outside grants and funds.

The following is self-reported information provided directly by each respective social service agency:

### Big Brothers Big Sisters

The mission of Kansas Big Brothers Big Sisters (KSBBBS) serving Riley County is to provide children facing adversity with strong and enduring, professionally supported one-to-one relationships that change their lives for the better, forever. KSBBBS operates as one 501c3, serving 96 Kansas counties, grouped into 9 areas under a shared services model. State level services have been centralized including Technology, Finance, Fund Development/Marketing, and Human Resources. Each Area is then assigned an Area Manager/Director. The Area Manager/Director is responsible for fundraising and recruitment of mentors, in addition to being responsible for program implementation and quality assurance.

2018 was another exciting year full of impact and enthusiasm in support of the youth in our community. As a program we continued to see tremendous growth in inquiries for both volunteers and youth. This year, we were able to continue creating relationships for our local youth and supporting the relationships started in prior years. A few exceptional 2018 statistics from our local program in the City of Manhattan include:

- 72 new matches in Manhattan
- 194 new volunteer inquiries in Riley County
- 102 youth inquiries in Riley County

New community partnerships were created throughout 2018 to ensure our program is serving those youth most in need of mentoring relationships. A few of these new partnerships included: Shepherd's Crossing, THIVE!, Riley County Community Corrections and Pawnee Mental Health Services. We also continued to strengthen existing partnerships to provide opportunities for our matches to discover the wonderful resources in Manhattan, such as The Flint Hills Discovery Center, The First Tee of Manhattan, The Wonder Workshop, and the KSU Mariana Kistler Beach Museum of Art. Additional relationships were enhanced to help recruit volunteers including the KSU College of Engineering, the KSU College of Education, Riley County Police Department and many others.

Thank you for your continued support of our local program. We excited for what we can achieve for the youth in our community in 2019 with the assistance received through SSAB funds.

<b>SSAB Allocation as % of Budget</b>	<b>Grants Received</b>	<b>Fundraisers</b>
11%	City of Manhattan- Special Alcohol KONZA United Way Greater Manhattan Community Foundation- Grants for Greater Manhattan, YES! Fund, Caroline Peine Charitable Trust Kansas Department of Corrections- Juvenile Services Prevention Funding	Bowl for Kids' Sake Swing for Kids' Sake Grow Green

## Boys and Girls Club

The Boys & Girls Club of Manhattan is providing many necessary resources. These programs are vast and wide, and are designed to meet the needs of elementary thru high school students. The Boys & Girls Club considers the programs proactive and is geared toward academic success, healthy lifestyles and good character & citizenship for all members.

The Club provides a safe and secure place for young people to go before, after school and during the summer, while parents and other caregivers are working. Research shows that parents who have a safe place for their children are more likely to stay employed and are more productive during the work day. Children who are left unattended after school are increasingly more likely to become involved in illegal activities

SSAB funding supports The Club Teen Programs and Summer Scholarships. Both provide healthy, educational, and constructive activities for teens and youth. If SSAB funding was to end, the Club would lose state matching grants and would mean a loss of both staff and programs.

<b>SSAB Allocation as % of Budget</b>	<b>Grants Received</b>	<b>Fundraisers</b>
1.6%	KS Dept. of Education / 21 <sup>st</sup> Century KS Dept. of Education / Project Learn KS Dept. of Education / Middle Schools United Way YES! Fund Special Alcohol	Casino Night & Auction Funding for the Future Campaign Little Apple Duck Dash

## Crisis Center

City of Manhattan funds provide cores services to victims of sexual and domestic violence. These services include 24-hour crisis hotlines, 24-hour crisis intervention, advocacy, case management, supportive counseling, and safe shelter. During 2018, the Crisis Center provided 6,744 nights of safe shelter to victims of sexual and domestic violence and their children. Advocates answered 2,513 calls to crisis hotlines. Police Response Advocates responded to domestic violence calls with the Riley County Police Department on 834 occasions. Volunteers provided 12,313 hours of service.

City of Manhattan grant funds are invaluable to the Center. The substantial, renewable base funding from the City helps the Center leverage state and federal funds. State and federal grant funding is increasingly unpredictable in terms both of amount and timing, and City funding helps fill gaps in that funding.

<b>SSAB Allocation as % of Budget</b>	<b>Grants Received</b>	<b>Fundraisers</b>
4.26%	Emergency Solutions Grant Program* Federal Emergency Management Assistance* Family Violence Prevention and Services Act* Protection from Abuse** Violence against Women Act* Victims of Crime Act* State General Fund** United Ways and Combined Federal Campaign Memorial Hospital Association Greater Manhattan Community Foundation Peine Foundation	Annual Holiday Mailing

\* federal

\*\* state

### Homecare & Hospice

The Healthcare Attendant Program serves individuals with SSAB dollars who are physically impaired, developmentally disabled and/or the frail elderly with physical limitations and in need of support with a wide range of daily living activities. These activities include, but not limited to; personal care, meal preparation, errands assistance and grocery shopping, and homemaking duties.

The program helps individuals to remain living safely and independently in their own homes rather than being placed in a facility, e.g. retirement/nursing homes. Average nursing home costs for high-level need of care is around \$7,000 per month. Homecare & Hospice is the only Agency provider in Riley County of Older American Act and is the only provider of Medicaid services. It is worth noting that many of the clients have been elderly veterans. This vital community program relies heavily on SSAB funding. The loss of funding would mean a lack of services, consequently resulting in more people going to nursing homes, if there was space available to accommodate them. This program benefits the community by helping individuals remain in their own homes where they contribute by purchasing goods and services.

<b>SSAB Allocation as % of Budget</b>	<b>Grants Received</b>	<b>Fundraisers</b>
2%	Riley County Council on Aging College Avenue Methodist Church Youth Group	Fundraising is completed by the Foundation.

### K-State Center for Child Development

The Center for Child Development provides quality care and education to children of K-State and Manhattan families. In order to make this quality care available to parents who cannot afford it, the Center provides subsidies to parents who fall within 200% of poverty or lower. K-State Center for Child Development provides childcare for families with parent(s) who have employment within the city of Manhattan and who live within in center of Manhattan. Funding from SSAB provides subsidies to working parents of infants and toddlers as the priority enrollment and care of preschool children. Summer Programs are also available for 10 weeks during the summer for school age children.

Sometimes, these parents who work in the city of Manhattan, are not receiving any scholarships because they are on the waiting list to receive help from other programs and are needing additional help in paying childcare tuition. Often this subsidy allows them to start work and trust their child is in a loving, quality learning program.

The Center for Child Development has worked hard to secure funds from 7 community partners to help with the growing community need for quality child care. Besides SSAB, other partners include K-State, DCF, Child Care Aware of KS, CCAMPIS Department of Education, KCCTO (KS Child Care Training Opportunity), and others. Some grants require that the Center show local matching funds (ie: SSAB). The Center has also forged a strong partnership with Ft. Riley who helps subsidize eligible military families who choose to place their children in Manhattan where the families live. The center does not use parent tuition money to pay for teacher resources and training. These expenses are paid for by other partners, fundraising and grants.

Some families only need a few months of these subsidies to bridge a gap between jobs and from having moved to Manhattan. Without these subsidies, parents who want to work and contribute to the Manhattan economy could not because quality affordable care for their children would be out of reach.

<b>SSAB Allocation as % of Budget</b>	<b>Grants Received</b>	<b>Fundraisers</b>
1.9%	Child Care Aware SGA Raising Riley DCF Child & Adult Care Food Program Greater Manhattan Community Foundation CCAMPIS	Book sales KS Butterbraid Bread Sale Papa Murphy's Savings Card Freddy Frozen Custard Night All University Campaign

### Kansas Legal Services

Kansas Legal Services uses SSAB funds to provide equal access to justice to persons who cannot afford to hire a lawyer in general civil legal matters where the individual's economic stability, housing and/or family relationships are at risk. SSAB funds are never used for criminal cases or for civil cases where a private attorney is available and/or willing to take on the issue. KLS has progressively focused its advocacy efforts on special needs groups such as victims of domestic violence, children, the homeless, the elderly, and individuals with disabling conditions. KLS assists low income persons in resolving legal issues that are barriers to basic needs and strives to help individuals become more economically self-sufficient by using the courts to obtain protections and benefits the individual is entitled to.

Before accepting a case, KLS staff verifies income eligibility and the probability of a positive impact for the individual and the community. It is clear that SSAB funds are being used for the economic good of the client and the larger community. As clients justly receive their benefits through the help of KLS, many dollars are brought into the Manhattan community each year (several of these awards are annualized and continue for several years). When an individual is helped and their personal economy and family relationships are stabilized they are better able to support themselves and their family; this strengthens the community and raises the standard of living for everyone.

The absence of SSAB funds will result in fewer low and mid-income individuals gaining access to legal services that enable them to access or protect their economic resources.

SSAB Allocation as % of Budget	Grants Received	Fundraisers
9.50%	Legal Services Corporation KBA IOTLA Area Agency on Aging KONZA United Way Geary County United Way Access to Justice Independence Charitable Trust Kansas Governor’s Grant Program (KGGP) under the Federal Victims of Crime Act (VOCA) City of Manhattan CDBG Kansas Bar Foundation – Foreclosure Prevention Kansas Bar Foundation – Community Development	Conducted on a statewide level; donation campaign is sent to all lawyers in the state requesting monetary donations and pro-bono services.

### Manhattan Emergency Shelter, Inc.

During 2018, a contractor drilled through a pressurized sprinkler line filling the walls, floors, and fixtures through the center of the shelter with water. As work began to repair the water damage, there were issues with the drying process that caused some delays with the work. During the time it took to repair the damages, MESI was unable to house individuals at the shelter, so clients were moved into hotels and provided accommodations for transportation and food by case management and night staff. Night employees continued to enforce shelter rules including breathalyzers and curfew at the numerous hotel locations. Homeless individuals who arrived after the water damage occurred, met with case managers to find alternative housing options such as leaving the community or enrollment into other housing programs. MESI received additional rapid re-housing funding to place households into apartments when there were no other major housing barriers. If no other options were found, then clients were housed in hotel rooms until the shelter was fully operable again.

Manhattan Emergency Shelter, Inc. (MESI) utilized all of its 2018 SSAB funds to cover night staff salaries, payroll taxes, insurance, and a variety of facility operating expenses. Night staffing is required in order to provide safe and secure shelter 24-hours per day. Many of the check-in's and referrals from RCPD and Highway Patrol occur at night or during other non-traditional business hours. Two night staff employees are vital to maintain the integrity of the shelter and safety of its residents.

The staff members at MESI, though adequate, have a heavy workload. Since salaries are limited, retaining quality employees is secured by MESI's flexibility in such matters as allowing staff members to stay home with a sick child or attend a school-day program. With a staff of highly motivated and caring employees and the effective use of volunteers, MESI has developed a positive program that supports and encourages residents to become contributing members of the Manhattan community.

Due to the diverse nature of MESI’s clientele, MESI closely works with other social service agencies including Crisis Center, Pawnee Mental Health, Department of Children and Families, Boys and Girls Club, Flint Hills Bread Basket, Manhattan Housing Authority, and many more. Case managers at MESI also have a good, working relationship with the school districts, hospital, and police department. These relationships and networking of services have proven beneficial to the community, as well as provide support and services to MESI’s clients and Manhattan residents.

In addition to providing emergency shelter services, housing programs disbursed over \$500,000 in Federal grant funding into the community in 2018. Unfortunately, these grants do not help fund the emergency shelter, but require the shelter to be in operation. Thus, the Caroline Peine Transitional Shelter not only provides emergency housing to the literately homeless, but also acts as a hub for multiple housing programs in the area. In recent years, MESI has not been affected with Federal or State budget cuts; however, MESI’s Federal grants will be cut significantly beginning in May 2019.

<b>SSAB Allocation as % of Budget</b>	<b>Grants Received</b>	<b>Fundraisers</b>
7.4%	Emergency Solutions Grant Kansas Career Work Study Caroline Peine Foundation Emergency Food and Shelter Program Riley County Special Alcohol United Way Greater Manhattan Community Foundation United Methodist Youth Parking Lot Fund Community Development Block Grant Transition in Place Program Opportunities Program Topeka Community Foundation	Bag Lady Luncheon Annual Holiday Mailing Tip-Off for TP Adopt 'N Ornament GMCF Grow Green Day

**Morning Star CRO., Inc.**

Morning Star Inc. uses city money to assist one of the most vulnerable populations in Manhattan, those with severe and persistent mental illness. Every one of our 130 members is a consumer of mental health services, as are all our staff members. Because all of the people who work here have experienced severe mental illness, we can reach people in a different way, one that is without power imbalances. We provide peer support, psycho-social groups, support groups, activities and work individually with people to assist them in attaining recovery. Very importantly, we also reduce costly hospitalizations and incarcerations. (The criminalization of those with mental illness is a human rights crisis). In addition to city funds we receive grants from Kansas Department of Aging and Disability, Caroline Peine Foundation and Pottawatomie Nation. We are working hard, and succeeding, at informing the public and other social service agencies about our organization and mental health issues in general.

<b>SSAB Allocation % Budget</b>	<b>Grants Received</b>	<b>Fundraisers</b>
6%	KDADS Caroline Peine Pottawatomie Nation Greater Manhattan Community Foundation	Annual Pancake Feed

\* Upon receipt of financials from Morning Star Inc., CRO the Social Services Advisory Board unanimously voted at their December meeting to deduct the amount of identified discrepancies from the 4th quarter payment to Morning Star Inc., CRO. The agency’s 4th quarter payment was delayed until an external audit was performed. Morning Star Inc., CRO is currently in compliance with the terms outlined by their agency contract with the city.

## Shepherd's Crossing

Shepherd's Crossing uses city grant money to help Manhattan households pay for rent and utilities. These families must be at or below the 130% poverty level as defined by the federal government. Rarely does assistance surpass \$300; average assistance in 2018 was \$190.00. Clients can receive assistance only once in a four month period. Priority is given to clients who have encountered a crisis or financial emergency. In addition to city funds, Shepherd's Crossing receives donations from churches, businesses, individuals, fundraising activities, and grants as identified below. As is the case with all grants, these funds are variable; city funding helps maintain a reliable source of funds. Shepherd's Crossing works closely with other Manhattan social service agencies. Shepherd's Crossing is a well-run agency, which carefully accounts for SSAB funds and client allocations. No money is ever paid directly to a client. Shepherd's Crossing is diligent in seeking funding from all available sources. Many Manhattan citizens, including the working poor, are one small crisis away from homelessness or living in a home without utilities.

<b>SSAB Allocation as % of Budget</b>	<b>Grants Received</b>	<b>Fundraisers</b>
12.0%	Greater Manhattan Community Foundation City of Manhattan United Way Memorial Hospital Association Foundation	Sharing with the Shepherd C. Clyde Run/Walk Newsletter Mailings Church Contributions Private, Corporate, and Civic Club Donations

## Sunflower CASA Project

CASA (Court Appointed Special Advocates) provides volunteer advocates for abused and neglected children involved in the court system. SSAB funds are used to cover a portion of the CASA Advocate Supervisors Salary as well as administrative costs. CASA trained 31 volunteers in 2018 and certified 26 individuals for a total of 84 certified volunteers. During 2018, 55 volunteers advocated for 149 victims of child abuse and neglect. The average length of a case is around 12 months, from case open to case closure. A CASA volunteer is referred to as the "historian" on a child's case to help ensure that recommended services are actually carried out. CASA has the authority to speak with all professionals involved in the child's case such as, teachers, school social workers, medical personnel, mental health professionals, and family members. We held several fundraising events throughout the year of 2018. Our two biggest fundraisers were Grow Green Match Day and the Commercial Vehicle Safety Alliance Conference. We also held smaller fundraising events this year; Men Making a Difference, Park the Firehouse during KSU games, Chipotle, Houlihans, Panera, Panda Express, Adiofit, and Five Below. The Delta Eta Chapter of Kappa Alpha Theta at Kansas State University also held two fundraisers for CASA in 2018. CASA is their national philanthropy. The Thetas are a great supporter, they held the 'Be a Kid for CASA' event in April and their annual WildKAT Chase 5k in September. We receive a couple federal grants, Victims of Crime Act (VOCA) is our biggest grant, and we also received Permanent Family Funds. Most of our grants come from the State.

<b>SSAB Allocation as % of Budget</b>	<b>Grants Received</b>	<b>Fundraisers</b>
9%	Special Alcohol Funds Community Development Block Grant (CDBG) Konza United Way Junction City / Geary County United Way State Crime Victim’s Assistance Fund Permanent Families Fund Federal State Access Visitation Program State Attorney General Child Exchange and Visitation Center State Child Advocacy Center (CAC) CAC State Fund National Children’s Alliance State Attorney General CAC Matthews Children Foundation Greater Manhattan Community Foundation Grants for Greater Manhattan IOLTA Grant Victims of Crime Act (VOCA) Grant	Direct Mail Chipotle x 2 Faith E Free “For Manhattan” Panera Houlihans Adiofit Dillon’s Plus Card Community Rewards Program Grow Green Match Day Be a Kid for CASA Five Below x 4 events Park the Firehouse KSU Gameday Commercial Vehicle Safety Alliance Conference Panda Express WildKAT Chase Men Making a Difference Howe’s Recycle for Charity Program

**Thrive! Manhattan**

Thrive! is a poverty-reduction program building skills and relationships needed to help individuals and families move from surviving to thriving. SSAB funds are used to cover a portion of the Coach's salary. The Coach is the staff member responsible for supporting our Leaders (those in financial poverty) and their Allies (community volunteers) during their 18-month involvement with Thrive! During 2018, we served 19 families in financial poverty, representing 54 individuals with 47 of them living in the City of Manhattan. Evaluation data from our Leaders shows attitudes about Leaders’ financial situation and stress associated with finances showed great improvement. The number of people Leaders counted on increased by an average of 1.6 from an average of 2 to 3.5 people on whom they could count on in an emergency, nearly doubling their social and emotional support. Leaders reported social support and connections improved one point on a five-point scale, healthy relationships increased by 1.5 points, and persistence/motivation increased by 2.5 points.

<b>SSAB Allocation as % of Budget</b>	<b>Grants Received</b>	<b>Fundraisers</b>
15%	City of Manhattan – Special Alcohol Konza United Way Greater Manhattan Community Foundation GOALS – Department of Children and Families	Ebay Online Continuous Fundraiser Thrive in the Heat bicycle tour Dinner nights at Applebees, Pie Five, and Panda Express Dillions plus card and Amazon Smile

## Addendum I: Federal Poverty Guidelines

<b>2018 HHS Poverty Guidelines</b>			
<b>Persons in Family</b>	<b>48 Contiguous States and D.C.</b>	<b>Alaska</b>	<b>Hawaii</b>
1	\$12,140	\$15,180	\$13,960
2	16,460	20,580	18,930
3	20,780	25,980	23,900
4	25,100	31,380	28,870
5	29,420	36,780	33,840
6	33,740	42,180	38,810
7	38,060	47,580	43,780
8	42,380	52,980	48,750
For each additional person, add	4,320	5,400	4,970

**SOURCE:** *Federal Register*, Vol. 83, No. 12, January 18, 2018, pp. 2643

## Addendum II: Funding Allocations

### 2018 Funding Allocations

	<b>Requested</b>	<b>Allocated</b>
Big Brothers Big Sisters	\$ 40,000	\$ 37,585
Boys and Girls Club	30,605	30,605
Crisis Center	48,800	48,800
Homecare and Hospice	50,000	50,000
K-State Center for Child Development	50,000	43,432
Kansas Legal Services	35,000	35,000
Manhattan Emergency Shelter, Inc.	66,768	66,768
Morning Star CRO, Inc.	10,014	10,014
Shepherd's Crossing	50,000	48,632
Sunflower CASA Project	38,700	38,700
Thrive! Manhattan (formerly Circles)	14,000	14,000
	<b>\$ 433,887</b>	<b>\$ 423,536</b>